

CITY OF MOUND MISSION STATEMENT: The City of Mound, through teamwork and cooperation, provides at a reasonable cost, quality services that respond to the needs of all citizens, fostering a safe, attractive and flourishing community.

A G E N D A

MOUND CITY COUNCIL REGULAR MEETING

**TUESDAY, NOVEMBER 25, 2025 - 6:00 PM
MOUND CITY COUNCIL CHAMBERS**

1. Opening meeting
2. Pledge of Allegiance
3. Approve agenda, with any amendments

**Consent Agenda:* Items listed under the Consent Agenda are considered routine in nature, have been evaluated by staff, recommended by staff for approval by the Council, and will be enacted by a single roll call vote. There will be no separate discussion of these items unless a Council Member or Citizen so requests. At this time, anyone present who wishes to offer dissenting comment to any items on the Consent Agenda is invited to identify themselves and the item of concern so that the it may be removed from the Consent Agenda and considered after discussion in normal sequence. Separate introduction or further support from petitioners or requestors is not required at this time and removal of an item from the Consent Agenda for this purpose is not required or appropriate.

- | | | |
|-----|--|--------------------------|
| 4. | <u>*Consent Agenda</u> | <u>Page</u> |
| *A. | Approve payment of claims | 2903-2931 |
| *B. | Approve minutes: November 12, 2025 City Council Regular Meeting | 2932-2936 |
| *C. | Approve Resolution No. 25-93 approving permits for 2026 Spirit of the Lakes Festival on July 16, 2026 through July 18, 2026 and waiving fees due to public purpose of gathering | 2937-2949
2939 |
| *D. | Approved Resolution No. 25-94 approving variance for property at 5459 Bartlett Boulevard | 2950-2969
2952 |
| *E. | Approve Ordinance No. 05-2025 Amending Chapter 101 of the Mound City Code Regarding General and Administrative Provisions Related to Planning Case Escrow Accounts and Temporary Sign Permit Fee | 2970-2971
2971 |
| *F. | Pay Request No. 2 in the amount of \$303,703.22 to Pember Companies for Lost Lake Commons – Phase 2 Improvements; City Project PW-25-10 | 2972-2975 |
| *G. | Pay Request No. 4 and Final in the amount of \$8,980.96 to Widmer Construction for Water Treatment Infrastructure Imprv. – Phase 1; City Project PW-25-12 | 2976-2979 |

ROLL CALL VOTE TO APPROVE CONSENT AGENDA

5. Comments and suggestions from citizens present on any item not on the agenda.
**If you are bringing an item to the attention of the Mayor and Council, please state your first and*

PLEASE TURN OFF ALL CELL PHONES & PAGERS IN COUNCIL CHAMBERS.

last name, and address for the record. (Please limit your comments to 3 minutes)

6. Mound Citizen of the Year
7. Follow Up Council Introduction to review additional information received from Max Bitterman, on behalf of Dog Wellness Club about their current Minneapolis facility to include a noise analysis that was requested by the City Council following presentation of a concept plan at the October 25, 2025 City Council meeting about possible reuse of the building and property at 4851 Shoreline Drive to develop a facility to provide dog day care, boarding, and training with indoor and outdoor spaces 2980
8. Continuation of Tabled Items from November 12th City Council Meeting
 - A. Action on Resolution 25-89 Adopting a Street Reconstruction and Overlay Plan 2981-2999
2993
 - B. Action on Resolution 25-90 Approving Property Tax Abatements related to financing Phase II Improvements to Lost Lake Commons 3000-3004
3002
9. 2026A Bond Issuance – Resolution 25-91 Providing for the Issuance and Sale of \$7,240,000 General Obligation Bonds, Series 2026A 3005-3017
3016
10. Kyle Sawyer, Ehlers & Associates, recommending 2026 water and sewer utility rates 3018-3041
11. Action on Resolution No. 25-92 Adopting the 2026 Fee Schedule 3042-3050
3043
12. Comments/Reports from Council members
Council Member Pugh
Council Member McEnaney
Council Member Castellano
Council Member Herrick
Mayor Holt
13. Information/Miscellaneous
 - A. Comments/Reports from City Manager
 - B. Reports: Fire – October 2025 3051-3054
 - C. Minutes: September 2, 2025 – Planning Commission 3055-3057
 - D. Correspondence: OPD Compliance Checks – November 2025 3058-3059
14. Adjourn

COUNCIL BRIEFING

Wednesday, November 25, 2025

Council meetings are held in the City Council Chambers in the Centennial Building on the second and fourth Tuesday each month at 6:00 PM with agendas and meeting details/locations posted to the City website the Thursday prior under the “Mayor and Council” section of the “Government” tab of the Home Page. [Government | Mound, MN \(cityofmound.com\)](#)

***** All Meetings at City Council Chambers, Centennial Building *****

Upcoming Meetings Schedule:

November 25 – City Council Regular Meeting. 6:00 PM

December 9 – City Council Regular Meeting. 6:00 PM

January 13 – City Council Regular Meeting. 6:00 PM

January 27 – City Council Regular Meeting. 6:00 PM

Events and Activities:

Subscribe to RAVE messaging tool for emergency notifications and updates

[RAVE Emergency Notifications | Mound, MN \(cityofmound.com\)](#)

Like and follow City of Mound Facebook [link goes here]

City Offices:

Closed Thursday, November 27, 2025 for Thanksgiving Day

Closed Friday, November 28, 2025 for Thanksgiving Day

Closed Wednesday, December 24, 2025 for Christmas Eve

Closed Thursday, December 25, 2025 for Christmas Day

Closed Wednesday, December 31, 2025 for New Years Eve

Closed Thursday, January 1, 2026 for New Years Day

City Official's Absences

Please notify the City Manager in advance of an absence.

Inquire in advance, please.....

Council members are asked to call or email their questions in advance of a public meeting so that more research may be done or additional information may be provided that will assist decision-making.

2025 City of Mound Claims 11-25-25

YEAR	BATCH NAME	DOLLAR AMOUNT	
2025	BOLT#8-2025	\$	73,979.25
2025	ELANCC082325	\$	3,822.02
2025	PAYREQ111225	\$	882,102.12
2025	NEWSLETTERPOSTAGENOV	\$	1,290.04
2025	112025HWSMAN	\$	97,086.42
2025	112025CITYMAN	\$	202,696.80
TOTAL CLAIMS		\$	1,260,976.65

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Payments

Current Period: November 2025

Payments Batch BOLT#8-2025

\$73,979.25

Refer	3040 BOLTON AND MENK, INCORPORA	-			
Cash Payment	E 602-49450-500 Capital Outlay FA	2025 SEWER TELEVISIONS PROJ- PW 25-04 ENG SVCS AUG 30 THRU SEPT 26, 2025			\$266.73
Invoice 0377266	10/22/2025			Project PW2504	
Cash Payment	E 602-49450-500 Capital Outlay FA	2024 LIFT STATION- SUNSET LS A3 IMPROV PROJ PW 24-03 ENG SVCS AUG 30 THRU SEPT 26, 2025			\$510.00
Invoice 0377240	10/22/2025			Project PW2403	
Transaction Date	11/14/2025	U.S. Bank 10100	10100	Total	\$776.73
Refer	3041 BOLTON AND MENK, INCORPORA	-			
Cash Payment	E 404-45200-303 Engineering Fees	2023 HARBOR DISTRICT PARK IMPROV PROJ PW 23-09 ENG SVCS AUG 30 THRU SEPT 26, 2025			\$2,578.62
Invoice 0377268	10/22/2025			Project PW2309	
Transaction Date	11/14/2025	U.S. Bank 10100	10100	Total	\$2,578.62
Refer	3042 BOLTON AND MENK, INCORPORA	-			
Cash Payment	E 427-43121-440 Other Contractual Servic	2025 CRACK SEAL PROJ PW 25-06 ENG SVCS AUG 30 THRU SEPT 26, 2025			\$332.83
Invoice 0377241	10/22/2025			Project PW2506	
Cash Payment	E 427-43121-440 Other Contractual Servic	2025 SEALCOAT PROJ PW 25-07 ENG SVCS AUG 30 THRU SEPT 26, 2025			\$332.84
Invoice 0377241	10/22/2025			Project PW2507	
Transaction Date	11/14/2025	U.S. Bank 10100	10100	Total	\$665.67
Refer	3043 BOLTON AND MENK, INCORPORA	-			
Cash Payment	E 602-49450-500 Capital Outlay FA	2025 LIFT STATION C-4 WOODLAND IMPROV PROJ PW 25-03 ENG SVCS AUG 30 THRU SEPT 26, 2025			\$6,614.34
Invoice 0377262	10/22/2025			Project PW2503	
Cash Payment	E 401-43122-303 Engineering Fees	2025 COUNTY RD 15 SIDEWALK IMPROV FAIRVIEW TO SETON - PROJ PW 25-08 ENG SVCS AUG 30 THRU SEPT 26, 2025			\$538.78
Invoice 0377252	10/22/2025			Project PW2508	
Cash Payment	E 401-43123-303 Engineering Fees	2025 COUNTY RD 15 SIDEWALK IMPROV PROJ BELMONT TO FAIRVIEW PW 25-09 ENG SVCS AUG 30 THRU SEPT 26, 2025			\$898.89
Invoice 0377251	10/22/2025			Project PW2509	
Cash Payment	E 401-43120-303 Engineering Fees	2025 STREET RECONSTRUCTION IMPROV - PROJ PW 25-01 ENG SVCS AUG 30 THRU SEPT 26, 2025			\$25,522.89
Invoice 0377267	10/22/2025			Project PW2501	
Cash Payment	E 401-43121-303 Engineering Fees	2025 STREET MILL & OVERLAY IMPROV PROJ PW 25-02 ENG SVCS AUG 30 THRU SEPT 26, 2025			\$248.84
Invoice 0377264	10/22/2025			Project PW2502	
Cash Payment	E 404-45200-303 Engineering Fees	2025 LOST LAKE COMMONS PARK PHASE 2- PW 25-10 ENG SVCS AUG 30 THRU SEPT 26, 2025			\$29,503.46
Invoice 0377271	10/22/2025			Project PW2510	
Transaction Date	11/14/2025	U.S. Bank 10100	10100	Total	\$63,327.20
Refer	3251 BOLTON AND MENK, INCORPORA	-			

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Payments

Current Period: November 2025

Cash Payment	E 101-43100-300 Professional Svcs	ENGINEERING SVCS- MEETINGS AUG 30 THRU SEPT 26, 2025	\$420.17
Invoice 0377254	10/22/2025		
Cash Payment	E 601-49400-300 Professional Svcs	ENGINEERING SVCS- MEETINGS AUG 30 THRU SEPT 26, 2025	\$420.17
Invoice 0377254	10/22/2025		
Cash Payment	E 602-49450-300 Professional Svcs	ENGINEERING SVCS- MEETINGS AUG 30 THRU SEPT 26, 2025	\$420.16
Invoice 0377254	10/22/2025		
Cash Payment	E 601-49400-300 Professional Svcs	PFA FUNDING RELATED ENGINEERING SVCS- AUG 30 THRU SEPT 26, 2025	\$374.50
Invoice 0377254	10/22/2025		
Cash Payment	E 101-43100-300 Professional Svcs	PROJECT PLANNING ENGINEERING SVCS- AUG 30 THRU SEPT 26, 2025	\$235.00
Invoice 0377254	10/22/2025		
Cash Payment	E 601-49400-300 Professional Svcs	PROJECT PLANNING ENGINEERING SVCS- AUG 30 THRU SEPT 26, 2025	\$235.00
Invoice 0377254	10/22/2025		
Cash Payment	E 602-49450-300 Professional Svcs	PROJECT PLANNING ENGINEERING SVCS- AUG 30 THRU SEPT 26, 2025	\$235.00
Invoice 0377254	10/22/2025		
Cash Payment	E 101-42400-300 Professional Svcs	2191 CARDINAL LN - HENNEPIN COUNTY TRAIL INVOICE REVIEW- PLANNING ENG SVCS AUG 30 THRU SEPT 26, 2025	\$70.00
Invoice 0377254	10/22/2025		
Cash Payment	E 101-42400-300 Professional Svcs	4753 ISLAND VIEW DR PERMIT APP PLANNING ENG SVCS AUG 30 THRU SEPT 26, 2025	\$70.00
Invoice 0377254	10/22/2025		
Cash Payment	E 101-42400-300 Professional Svcs	4805 ISLAND VIEW DR VARIANCE APP PLANNING ENG SVCS AUG 30 THRU SEPT 26, 2025	\$70.00
Invoice 0377254	10/22/2025		
Cash Payment	E 101-43100-300 Professional Svcs	MS4 STREETS ADMINISTRATION ENG SVCS- MEETINGS AUG 30 THRU SEPT 26, 2025	\$95.00
Invoice 0377254	10/22/2025		
Cash Payment	E 101-43100-300 Professional Svcs	GOPHER STATE ONE-CALL TICKETS ENG SVCS- AUG 30 THRU SEPT 26, 2025	\$128.33
Invoice 0377254	10/22/2025		
Cash Payment	E 601-49400-300 Professional Svcs	GOPHER STATE ONE-CALL TICKETS ENG SVCS- AUG 30 THRU SEPT 26, 2025	\$128.33
Invoice 0377254	10/22/2025		
Cash Payment	E 602-49450-300 Professional Svcs	GOPHER STATE ONE-CALL TICKETS ENG SVCS- AUG 30 THRU SEPT 26, 2025	\$128.34
Invoice 0377254	10/22/2025		
Cash Payment	E 601-49400-300 Professional Svcs	NEW HENNEPIN COUNTY LUBRARY WATERMAIN ASSISTANCE ENG SVCS- AUG 30 THRU SEPT 26, 2025	\$635.95
Invoice 0377254	10/22/2025		
Cash Payment	E 101-43100-300 Professional Svcs	CIP MAPS & MISC MAPS & PLANNING ENG SVCS- AUG 30 THRU SEPT 26, 2025	\$750.71
Invoice 0377254	10/22/2025		

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Cash Payment	E 601-49400-300 Professional Svcs	CIP MAPS & MISC MAPS & PLANNING ENG SVCS- AUG 30 THRU SEPT 26, 2025	\$750.71
Invoice 0377254	10/22/2025		
Cash Payment	E 602-49450-300 Professional Svcs	CIP MAPS & MISC MAPS & PLANNING ENG SVCS- AUG 30 THRU SEPT 26, 2025	\$750.71
Invoice 0377254	10/22/2025		
Cash Payment	G 101-23498 MOUND HARBOR-ARTESSA	LIFESTYLE HOMES/ ARTESSA DEVELOPMENT- MANHOLE INSPECTION ENG SVCS AUG 30 THRU SEPT 26, 2025	\$308.00
Invoice 0377254	10/22/2025		
Cash Payment	E 101-42400-300 Professional Svcs	5100 TUXEDO BLVD DRAINTILE- STATE OF WATER REPORT PLANNING ENG SVCS AUG 30 THRU SEPT 26, 2025	\$82.95
Invoice 0377254	10/22/2025		
Cash Payment	G 101-23523 LAKE MINNETONKA FLAT	LAKE MTKA FLATS CONDO DEVELOPMENT- ENG SVCS AUG 30 THRU SEPT 26, 2025	\$168.00
Invoice 0377254	10/22/2025		
Transaction Date	11/14/2025	U.S. Bank 10100 10100	Total \$6,477.03
Refer	21 BOLTON AND MENK, INCORPORA	-	
Cash Payment	E 401-43124-303 Engineering Fees	2024 PAVER SIDEWALK REPLACEMENT- DOWNTOWN SIDEWALKS GROUP 2 PHASE 3 - PW 24-08 - ENG SVCS AUG 30 THRU SEPT 26, 2025	\$154.00
Invoice 0377272	10/22/2025	Project PW2408	
Transaction Date	11/14/2025	U.S. Bank 10100 10100	Total \$154.00

Fund Summary

	10100 U.S. Bank 10100
101 GENERAL FUND	\$2,398.16
401 GENERAL CAPITAL PROJECTS	\$27,363.40
404 COMMUNITY INVESTMENT RESERVE	\$32,082.08
427 STREET MAINTENANCE	\$665.67
601 WATER FUND	\$2,544.66
602 SEWER FUND	\$8,925.28
	\$73,979.25

Pre-Written Checks	\$0.00
Checks to be Generated by the Computer	\$73,979.25
Total	
	\$73,979.25

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Payments

Current Period: October 2025

Payments Batch ELANCC082325

\$3,822.02

Refer	3184 ELAN CREDIT CARD	Ck# 822995E 8/23/2025	
Cash Payment	E 609-49750-210 Operating Supplies	SUPERIOR PRESS INC - BANK DEPOSIT BOOKS - HWS	\$118.30
Invoice 082325	7/8/2025		
Cash Payment	E 101-41930-210 Operating Supplies	SUPERIOR PRESS INC - BANK DEPOSIT BOOKS- CITY HALL	\$59.14
Invoice 082325	7/8/2025		
Cash Payment	E 101-41920-205 Computer Hardware/Sof	ZOOM- WORKPLACE PRO MONTHLY FEE	\$15.99
Invoice 082325	7/7/2025		
Cash Payment	E 101-41110-210 Operating Supplies	ADOBE INDESIGN- PROGRAM FOR CITY NEWSLETTER DESIGN- MONTHLY FEE	\$37.43
Invoice 082325	7/20/2025		
Cash Payment	E 601-49400-322 Postage	USPS- POSTAGE - WATER SAMPLES TO MN HEALTH DEPT	\$6.00
Invoice 082325	7/8/2025		
Cash Payment	E 601-49400-210 Operating Supplies	AMAZON.COM- WIDE OUTLET SHELF W/ BUILT-IN CORD STORAGE- PUBLIC WORKS SHOP	\$17.80
Invoice 082325	8/4/2025		
Cash Payment	E 602-49450-210 Operating Supplies	AMAZON.COM- WIDE OUTLET SHELF W/ BUILT-IN CORD STORAGE- PUBLIC WORKS SHOP	\$17.80
Invoice 082325	8/4/2025		
Cash Payment	E 101-45200-210 Operating Supplies	AMAZON.COM- WIDE OUTLET SHELF W/ BUILT-IN CORD STORAGE- PUBLIC WORKS SHOP	\$17.81
Invoice 082325	8/4/2025		
Cash Payment	E 101-43100-210 Operating Supplies	AMAZON.COM- WIDE OUTLET SHELF W/ BUILT-IN CORD STORAGE- PUBLIC WORKS SHOP	\$17.81
Invoice 082325	8/4/2025		
Cash Payment	E 609-49750-210 Operating Supplies	TRACTOR SUPPLY - TWINE FOR BOX BALER - HWS	\$69.78
Invoice 082325	7/12/2025		
Cash Payment	E 609-49750-210 Operating Supplies	STA-SAFE LOCKSMITHS - 8 QTY OFFICE & DOOR KEYS - HWS	\$52.00
Invoice 082325	7/22/2025		
Cash Payment	E 609-49750-210 Operating Supplies	AMAZON.COM - PORTABLE FOLDING DOUBLE-SIDED A-FRAME SIDEWALK CURB SIGN DISPLAY W/ QUICK CHANGE SYSTEM - HWS	\$190.90
Invoice 082325	7/9/2025		
Cash Payment	E 601-49400-438 Licenses and Taxes	HENNEPIN COUNTY PUBLIC WORKS- PERMIT WATER SERVICE BREAK @ 6232 BARTLETT 7-28-25	\$350.00
Invoice 082325	7/28/2025	Project WATER	
Cash Payment	E 222-42260-205 Computer Hardware/Sof	MICROSOFT- MICROSOFT OFFICE FOR FIRE DEPT LAPTOP COMPUTER	\$107.45
Invoice 082325	7/26/2025		
Cash Payment	E 101-42400-205 Computer Hardware/Sof	APPLE.COM- ICLOUD- 200 GB OF STORAGE- CODE ENFORCEMENT	\$1.50
Invoice 082325	7/7/2025		

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Cash Payment	E 101-42115-430	Miscellaneous	APPLE.COM- ICLOUD- 200 GB OF STORAGE- EMERGENCY MGMT	\$1.49
Invoice 082325	7/7/2025			
Cash Payment	E 222-42260-205	Computer Hardware/Sof	MICROSOFT- MICROSOFT OFFICE FOR FIRE DEPT LAPTOP COMPUTER	\$107.45
Invoice 082325	7/26/2025			
Cash Payment	E 609-49750-382	Water Utilities	HWS- TEST NEW CITY I-CLOUD UTILITY PAYMENT SYSTEM -WATER SERVICE UTILITY BILLS- 6-2-25 THRU 7-1-25 & 5-01 THRU 6-1-25	\$152.68
Invoice 082325	7/30/2025			
Cash Payment	E 609-49750-382	Water Utilities	HWS- CREDIT CARD FEE - TEST NEW CITY I-CLOUD UTILITY PAYMENT SYSTEM	\$4.96
Invoice 082325	7/31/2025			
Cash Payment	E 101-42115-433	Dues and Subscriptions	APPLE.COM- WEATHER FORECASTING- TRACKING APP- EMERGENCY MGMT	\$10.84
Invoice 082325	7/23/2025			
Cash Payment	E 222-42260-322	Postage	USPS- POSTAGE - FIRE DEPT SHIPPING	\$20.63
Invoice 082325	7/15/2025			
Cash Payment	E 602-49450-434	Conference & Training	LODGING TIMBERLAKE LODGE- R. PRICH - GRAND RAPIDS- MN WASTE WATER OPERATORS ASSOC ANNUAL CONFERENCE- JULY 22 THRU 25, 2025	\$531.27
Invoice 082325	7/26/2025			
Cash Payment	E 602-49450-434	Conference & Training	LODGING TIMBERLAKE LODGE- L. PITSENBERGER -GRAND RAPIDS- MN WASTE WATER OPERATORS ASSOC ANNUAL CONFERENCE- JULY 22 THRU 25, 2025	\$514.56
Invoice 082325	7/28/2025			
Cash Payment	E 602-49450-434	Conference & Training	LODGING TIMBERLAKE LODGE- D. KOSKELA -GRAND RAPIDS- MN WASTE WATER OPERATORS ASSOC ANNUAL CONFERENCE- JULY 22 THRU 25, 2025	\$514.56
Invoice 082325	7/26/2025			
Cash Payment	E 602-49450-434	Conference & Training	CIRCLE K GRAND RAPIDS- FUEL TRUCK #415- R. PRICH -GRAND RAPIDS- MN WASTE WATER OPERATORS ASSOC ANNUAL CONFERENCE- JULY 22 THRU 25, 2025	\$26.38
Invoice 082325	7/25/2025			
Cash Payment	E 602-49450-434	Conference & Training	CASEYS- MAYER MN- FUEL- D. KOSKELA - GRAND RAPIDS- MN WASTE WATER OPERATORS ASSOC ANNUAL CONFERENCE- JULY 22 THRU 25, 2025	\$52.00
Invoice 082325	7/26/2025			
Cash Payment	E 601-49400-210	Operating Supplies	12V 6A MIGHTY MAX AGM BATTERY- WATER DEPT	\$39.39
Invoice 082325	8/4/2025			
Cash Payment	E 609-49750-210	Operating Supplies	AMAZON.COM - 1,000 PK 6" BLACK ZIP CABLE TIES- HEAVY DUTY FOR KEYS - HWS	\$18.87
Invoice 082325	7/16/2025			
Cash Payment	E 101-41920-321	Telephone, Cells, & Rad	RANDY'S SANITATION- RECYCLE 28 DESK PHONES	\$380.80
Invoice 082325	7/17/2025			

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Cash Payment	E 101-41110-210	Operating Supplies	CUB FOODS- LARGE CANDY POUCH- CITY COUNCIL- HAND OUT DURING SPIRIT OF THE LAKES PARADE	\$26.03
Invoice 082325	7/18/2025			
Cash Payment	E 609-49750-210	Operating Supplies	GUY BROWN MGMT- BANK DEPOSIT BAGS- HWS	\$108.80
Invoice 082325	7/17/2025			
Cash Payment	E 101-43100-220	Repair Supplies & Equip	AMAZON.COM - HITCHLOK SKID HITCH ATTACHMENT FOR SKIDSTEER TRACTOR- STREETS DEPT	\$199.99
Invoice 082325	7/9/2025			
Transaction Date	8/23/2025	U.S. Bank 10100	10100	Total \$3,790.41
Refer	3183 ELAN CREDIT CARD	Ck# 822996E	8/23/2025	
Cash Payment	E 222-42260-205	Computer Hardware/Sof	AMAZON.COM - RETURN ETHERNET CABLE - FIRE DEPT	-\$7.99
Invoice 082525-2	7/24/2025			
Cash Payment	E 222-42260-210	Operating Supplies	AMAZON.COM - RETURN 4 ETHERNET CABLES- 2 FT BLACK PATCH CABLE - FIRE DEPT	-\$5.96
Invoice 082525-2	7/24/2025			
Cash Payment	E 222-42260-210	Operating Supplies	AMAZON.COM - 36 CT AAA ALKALINE 1.5 VOLT BATTERIES - FIRE DEPT	\$11.80
Invoice 082525-2	7/7/2025			
Cash Payment	E 222-42260-210	Operating Supplies	AMAZON.COM - ATV UTILITY RACK REPLACEMENT & ATV TOOL RACK RUBBER STRAPS - FIRE DEPT	\$18.99
Invoice 082525-2	7/12/2025			
Cash Payment	E 222-42260-210	Operating Supplies	AMAZON.COM - MISC SUPPLIES - FIRE DEPT	\$11.38
Invoice 082525-2	7/17/2025			
Cash Payment	E 222-42260-205	Computer Hardware/Sof	AMAZON.COM - .5 FT 2 PACK HIGH SPEED NETWORK CABLES W/ RJ45 CONNECTORS FOR NEW PHONES - FIRE DEPT	\$3.39
Invoice 082525-2	7/23/2025			
Transaction Date	8/23/2025	U.S. Bank 10100	10100	Total \$31.61

Fund Summary

	10100 U.S. Bank 10100
101 GENERAL FUND	\$768.83
222 AREA FIRE SERVICES	\$267.14
601 WATER FUND	\$413.19
602 SEWER FUND	\$1,656.57
609 MUNICIPAL LIQUOR FUND	\$716.29
	\$3,822.02

Pre-Written Checks	\$3,822.02
Checks to be Generated by the Computer	\$0.00
Total	
	\$3,822.02

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Payments

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Payment Batch PAYREQ111225

\$882,102.12

Refer	3249 ADVANTAGE IRRIGATION, LLC	Ck# 082335 11/17/2025		
Cash Payment	E 401-43121-500 Capital Outlay FA	MISC PAY REQ- 2025 MILL & OVERLAY STREET IMPROVEMENT PROJ PW 25-02- IMPROVEMENTS @ 6289 SUGAR MILL LN		\$157.00
Invoice 101425	10/14/2025		Project PW2502	
Transaction Date	11/13/2025	U.S. Bank 10100 10100	Total	\$157.00
Refer	3229 GMH ASPHALT	Ck# 082336 11/17/2025		
Cash Payment	E 401-43120-500 Capital Outlay FA	PAY REQUEST #3 2025 STREET IMPROVEMENT PROJECT PW 25-01 - WORK COMPLETED SEPT 27, THRU OCTOBER 31, 2025		\$248,708.57
Invoice 111225	11/12/2025		Project PW2501	
Cash Payment	E 401-43121-500 Capital Outlay FA	PAY REQUEST #3 2025 MILL & OVERLAY STREET IMPROVEMENT PROJ PW 25-02 WORK COMPLETED SEPT 27, THRU OCTOBER 31, 2025		\$27,287.59
Invoice 111225	11/12/2025		Project PW2502	
Cash Payment	E 401-43122-500 Capital Outlay FA	PAY REQUEST #3 2025 MANHOLE REHAB PROJ PW 25-05 WORK COMPLETED SEPT 27, THRU OCTOBER 31, 2025		\$95,860.42
Invoice 111225	11/12/2025		Project PW2505	
Transaction Date	11/14/2025	U.S. Bank 10100 10100	Total	\$371,856.58
Refer	3247 GMH ASPHALT	Ck# 082337 11/17/2025		
Cash Payment	E 401-43120-500 Capital Outlay FA	PAY REQUEST #2 2025 STREET IMPROVEMENT PROJECT PW 25-01 - WORK COMPLETED AUG 23, THRU SEPT 26, 2025		\$269,477.88
Invoice 101425	10/14/2025		Project PW2501	
Cash Payment	E 401-43121-500 Capital Outlay FA	PAY REQUEST #2 2025 MILL & OVERLAY STREET IMPROVEMENT PROJ PW 25-02 WORK COMPLETED AUG 23, THRU SEPT 26, 2025		\$2,676.67
Invoice 101425	10/14/2025		Project PW2002	
Cash Payment	E 401-43122-500 Capital Outlay FA	PAY REQUEST #2 2025 MANHOLE REHAB PROJ PW 25-05 WORK COMPLETED AUG 23, THRU SEPT 26, 2025		\$5,088.20
Invoice 101425	10/14/2025		Project PW2505	
Transaction Date	11/13/2025	U.S. Bank 10100 10100	Total	\$277,242.75
Refer	3248 WIDMER CONSTRUCTION, LLC	Ck# 082338 11/17/2025		
Cash Payment	E 602-49450-500 Capital Outlay FA	PAY REQUEST #1 2025 LIFT STATION IMPROVEMENT PROJ PW 25-03 WOODLAND & DOVE- WORK COMPLETED SEPT 15, THRU OCTOBER 31, 2025		\$232,845.79
Invoice 111225	11/12/2025		Project PW2503	
Transaction Date	11/17/2025	U.S. Bank 10100 10100	Total	\$232,845.79

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Fund Summary

	10100 U.S. Bank 10100	
401 GENERAL CAPITAL PROJECTS		\$649,256.33
602 SEWER FUND		\$232,845.79
		\$882,102.12

Pre-Written Checks	\$882,102.12
Checks to be Generated by the Computer	\$0.00
Total	\$882,102.12

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Payments Batch NEWSLETTERPOSTAGENOV \$1,290.04

Refer	3231 POSTMASTER - US POSTAL SVC	-		
Cash Payment	E 101-41115-440 Other Contractual Serv	POSTAGE CITY COMPASS NEWSLETTER -		\$1,290.04
		NOV, DEC, 2025 & JAN 2026 EDITION		
Invoice 693610	11/13/2025			
Transaction Date	11/17/2025	U.S. Bank 10100	10100	Total \$1,290.04

Fund Summary

	10100 U.S. Bank 10100
101 GENERAL FUND	\$1,290.04
	\$1,290.04

Pre-Written Checks	\$0.00
Checks to be Generated by the Computer	\$1,290.04
Total	\$1,290.04

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Payments Batch 112025HWSMAN

\$95,918.31

Refer	3309 AM CRAFT SPIRITS, INC.	-			
Cash Payment	E 609-49750-254 Soft Drinks/Mix For Res	MIX			\$339.00
Invoice	21599	11/11/2025			
Transaction Date	11/18/2025	U.S. Bank 10100	10100	Total	\$339.00
Refer	3270 ARTISAN BEER COMPANY	-			
Cash Payment	E 609-49750-252 Beer For Resale	BEER			\$1,016.70
Invoice	3810193	11/7/2025			
Cash Payment	E 609-49750-257 THC for Resale	THC			\$43.10
Invoice	3810194	11/7/2025			
Cash Payment	E 609-49750-252 Beer For Resale	BEER			\$291.60
Invoice	3808629	10/31/2025			
Cash Payment	E 609-49750-252 Beer For Resale	BEER CREDIT			-\$30.00
Invoice	436507	11/7/2025			
Cash Payment	E 609-49750-257 THC for Resale	THC			\$642.50
Invoice	3808630	10/31/2025			
Cash Payment	E 609-49750-252 Beer For Resale	BEER CREDIT			-\$13.56
Invoice	3802183CR	10/2/2025			
Transaction Date	11/18/2025	U.S. Bank 10100	10100	Total	\$1,950.34
Refer	3307 ARTISAN BEER COMPANY	-			
Cash Payment	E 609-49750-252 Beer For Resale	BEER CREDIT			-\$25.60
Invoice	430199	8/18/2025			
Cash Payment	E 609-49750-252 Beer For Resale	BEER CREDIT			-\$185.60
Invoice	431333	9/2/2025			
Cash Payment	E 609-49750-252 Beer For Resale	BEER CREDIT			-\$19.68
Invoice	431775	9/5/2025			
Cash Payment	E 609-49750-252 Beer For Resale	BEER CREDIT			-\$164.76
Invoice	432540	9/16/2025			
Cash Payment	E 609-49750-252 Beer For Resale	BEER CREDIT			-\$44.80
Invoice	433121	9/23/2025			
Transaction Date	11/18/2025	U.S. Bank 10100	10100	Total	-\$440.44
Refer	3252 BELLBOY CORPORATION	-			
Cash Payment	E 609-49750-251 Liquor For Resale	LIQUOR CREDIT			-\$136.60
Invoice	0209545200	11/6/2025			
Cash Payment	E 609-49750-257 THC for Resale	THC CREDIT			-\$283.30
Invoice	0300442600	10/30/2025			
Cash Payment	E 609-49750-251 Liquor For Resale	LIQUOR			\$34.65
Invoice	0209222600-2	10/8/2025			
Transaction Date	11/18/2025	U.S. Bank 10100	10100	Total	-\$385.25
Refer	3253 BELLBOY CORPORATION	-			
Cash Payment	E 609-49750-253 Wine For Resale	WINE			\$529.08
Invoice	0209491400	11/5/2025			
Cash Payment	E 609-49750-251 Liquor For Resale	LIQUOR			\$3,089.40
Invoice	0209463200	11/5/2025			
Cash Payment	E 609-49750-257 THC for Resale	THC			\$71.65
Invoice	0300450500	11/5/2025			

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Cash Payment	E 609-49750-251	Liquor For Resale	LIQUOR				\$4,214.63
Invoice	0209582300	11/12/2025					
Cash Payment	E 609-49750-257	THC for Resale	THC				\$71.65
Invoice	0300469800	11/12/2025					
Transaction Date	11/18/2025		U.S. Bank 10100	10100	Total		\$7,976.41
Refer	3254	BELLBOY CORPORATION	-				
Cash Payment	E 609-49750-251	Liquor For Resale	LIQUOR CREDIT				-\$17.21
Invoice	0209468600	10/30/2025					
Cash Payment	E 609-49750-251	Liquor For Resale	LIQUOR CREDIT				-\$2.71
Invoice	0209468500	10/30/2025					
Cash Payment	E 609-49750-251	Liquor For Resale	LIQUOR CREDIT				-\$241.65
Invoice	0209468300	10/30/2025					
Transaction Date	11/18/2025		U.S. Bank 10100	10100	Total		-\$261.57
Refer	3271	BELLBOY CORPORATION	-				
Cash Payment	E 609-49750-210	Operating Supplies	SUPPLIES, BAGS				\$31.00
Invoice	0110485400	11/5/2025					
Cash Payment	E 609-49750-254	Soft Drinks/Mix For Res	MIX				\$112.25
Invoice	0110485400	11/5/2025					
Cash Payment	E 609-49750-210	Operating Supplies	SUPPLIES, BAGS				\$140.00
Invoice	0110514100	11/12/2025					
Cash Payment	E 609-49750-254	Soft Drinks/Mix For Res	MIX				\$235.10
Invoice	0110514300	11/12/2025					
Transaction Date	11/18/2025		U.S. Bank 10100	10100	Total		\$518.35
Refer	3286	BOURGET IMPORTS, LLC	-				
Cash Payment	E 609-49750-251	Liquor For Resale	LIQUOR				\$46.50
Invoice	222475	11/6/2025					
Cash Payment	E 609-49750-253	Wine For Resale	WINE				\$140.00
Invoice	222475	11/6/2025					
Cash Payment	E 609-49750-254	Soft Drinks/Mix For Res	MIX				\$146.00
Invoice	222475	11/6/2025					
Transaction Date	11/18/2025		U.S. Bank 10100	10100	Total		\$332.50
Refer	3262	BREAKTHRU BEVERAGE MN BEE	-				
Cash Payment	E 609-49750-252	Beer For Resale	BEER				\$240.25
Invoice	124204693	11/11/2025					
Cash Payment	E 609-49750-254	Soft Drinks/Mix For Res	MIX				\$102.00
Invoice	124204693	11/11/2025					
Cash Payment	E 609-49750-252	Beer For Resale	BEER				\$7,026.82
Invoice	124204692	11/11/2025					
Cash Payment	E 609-49750-251	Liquor For Resale	LIQUOR				\$125.00
Invoice	124204694	11/11/2025					
Cash Payment	E 609-49750-252	Beer For Resale	BEER				\$144.00
Invoice	124205980	11/11/2025					
Cash Payment	E 609-49750-252	Beer For Resale	BEER				\$119.00
Invoice	124204032	11/11/2025					
Transaction Date	11/18/2025		U.S. Bank 10100	10100	Total		\$7,757.07
Refer	3295	BREAKTHRU BEVERAGE MN BEE	-				
Cash Payment	E 609-49750-252	Beer For Resale	BEER				\$53.85
Invoice	124095572	11/4/2025					

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Cash Payment	E 609-49750-254	Soft Drinks/Mix For Res	MIX						\$115.00
Invoice	124095572	11/4/2025							
Cash Payment	E 609-49750-252	Beer For Resale	BEER						\$4,165.10
Invoice	124093262	11/4/2025							
Cash Payment	E 609-49750-252	Beer For Resale	BEER						\$374.80
Invoice	124093263	11/4/2025							
Cash Payment	E 609-49750-252	Beer For Resale	BEER						\$711.85
Invoice	124095571	11/4/2025							
Transaction Date	11/18/2025		U.S. Bank 10100	10100			Total		\$5,420.60
Refer	3259	BREAKTHRU BEVERAGE MN WINE							
Cash Payment	E 609-49750-253	Wine For Resale	WINE						\$208.00
Invoice	124236257	11/12/2025							
Cash Payment	E 609-49750-251	Liquor For Resale	LIQUOR						\$1,652.40
Invoice	124124307	11/5/2025							
Cash Payment	E 609-49750-253	Wine For Resale	WINE						\$520.00
Invoice	124124308	11/5/2025							
Cash Payment	E 609-49750-254	Soft Drinks/Mix For Res	MIX						\$97.25
Invoice	124124309	11/5/2025							
Cash Payment	E 609-49750-253	Wine For Resale	WINE						\$188.00
Invoice	124236256	11/12/2025							
Cash Payment	E 609-49750-251	Liquor For Resale	LIQUOR						\$1,255.38
Invoice	124236258	11/12/2025							
Transaction Date	11/18/2025		U.S. Bank 10100	10100			Total		\$3,921.03
Refer	3302	BREAKTHRU BEVERAGE MN WINE							
Cash Payment	E 609-49750-251	Liquor For Resale	LIQUOR CREDIT						-\$132.00
Invoice	414091942	10/23/2025							
Cash Payment	E 609-49750-251	Liquor For Resale	LIQUOR CREDIT						-\$132.00
Invoice	414141158	11/5/2025							
Transaction Date	11/18/2025		U.S. Bank 10100	10100			Total		-\$264.00
Refer	3257	CAPITOL BEVERAGE SALES, L.P.							
Cash Payment	E 609-49750-257	THC for Resale	THC						\$70.00
Invoice	3214024	11/11/2025							
Cash Payment	E 609-49750-252	Beer For Resale	BEER						\$4,042.63
Invoice	3214027	11/11/2025							
Cash Payment	E 609-49750-252	Beer For Resale	BEER						\$197.75
Invoice	3214028	11/11/2025							
Cash Payment	E 609-49750-252	Beer For Resale	BEER CREDIT						-\$33.48
Invoice	3214026	11/11/2025							
Cash Payment	E 609-49750-253	Wine For Resale	WINE						\$33.60
Invoice	3214025	11/11/2025							
Transaction Date	11/18/2025		U.S. Bank 10100	10100			Total		\$4,310.50
Refer	3269	CAPITOL BEVERAGE SALES, L.P.							
Cash Payment	E 609-49750-257	THC for Resale	THC						\$182.00
Invoice	3210782	11/4/2025							
Cash Payment	E 609-49750-252	Beer For Resale	BEER						\$2,806.70
Invoice	3210783	11/4/2025							
Cash Payment	E 609-49750-252	Beer For Resale	BEER						\$92.00
Invoice	3210784	11/4/2025							

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Cash Payment	E 609-49750-253	Wine For Resale	WINE				\$399.00
Invoice	3210691	11/4/2025					
Cash Payment	E 609-49750-252	Beer For Resale	BEER CREDIT				-\$12.85
Invoice	3210692	11/4/2025					
Transaction Date	11/18/2025		U.S. Bank 10100	10100	Total		\$3,466.85
Refer	3274	CLEAR RIVER BEVERAGE CO.	-				
Cash Payment	E 609-49750-252	Beer For Resale	BEER				\$773.00
Invoice	834773	11/12/2025					
Cash Payment	E 609-49750-251	Liquor For Resale	LIQUOR				\$1,522.30
Invoice	834777	11/12/2025					
Cash Payment	E 609-49750-251	Liquor For Resale	LIQUOR CREDIT				-\$349.80
Invoice	834734	11/12/2025					
Transaction Date	11/18/2025		U.S. Bank 10100	10100	Total		\$1,945.50
Refer	3277	CLEAR RIVER BEVERAGE CO.	-				
Cash Payment	E 609-49750-252	Beer For Resale	BEER				\$285.00
Invoice	833558	11/5/2025					
Cash Payment	E 609-49750-252	Beer For Resale	BEER CREDIT				-\$30.00
Invoice	833557	11/5/2025					
Cash Payment	E 609-49750-257	THC for Resale	THC				\$300.28
Invoice	833566	11/5/2025					
Cash Payment	E 609-49750-251	Liquor For Resale	LIQUOR				\$663.30
Invoice	833569	11/5/2025					
Cash Payment	E 609-49750-251	Liquor For Resale	LIQUOR CREDIT				-\$361.80
Invoice	833810	11/5/2025					
Transaction Date	11/18/2025		U.S. Bank 10100	10100	Total		\$856.78
Refer	3296	COCA COLA-GREAT LAKES DISTRI	-				
Cash Payment	E 609-49750-254	Soft Drinks/Mix For Res	MIX				\$1,258.01
Invoice	49587132011	11/3/2025					
Transaction Date	11/18/2025		U.S. Bank 10100	10100	Total		\$1,258.01
Refer	3265	DAHLHEIMER BEVERAGE LLC	-				
Cash Payment	E 609-49750-257	THC for Resale	THC				\$234.00
Invoice	2622607	11/12/2025					
Cash Payment	E 609-49750-252	Beer For Resale	BEER				\$1,839.08
Invoice	2616639	11/4/2025					
Cash Payment	E 609-49750-252	Beer For Resale	BEER				\$52.80
Invoice	2616637	11/4/2025					
Cash Payment	E 609-49750-252	Beer For Resale	BEER				\$1,119.55
Invoice	2622608	11/12/2025					
Cash Payment	E 609-49750-252	Beer For Resale	BEER				\$32.00
Invoice	2622607	11/12/2025					
Transaction Date	11/18/2025		U.S. Bank 10100	10100	Total		\$3,277.43
Refer	3299	GLOBAL RESERVE DISSTRI BUTIO	-				
Cash Payment	E 609-49750-257	THC for Resale	THC				\$788.00
Invoice	21074	11/3/2025					
Transaction Date	11/18/2025		U.S. Bank 10100	10100	Total		\$788.00
Refer	3264	HOHENSTEINS, INCORPORATED	-				

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Cash Payment	E 609-49750-254	Soft Drinks/Mix For Res	MIX						\$63.75
Invoice 873222		10/30/2025							
Cash Payment	E 609-49750-252	Beer For Resale	BEER						\$543.25
Invoice 873223		10/30/2025							
Cash Payment	E 609-49750-252	Beer For Resale	BEER						\$674.75
Invoice 875443		11/6/2025							
Cash Payment	E 609-49750-252	Beer For Resale	BEER						\$605.75
Invoice 877498		11/13/2025							
Transaction Date	11/18/2025		U.S. Bank 10100	10100			Total		\$1,887.50
Refer	3310	JOHNSON BROTHERS LIQUOR	-						
Cash Payment	E 609-49750-251	Liquor For Resale	LIQUOR CREDIT						-\$18.75
Invoice 157083		11/3/2025							
Cash Payment	E 609-49750-253	Wine For Resale	WINE CREDIT						-\$76.00
Invoice 157397		11/5/2025							
Cash Payment	E 609-49750-251	Liquor For Resale	LIQUOR CREDIT						-\$6.38
Invoice 157082		11/3/2025							
Cash Payment	E 609-49750-251	Liquor For Resale	LIQUOR CREDIT						-\$16.56
Invoice 157396		11/5/2025							
Cash Payment	E 609-49750-251	Liquor For Resale	LIQUOR						\$35.04
Invoice 2873601		9/5/2025							
Cash Payment	E 609-49750-251	Liquor For Resale	LIQUOR CREDIT						-\$77.82
Invoice 157629		11/6/2025							
Transaction Date	11/18/2025		U.S. Bank 10100	10100			Total		-\$160.47
Refer	3266	JOHNSON BROTHERS LIQUOR	-						
Cash Payment	E 609-49750-254	Soft Drinks/Mix For Res	MIX						\$110.00
Invoice 2923972		11/12/2025							
Cash Payment	E 609-49750-251	Liquor For Resale	LIQUOR						\$120.00
Invoice 2923969		11/12/2025							
Cash Payment	E 609-49750-253	Wine For Resale	WINE						\$1,098.10
Invoice 2923971		11/12/2025							
Cash Payment	E 609-49750-257	THC for Resale	THC						\$320.00
Invoice 2923973		11/12/2025							
Cash Payment	E 609-49750-251	Liquor For Resale	LIQUOR						\$5,202.11
Invoice 2923970		11/12/2025							
Cash Payment	E 609-49750-251	Liquor For Resale	LIQUOR						\$690.16
Invoice 2923974		11/12/2025							
Transaction Date	11/18/2025		U.S. Bank 10100	10100			Total		\$7,540.37
Refer	3273	JOHNSON BROTHERS LIQUOR	-						
Cash Payment	E 609-49750-254	Soft Drinks/Mix For Res	MIX						\$74.00
Invoice 2918913		11/5/2025							
Cash Payment	E 609-49750-251	Liquor For Resale	LIQUOR						\$436.68
Invoice 2918911		11/5/2025							
Cash Payment	E 609-49750-253	Wine For Resale	WINE						\$3,133.00
Invoice 2918912		11/5/2025							
Cash Payment	E 609-49750-251	Liquor For Resale	LIQUOR						\$2,449.56
Invoice 2918910		11/5/2025							
Cash Payment	E 609-49750-253	Wine For Resale	WINE						\$1,724.40
Invoice 2916122		11/3/2025							

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Cash Payment	E 609-49750-251	Liquor For Resale	LIQUOR				\$262.74
Invoice 2916121		11/3/2025					
Cash Payment	E 609-49750-251	Liquor For Resale	LIQUOR				\$150.00
Invoice 2914549		10/30/2025					
Transaction Date	11/18/2025		U.S. Bank 10100	10100	Total		\$8,230.38
Refer	3260	JOHNSON BROTHERS LIQUOR	-				
Cash Payment	E 609-49750-251	Liquor For Resale	LIQUOR CREDIT				-\$7.50
Invoice 157194		11/4/2025					
Cash Payment	E 609-49750-253	Wine For Resale	WINE CREDIT				-\$12.00
Invoice 157398		11/5/2025					
Cash Payment	E 609-49750-251	Liquor For Resale	LIQUOR CREDIT				-\$9.50
Invoice 158003		11/10/2025					
Cash Payment	E 609-49750-253	Wine For Resale	WINE CREDIT				-\$10.00
Invoice 157395		11/5/2025					
Cash Payment	E 609-49750-254	Soft Drinks/Mix For Res	MIX CREDIT				-\$26.64
Invoice 157194		11/4/2025					
Cash Payment	E 609-49750-251	Liquor For Resale	LIQUOR CREDIT				-\$21.00
Invoice 157399		11/5/2025					
Transaction Date	11/18/2025		U.S. Bank 10100	10100	Total		-\$86.64
Refer	3282	MARLIN S TRUCKING DELIVERY	-				
Cash Payment	E 609-49750-265	Freight	DELIVERY SVC 10-16-25				\$196.85
Invoice 40706		10/16/2025					
Cash Payment	E 609-49750-265	Freight	DELIVERY SVC 10-23-25				\$279.00
Invoice 40720		10/23/2025					
Cash Payment	E 609-49750-265	Freight	DELIVERY SVC 10-30-25				\$376.65
Invoice 40731		10/30/2025					
Transaction Date	11/18/2025		U.S. Bank 10100	10100	Total		\$852.50
Refer	3285	MAVERICK WINE COMPANY	-				
Cash Payment	E 609-49750-253	Wine For Resale	WINE				\$339.00
Invoice 1686481		10/30/2025					
Transaction Date	11/18/2025		U.S. Bank 10100	10100	Total		\$339.00
Refer	3294	MINNEHAHA BUILDING MAINTENA	-				
Cash Payment	E 609-49750-400	Repairs & Maintenance-	WASH WINDOWS INSIDE & OUT HWS 9-29-25				\$74.81
Invoice 180301466		10/26/2025					
Transaction Date	11/18/2025		U.S. Bank 10100	10100	Total		\$74.81
Refer	3288	MODIST BREWING CO. LLC	-				
Cash Payment	E 609-49750-252	Beer For Resale	BEER				\$332.25
Invoice 62874		10/29/2025					
Cash Payment	E 609-49750-257	THC for Resale	THC				\$186.30
Invoice 63163		11/12/2025					
Transaction Date	11/18/2025		U.S. Bank 10100	10100	Total		\$518.55
Refer	3290	MOUND MARKETPLACE ASSOC	-				
Cash Payment	E 609-49750-412	Building Rentals	DECEMBER 2025 COMMON AREA MTCE & INSURANCE HWS				\$1,658.98
Invoice 120125		12/1/2025					
Transaction Date	11/18/2025		U.S. Bank 10100	10100	Total		\$1,658.98
Refer	3292	NEW FRANCE WINE COMPANY	-				

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Cash Payment	E 609-49750-251	Liquor For Resale	LIQUOR				\$120.13
Invoice 256696	11/6/2025						
Cash Payment	E 609-49750-253	Wine For Resale	WINE				\$107.12
Invoice 256696	11/6/2025						
Cash Payment	E 609-49750-254	Soft Drinks/Mix For Res	MIX				\$222.25
Invoice 256696	11/6/2025						
Transaction Date	11/18/2025	U.S. Bank 10100	10100		Total		\$449.50
Refer	3301	NOTHING BUT HEMP	-				
Cash Payment	E 609-49750-257	THC for Resale	THC				\$707.00
Invoice 4806	11/12/2025						
Cash Payment	E 609-49750-257	THC for Resale	THC				-\$162.50
Invoice 4807	11/12/2025						
Transaction Date	11/18/2025	U.S. Bank 10100	10100		Total		\$544.50
Refer	3255	PAUSTIS AND SONS WINE COMPA	-				
Cash Payment	E 609-49750-253	Wine For Resale	WINE				\$1,021.16
Invoice 279933	11/11/2025						
Cash Payment	E 609-49750-253	Wine For Resale	WINE				\$296.00
Invoice 280117	11/11/2025						
Cash Payment	E 609-49750-253	Wine For Resale	WINE				\$391.50
Invoice 279470	11/4/2025						
Transaction Date	11/18/2025	U.S. Bank 10100	10100		Total		\$1,708.66
Refer	3261	PHILLIPS WINE AND SPIRITS, INC	-				
Cash Payment	E 609-49750-253	Wine For Resale	WINE				\$625.07
Invoice 5074163	11/5/2025						
Cash Payment	E 609-49750-251	Liquor For Resale	LIQUOR				\$1,388.50
Invoice 5074162	11/5/2025						
Cash Payment	E 609-49750-257	THC for Resale	THC				\$595.00
Invoice 5074164	11/5/2025						
Transaction Date	11/18/2025	U.S. Bank 10100	10100		Total		\$2,608.57
Refer	3268	PHILLIPS WINE AND SPIRITS, INC	-				
Cash Payment	E 609-49750-251	Liquor For Resale	LIQUOR				\$1,240.00
Invoice 5077853	11/12/2025						
Cash Payment	E 609-49750-253	Wine For Resale	WINE				\$252.45
Invoice 5077855	11/12/2025						
Cash Payment	E 609-49750-254	Soft Drinks/Mix For Res	MIX				\$264.00
Invoice 5077856	11/12/2025						
Cash Payment	E 609-49750-251	Liquor For Resale	LIQUOR				\$348.45
Invoice 5077854	11/12/2025						
Transaction Date	11/18/2025	U.S. Bank 10100	10100		Total		\$2,104.90
Refer	3298	ROOTSTOCK WINE CO-WW CELLA	-				
Cash Payment	E 609-49750-253	Wine For Resale	WINE				\$394.96
Invoice 011559	10/28/2025						
Transaction Date	11/18/2025	U.S. Bank 10100	10100		Total		\$394.96
Refer	3281	SHAMROCK GROUP, INC.	-				
Cash Payment	E 609-49750-255	Misc Merchandise For R	ICE				\$131.20
Invoice 101-01018	11/5/2025						

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Cash Payment	E 609-49750-255	Misc Merchandise For R	ICE				\$88.56
Invoice 181-00306		11/12/2025					
Transaction Date	11/18/2025		U.S. Bank 10100	10100		Total	\$219.76
Refer	3267	SMALL LOT COOP LLC	-				
Cash Payment	E 609-49750-253	Wine For Resale	WINE				\$179.30
Invoice 107021		11/6/2025					
Cash Payment	E 609-49750-257	THC for Resale	THC				\$427.20
Invoice 107021		11/6/2025					
Transaction Date	11/18/2025		U.S. Bank 10100	10100		Total	\$606.50
Refer	3256	SOUTHERN WINE & SPIRITS OF M	-				
Cash Payment	E 609-49750-253	Wine For Resale	WINE				\$2,073.62
Invoice 2691883		11/13/2025					
Cash Payment	E 609-49750-251	Liquor For Resale	LIQUOR				\$5,678.21
Invoice 2691882		11/13/2025					
Cash Payment	E 609-49750-253	Wine For Resale	WINE				\$4,061.18
Invoice 2689218		11/6/2025					
Cash Payment	E 609-49750-251	Liquor For Resale	LIQUOR				\$6,494.36
Invoice 2689217		11/6/2025					
Transaction Date	11/18/2025		U.S. Bank 10100	10100		Total	\$18,307.37
Refer	3308	SOUTHERN WINE & SPIRITS OF M	-				
Cash Payment	E 609-49750-253	Wine For Resale	WINE				\$720.00
Invoice 5132271		11/7/2025					
Cash Payment	E 609-49750-253	Wine For Resale	WINE				\$176.00
Invoice 2689901		11/7/2025					
Transaction Date	11/18/2025		U.S. Bank 10100	10100		Total	\$896.00
Refer	3300	TRADITION WINE & SPIRITS, LLC	-				
Cash Payment	E 609-49750-253	Wine For Resale	WINE				\$388.00
Invoice 44882		11/6/2025					
Transaction Date	11/18/2025		U.S. Bank 10100	10100		Total	\$388.00
Refer	3279	VINOCOPIA, INCORPORATED	-				
Cash Payment	E 609-49750-253	Wine For Resale	WINE				\$46.50
Invoice 0383953		10/30/2025					
Cash Payment	E 609-49750-253	Wine For Resale	WINE				\$1,322.00
Invoice 0384562		11/6/2025					
Transaction Date	11/18/2025		U.S. Bank 10100	10100		Total	\$1,368.50
Refer	3263	WINE COMPANY	-				
Cash Payment	E 609-49750-253	Wine For Resale	WINE				\$776.00
Invoice 316243		11/6/2025					
Transaction Date	11/18/2025		U.S. Bank 10100	10100		Total	\$776.00
Refer	3258	WINE MERCHANTS	-				
Cash Payment	E 609-49750-253	Wine For Resale	WINE				\$1,542.64
Invoice 7541002		11/5/2025					
Cash Payment	E 609-49750-253	Wine For Resale	WINE				\$952.00
Invoice 7541946		11/12/2025					
Cash Payment	E 609-49750-253	Wine For Resale	WINE				\$96.00
Invoice 7533982		9/11/2025					

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Transaction Date	11/18/2025	U.S. Bank 10100	10100	Total	\$2,590.64
Refer	3284 WINE MERCHANTS				
Cash Payment	E 609-49750-253 Wine For Resale	WINE CREDIT			-\$304.00
Invoice 761152	10/31/2025				
Cash Payment	E 609-49750-253 Wine For Resale	WINE CREDIT			-\$304.00
Invoice 761124	10/30/2025				
Cash Payment	E 609-49750-253 Wine For Resale	WINE CREDIT			-\$59.64
Invoice 761151	10/31/2025				
Transaction Date	11/18/2025	U.S. Bank 10100	10100	Total	-\$667.64

Fund Summary

	10100 U.S. Bank 10100	
609 MUNICIPAL LIQUOR FUND	\$95,918.31	
	<u>\$95,918.31</u>	

Pre-Written Checks	\$0.00
Checks to be Generated by the Computer	<u>\$95,918.31</u>
Total	\$95,918.31

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Payments Batch 112025CITYMAN		\$202,696.80	
Refer	3314 A-1 RENT IT, BROADWAY TENT &	-	
Cash Payment	E 404-45200-500 Capital Outlay FA	TORO TRENCHER RENTAL- IRRIGATION- 2025 LOST LAKE COMMONS IMPROV PROJ 25-10	\$140.00
Invoice 227399	10/27/2025	Project PW2510	
Cash Payment	E 404-45200-500 Capital Outlay FA	GAS CEMENT MIXER RENTAL- 2025 CHESTER PARK IMPROV PROJ 25-14	\$107.52
Invoice 226850	10/13/2025	Project PW2514	
Transaction Date	11/19/2025	U.S. Bank 10100 10100	Total \$247.52
Refer	3317 ABM EQUIPMENT AND SUPPLY, IN	-	
Cash Payment	E 602-49450-440 Other Contractual Serv	FIX BROKEN PTO BOLTS ON VAC-CON- UNIT #214 SEWER DEPT	\$2,221.99
Invoice 0338	10/23/2025		
Transaction Date	11/18/2025	U.S. Bank 10100 10100	Total \$2,221.99
Refer	3336 AQUA PRO SPRINKLER SYSTEMS	-	
Cash Payment	E 404-45200-500 Capital Outlay FA	LOCATE & FLAG IRRIGATION MAIN LINE- 2025 LOST LAKE COMMONS PHASE 2 IMPROV PROJ PW 25-10	\$270.00
Invoice 88370664	9/16/2025	Project PW2510	
Transaction Date	11/18/2025	U.S. Bank 10100 10100	Total \$270.00
Refer	3345 BIFFS, INC PORTABLE RESTROO	-	
Cash Payment	E 101-45200-410 Rentals (GENERAL)	PHILBROOK PARK BIFFS RENTAL & SVC 10- 01-25 THRU 10-28-25	\$186.00
Invoice 274069	10/29/2025		
Cash Payment	E 101-45200-410 Rentals (GENERAL)	CENTERVIEW BEACH BIFFS RENTAL & SVC 10-01-25 THRU 10-28-25	\$245.00
Invoice 274066	10/29/2025		
Cash Payment	E 101-45200-410 Rentals (GENERAL)	SURFSIDE PARK BIFFS RENTAL & SVC10-01- 25 THRU 10-28-25	\$902.01
Invoice 274067	10/29/2025		
Cash Payment	E 101-45200-410 Rentals (GENERAL)	SKATEPARK BIFFS RENTAL & SVC 10-01-25 THRU 10-28-25	\$245.00
Invoice 274068	10/29/2025		
Cash Payment	E 101-45200-410 Rentals (GENERAL)	SWENSON PARK BIFFS RENTAL & SVC 10- 01-25 THRU 10-28-25	\$186.00
Invoice 274070	10/29/2025		
Cash Payment	E 101-45200-410 Rentals (GENERAL)	THREE POINTS PARK BIFFS RENTAL & SVC 10-01-25 THRU 10-28-25	\$186.00
Invoice 274071	10/29/2025		
Transaction Date	11/18/2025	U.S. Bank 10100 10100	Total \$1,950.01
Refer	3318 BLACKSTONE GREENWORKS	-	
Cash Payment	E 101-45200-440 Other Contractual Serv	WEED CONTROL- 2025 -TREATMENT 9-2- 25 -CITY PARKS, SWENSON, TYRONE, THREE POINTS, PHILBROOK	\$385.00
Invoice 6044	10/20/2025		
Cash Payment	E 101-41930-440 Other Contractual Serv	FERTILIZER & WEED CONTROL- 2025 - TREATMENT- CITY HALL AREA	\$44.00
Invoice 6044	10/20/2025		

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Cash Payment	E 222-42260-440	Other Contractual Servic	FERTILIZER & WEED CONTROL- 2025 -						\$44.00
			TREATMENT- FIRE DEPT AREA						
Invoice 6044		10/20/2025							
Transaction Date	11/18/2025		U.S. Bank 10100	10100			Total		\$473.00
Refer	3346	CADY BUILDING MAINTENANCE	-						
Cash Payment	E 101-41930-460	Janitorial Services	NOVEMBER 2025 CLEANING SVCS- CITY						\$631.80
			HALL /POLICE						
Invoice 4993752		11/1/2025							
Cash Payment	E 222-42260-460	Janitorial Services	NOVEMBER 2025 CLEANING SVCS- FIRE						\$340.20
			DEPT						
Invoice 4993752		11/1/2025							
Cash Payment	E 101-41910-460	Janitorial Services	NOVEMBER 2025 CLEANING SVCS-						\$486.00
			CENTENNIAL BLDG						
Invoice 4993752		11/1/2025							
Cash Payment	E 602-49450-460	Janitorial Services	NOVEMBER 2025 CLEANING SVCS- PUBLIC						\$121.50
			WORKS BLDG						
Invoice 4993752		11/1/2025							
Cash Payment	E 601-49400-460	Janitorial Services	NOVEMBER 2025 CLEANING SVCS- PUBLIC						\$121.50
			WORKS BLDG						
Invoice 4993752		11/1/2025							
Cash Payment	E 101-43100-460	Janitorial Services	NOVEMBER 2025 CLEANING SVCS- PUBLIC						\$121.50
			WORKS BLDG						
Invoice 4993752		11/1/2025							
Cash Payment	E 101-45200-460	Janitorial Services	NOVEMBER 2025 CLEANING SVCS- PUBLIC						\$121.50
			WORKS BLDG						
Invoice 4993752		11/1/2025							
Cash Payment	E 101-41930-460	Janitorial Services	DECEMBER 2025 CLEANING SVCS- CITY						\$631.80
			HALL /POLICE						
Invoice 4993953		12/1/2025							
Cash Payment	E 222-42260-460	Janitorial Services	DECEMBER 2025 CLEANING SVCS- FIRE						\$340.20
			DEPT						
Invoice 4993953		12/1/2025							
Cash Payment	E 101-41910-460	Janitorial Services	DECEMBER 2025 CLEANING SVCS-						\$486.00
			CENTENNIAL BLDG						
Invoice 4993953		12/1/2025							
Cash Payment	E 602-49450-460	Janitorial Services	DECEMBER 2025 CLEANING SVCS- PUBLIC						\$121.50
			WORKS BLDG						
Invoice 4993953		12/1/2025							
Cash Payment	E 601-49400-460	Janitorial Services	DECEMBER 2025 CLEANING SVCS- PUBLIC						\$121.50
			WORKS BLDG						
Invoice 4993953		12/1/2025							
Cash Payment	E 101-43100-460	Janitorial Services	DECEMBER 2025 CLEANING SVCS- PUBLIC						\$121.50
			WORKS BLDG						
Invoice 4993953		12/1/2025							
Cash Payment	E 101-45200-460	Janitorial Services	DECEMBER 2025 CLEANING SVCS- PUBLIC						\$121.50
			WORKS BLDG						
Invoice 4993953		12/1/2025							
Transaction Date	11/19/2025		U.S. Bank 10100	10100			Total		\$3,888.00
Refer	3353	CAMPBELL KNUTSON, P.A. ATTYS	-						
Cash Payment	E 101-41600-304	Legal Fees	PROSECUTION SERVICES OCTOBER 2025						\$6,164.00
Invoice 112025		10/31/2025							
Transaction Date	11/18/2025		U.S. Bank 10100	10100			Total		\$6,164.00

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Refer	3337 CRYSTEEL TRUCK EQUIPMENT, I	-				
Cash Payment	E 403-43100-500 Capital Outlay FA	NEW DUMP TRUCK BUILDOUT- 75% STREETS				\$36,480.00
Invoice	LC00098549	10/30/2025 PO 25070				
Cash Payment	E 601-49400-500 Capital Outlay FA	NEW DUMP TRUCK BUILDOUT- 25% WATER				\$12,160.00
Invoice	LC00098549	10/30/2025 PO 25070				
Transaction Date	11/18/2025	U.S. Bank 10100	10100	Total		\$48,640.00
Refer	3319 CUMMINS SALES & SERVICE, INC.	-				
Cash Payment	E 601-49400-440 Other Contractual Servic	PARTS FOR WELL #3				\$192.86
Invoice	251044239	10/21/2025				
Transaction Date	11/18/2025	U.S. Bank 10100	10100	Total		\$192.86
Refer	3320 DAVES MULCH STORE	-				
Cash Payment	E 101-45200-232 Landscape Material	50/50 CONTRACTORS MULCH & BLACK DIRT				\$700.00
Invoice	36968	10/30/2025				
Transaction Date	11/18/2025	U.S. Bank 10100	10100	Total		\$700.00
Refer	3321 EROSION PRODUCTS LLC	-				
Cash Payment	E 101-45200-232 Landscape Material	SUNNY SEED MIX- 50LB BAG, 4 QTY POLY STRAW BLANKETS				\$277.10
Invoice	20251029S9FS8	10/30/2025				
Transaction Date	11/18/2025	U.S. Bank 10100	10100	Total		\$277.10
Refer	3322 FIRE EQUIPMENT SPECIALTIES, I	-				
Cash Payment	E 222-42260-219 Safety supplies	14" KEVLAR INSULATED RUBBER FIRE BOOT				\$232.99
Invoice	21661	9/23/2025				
Transaction Date	11/18/2025	U.S. Bank 10100	10100	Total		\$232.99
Refer	3323 FIRE SERVICE CERT OF MINNESO	-				
Cash Payment	E 222-42260-434 Conference & Training	FIREFIGHTER II CERTIFICATION EXAM- TAKEN 10-13-25- E. PALMER				\$131.00
Invoice	14855	10/29/2025				
Cash Payment	E 222-42260-434 Conference & Training	FIRE APPARATUS OPERATOR-PUMPER CERTIFICATION EXAM- TAKEN 10-11-25- E. PALMER				\$158.50
Invoice	14845	10/28/2025				
Transaction Date	11/18/2025	U.S. Bank 10100	10100	Total		\$289.50
Refer	3324 FIRSTNET	-				
Cash Payment	E 222-42260-321 Telephone, Cells, & Rad	FIRE RIG #1 CELLPHONE SVC XXX-1663 - 9-26-25 THRU 10-25-25				\$38.23
Invoice	110325	10/25/2025				
Cash Payment	E 222-42260-321 Telephone, Cells, & Rad	FIRE RIG #2 CELLPHONE SVC XXX-1934 -9-26-25 THRU 10-25-25				\$38.23
Invoice	110325	10/25/2025				
Cash Payment	E 222-42260-321 Telephone, Cells, & Rad	FIRE RIG #3 CELLPHONE SVC XXX-1852 - 9-26-25 THRU 10-25-25				\$38.23
Invoice	110325	10/25/2025				
Cash Payment	E 222-42260-321 Telephone, Cells, & Rad	FIRE RIG #4 CELLPHONE SVC XXX-6881 - 9-26-25 THRU 10-25-25				\$38.23
Invoice	110325	10/25/2025				
Cash Payment	E 222-42260-321 Telephone, Cells, & Rad	FIRE RIG #5 CELLPHONE SVC XXX-9760 - 9-26-25 THRU 10-25-25				\$38.23
Invoice	110325	10/25/2025				

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Cash Payment	E 222-42260-321	Telephone, Cells, & Rad	FIREI-PAD CELLPHONE SVC XXX-9792 - 9-26-25 THRU 10-25-25		\$38.23
Invoice 110325		10/25/2025			
Cash Payment	E 222-42260-321	Telephone, Cells, & Rad	CELLPHONE SVC XXX-0150- CHIEF G. PEDERSON -9-26-25 THRU 10-25-25		\$53.91
Invoice 110325		10/25/2025			
Cash Payment	E 101-42400-321	Telephone, Cells, & Rad	CELL PHONE SVC XXX-6410 - PLANNING & CODE ENFORCEMENT - A. DRILLING 9-26-25 THRU 10-25-25		\$22.46
Invoice 110325		10/25/2025			
Cash Payment	E 101-42115-321	Telephone, Cells, & Rad	CELL PHONE SVC XXX-6410 - EMERGENCY MGMT - A. DRILLING 9-26-25 THRU 10-25-25		\$22.46
Invoice 110325		10/25/2025			
Cash Payment	E 601-49400-321	Telephone, Cells, & Rad	UTILITY LOCATOR INTERNET SVC 9-26-25 THRU 10-25-25		\$17.14
Invoice 110325		10/25/2025			
Cash Payment	E 602-49450-321	Telephone, Cells, & Rad	UTILITY LOCATOR INTERNET SVC 9-26-25 THRU 10-25-25		\$17.15
Invoice 110325		10/25/2025			
Transaction Date	11/18/2025		U.S. Bank 10100 10100	Total	\$362.50
Refer	3348 FIVE TECHNOLOGY				
Cash Payment	E 101-41920-440	Other Contractual Servic	MONTHLY MANAGED SVC & NETWORK MTCE- NOVEMBER 2025		\$1,290.00
Invoice 11125-12		11/1/2025			
Transaction Date	11/18/2025		U.S. Bank 10100 10100	Total	\$1,290.00
Refer	3326 FRONTIER/CITIZENS COMMUNICA				
Cash Payment	E 602-49450-321	Telephone, Cells, & Rad	PHONE SVC 10-30-25 TO 11-29-25		\$91.36
Invoice 112525		10/30/2025			
Cash Payment	E 609-49750-321	Telephone, Cells, & Rad	PHONE SVC 10-30-25 TO 11-29-25		\$246.39
Invoice 112525		10/30/2025			
Cash Payment	E 602-49450-321	Telephone, Cells, & Rad	PHONE SVC 10-30-25 TO 11-29-25		\$341.68
Invoice 112525		10/30/2025			
Cash Payment	E 601-49400-321	Telephone, Cells, & Rad	PHONE SVC 10-30-25 TO 11-29-25		\$331.63
Invoice 112525		10/30/2025			
Cash Payment	E 101-43100-321	Telephone, Cells, & Rad	PHONE SVC 10-30-25 TO 11-29-25		\$331.63
Invoice 112525		10/30/2025			
Cash Payment	E 101-41930-321	Telephone, Cells, & Rad	PHONE SVC 10-30-25 TO 11-29-25		\$464.00
Invoice 112525		10/30/2025			
Cash Payment	E 222-42260-321	Telephone, Cells, & Rad	PHONE SVC 10-30-25 TO 11-29-25		\$154.67
Invoice 112525		10/30/2025			
Cash Payment	E 101-41910-321	Telephone, Cells, & Rad	PHONE SVC 10-30-25 TO 11-29-25		\$77.33
Invoice 112525		10/30/2025			
Cash Payment	E 101-42110-321	Telephone, Cells, & Rad	PHONE SVC 10-30-25 TO 11-29-25		\$77.33
Invoice 112525		10/30/2025			
Transaction Date	11/18/2025		U.S. Bank 10100 10100	Total	\$2,116.02
Refer	3325 GARY S DIESEL SERVICE				
Cash Payment	E 602-49450-404	Equip & Vehicle Repairs	CHECK & CLEAR ALL ENGINE LIGHT CODES ON SEWER JET VAC TRUCK #214		\$119.95
Invoice 1-52373		10/27/2025			
Transaction Date	11/18/2025		U.S. Bank 10100 10100	Total	\$119.95

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Refer	3347 GOPHER STATE ONE CALL	-			
Cash Payment	E 601-49400-395 Gopher One-Call	OCTOBER 2025 LOCATES			\$236.93
Invoice	5100623 10/31/2025				
Cash Payment	E 602-49450-395 Gopher One-Call	OCTOBER 2025 LOCATES			\$236.92
Invoice	5100623 10/31/2025				
Transaction Date	11/18/2025	U.S. Bank 10100 10100		Total	\$473.85
Refer	3330 HAWKINS, INCORPORATED	-			
Cash Payment	E 601-49400-227 Chemicals	150 LB CHLORINE CYLINDERS			\$140.00
Invoice	7256484 11/15/2025				
Cash Payment	E 601-49400-227 Chemicals	CREDIT OVERPYMT ON INVC -#7225493			-\$100.00
Invoice	7225493CR 10/15/2025				
Transaction Date	11/18/2025	U.S. Bank 10100 10100		Total	\$40.00
Refer	3349 HM CRAGG CRITICAL POWER	-			
Cash Payment	E 602-49450-500 Capital Outlay FA	2024 LIFT STATION IMPROVEMENT PROJECT PW 24-03 - A-3 SUNSET LIFT STATION- CITY TO BE REIMBURSED BY MICHELS			\$980.00
Invoice	CD99015898 10/30/2025			Project PW2403	
Transaction Date	11/18/2025	U.S. Bank 10100 10100		Total	\$980.00
Refer	3326 KIROV, ANDREW	-			
Cash Payment	E 101-41115-440 Other Contractual Servic	TAPE & RECORD CITY COUNCIL MEETING 10-14-25 LESS THAN 2 HOURS - COVERAGE, EDIT & UPLOAD			\$150.00
Invoice	112025 10/29/2025				
Cash Payment	E 101-41115-440 Other Contractual Servic	TAPE & RECORD CITY COUNCIL MEETING 10-28-25 3 HOURS -COVERAGE, EDIT & UPLOAD			\$225.00
Invoice	112025 10/29/2025				
Transaction Date	11/18/2025	U.S. Bank 10100 10100		Total	\$375.00
Refer	3327 KODIAK POWER SOLUTIONS	-			
Cash Payment	E 602-49450-440 Other Contractual Servic	CALIBRATE & POWER CYCLE TRANSFER SWITCH @ LIFT STATION #18			\$675.00
Invoice	21900228 10/17/2025				
Cash Payment	E 602-49450-440 Other Contractual Servic	REMOVE STUCK OIL FILTER @ LIFT STATION E-1 SURFSIDE			\$325.00
Invoice	22443583 10/30/2025				
Transaction Date	11/18/2025	U.S. Bank 10100 10100		Total	\$1,000.00
Refer	3351 LOFFLER COMPANIES, INCORPOR	-			
Cash Payment	E 101-41930-202 Duplicating and copying	COPY ROOM KONICA C650i - COLOR OVERAGE - 8-01-25 THRU 10-31-25			\$686.42
Invoice	5171573 11/3/2025				
Cash Payment	E 101-41930-202 Duplicating and copying	COPY ROOM KONICA C650i - B & W OVERAGE - 8-01-25 THRU 10-31-25			\$154.55
Invoice	5171573 11/3/2025				
Cash Payment	E 609-49750-202 Duplicating and copying	HWS COPIER -CANON C2650IF - COLOR OVERAGE - 8-01-25 THRU 10-31-25			\$14.43
Invoice	5171583 11/3/2025				
Cash Payment	E 609-49750-202 Duplicating and copying	HWS COPIER -CANON C2650IF - B & W OVERAGE - 8-01-25 THRU 10-31-25			\$45.47
Invoice	5171583 11/3/2025				

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Transaction Date	11/18/2025	U.S. Bank 10100	10100	Total	\$900.87
Refer	3328 MACQUEEN EQUIPMENT INCORP	-			
Cash Payment	E 101-43100-404 Equip & Vehicle Repairs	INSTALL NEW MAIN BROOM ON PELICAN STREET SWEEPER, INSTALL NEW CONVEYOR DRIVE CHAIN & SPROCKETS, REMOVE & REPLACE 7 BROKEN SPLICE BOLTS, ADJUST TENSION			\$2,971.09
Invoice W17555	10/20/2025				
Transaction Date	11/18/2025	U.S. Bank 10100	10100	Total	\$2,971.09
Refer	3329 MASTER ELECTRIC CO, INC.	-			
Cash Payment	E 602-49450-440 Other Contractual Servic	TEST ARC FLASH STUDY PHASE 2 @ SANITARY LIFT STATION #29 -BARTLETT BLVD			\$950.00
Invoice SD58697	10/29/2025				
Cash Payment	E 602-49450-440 Other Contractual Servic	TEST ARC FLASH STUDY PHASE 2 @ SANITARY LIFT STATION #26 -SINCLAIR RD			\$950.00
Invoice SD58696	10/29/2025				
Cash Payment	E 602-49450-440 Other Contractual Servic	TEST ARC FLASH STUDY PHASE 2 @ SANITARY LIFT STATION #18 -THREE PTS BLVD			\$1,950.00
Invoice SD58698	10/29/2025				
Transaction Date	11/18/2025	U.S. Bank 10100	10100	Total	\$3,850.00
Refer	3350 METROPOLITAN COUNCIL WASTE	-			
Cash Payment	E 602-49450-388 Waste Disposal-MCIS	WASTEWATER SVCS DECEMBER 2025			\$73,997.16
Invoice 0001196423	11/4/2025				
Transaction Date	11/18/2025	U.S. Bank 10100	10100	Total	\$73,997.16
Refer	3332 MINNESOTA PLAYGROUND, INC.	-			
Cash Payment	E 101-45200-210 Operating Supplies	GAMETIME PLAY EQUIPMENT- PHILBROOK PARK UPGRADES			\$2,089.57
Invoice 2025399	9/2/2025				
Transaction Date	11/18/2025	U.S. Bank 10100	10100	Total	\$2,089.57
Refer	3333 MINNESOTA TROPHIES & GIFTS	-			
Cash Payment	R 101-45200-36230 Contributions and Do	ENGRAVED BRONZE MEMORIAL PLAQUE- BUY A BENCH DONATION PROGRAM - IN MEMORY OF PAUL H. BROWN			\$579.49
Invoice 52459	11/7/2025				
Transaction Date	11/18/2025	U.S. Bank 10100	10100	Total	\$579.49
Refer	3331 OFFICE DEPOT (FIRE)	-			
Cash Payment	E 222-42260-200 Office Supplies	CASE OF COPY PAPER & LAMINATING POUCHES- FIRE DEPT			\$59.74
Invoice 443229841001	10/23/2025 PO 25334				
Transaction Date	11/18/2025	U.S. Bank 10100	10100	Total	\$59.74
Refer	3352 OPUS 21 MGMT SOLUTIONS, LLC	-			
Cash Payment	E 601-49400-307 Admin/Finance/Comput	OCTOBER 2025 -UTILITY BILLING -CIS DATA HOSTING, PRODUCTION, BILLING, CALL CTR SUPPORT			\$1,876.02
Invoice 251020	11/7/2025				
Cash Payment	E 602-49450-307 Admin/Finance/Comput	OCTOBER 2025 -UTILITY BILLING -CIS DATA HOSTING, PRODUCTION, BILLING, CALL CTR SUPPORT			\$1,876.03
Invoice 251020	11/7/2025				

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Cash Payment	E 601-49400-322	Postage	OCTOBER 2025- UTILITY BILLING POSTAGE	\$394.67
Invoice	251020	11/7/2025		
Cash Payment	E 602-49450-322	Postage	OCTOBER 2025- UTILITY BILLING POSTAGE	\$394.66
Invoice	251020	11/7/2025		
Transaction Date	11/18/2025	U.S. Bank 10100	10100	Total \$4,541.38
Refer	3334 RAYS SERVICES	-		
Cash Payment	E 281-45210-533	Tree Removal	REMOVE 2 COTTON WOOD & 1 DEAD ELM TREE OFF DOCK COMMONS @ LAKESIDE PARK	\$1,950.00
Invoice	111825	11/3/2025		
Cash Payment	E 281-45210-533	Tree Removal	REMOVE 14 EMERALD ASH BORER INFESTED TREES OFF DOCK COMMONS @ LAKESIDE PARK	\$9,050.00
Invoice	111825	11/3/2025	Project EAB	
Cash Payment	E 281-45210-533	Tree Removal	REMOVE 3 EMERALD ASH BORER INFESTED TREES OFF DOCK COMMONS @ BEACHSIDE PARK	\$3,780.00
Invoice	111825	11/3/2025	Project EAB	
Cash Payment	E 281-45210-533	Tree Removal	REMOVE 1 ELM & 1 WILLOW TREE OFF DOCK COMMONS @ BEACHSIDE PARK	\$2,520.00
Invoice	111825	11/3/2025		
Transaction Date	11/18/2025	U.S. Bank 10100	10100	Total \$17,300.00
Refer	3335 REPUBLIC SERVICES	-		
Cash Payment	E 670-49500-440	Other Contractual Servic	OCTOBER 2025 CITYWIDE RECYCLING SVC	\$18,788.40
Invoice	0894-007297665	10/25/2025		
Cash Payment	E 670-49500-430	Miscellaneous	NOVEMBER 2025 CITYWIDE ORGANICS PROGRAM PICKUP SVC	\$248.53
Invoice	0894-007300531	10/25/2025		
Cash Payment	E 602-49450-384	Refuse/Garbage Dispos	2025 GARBAGE SVC PUBLIC WORKS- NOVEMBER	\$248.07
Invoice	0894-007298653	10/25/2025		
Cash Payment	E 601-49400-384	Refuse/Garbage Dispos	2025 GARBAGE SVC PUBLIC WORKS- NOVEMBER	\$248.07
Invoice	0894-007298653	10/25/2025		
Cash Payment	E 101-43100-384	Refuse/Garbage Dispos	2025 GARBAGE SVC PUBLIC WORKS- NOVEMBER	\$248.08
Invoice	0894-007298653	10/25/2025		
Cash Payment	E 101-45200-384	Refuse/Garbage Dispos	2025 GARBAGE SVC PUBLIC WORKS- NOVEMBER	\$248.07
Invoice	0894-007298653	10/25/2025		
Cash Payment	E 670-49500-430	Miscellaneous	CONTAMINATED MATERIALS CHARGE 10-22-25	\$333.20
Invoice	0894-007300531	10/25/2025		
Transaction Date	11/18/2025	U.S. Bank 10100	10100	Total \$20,362.42
Refer	3316 SHRED RIGHT	-		
Cash Payment	E 101-41500-440	Other Contractual Servic	DESTRUCTION OF SECURED PRIVATE DATA- LOOSE DOCUMENTS- CITY OF MOUND- FILES PAST RETENTION PERIOD- 10-27-25	\$75.00
Invoice	0059298	10/27/2025		
Transaction Date	11/19/2025	U.S. Bank 10100	10100	Total \$75.00
Refer	3341 SUN PATRIOT NEWSPAPER-CITY	-		

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Cash Payment	E 401-43100-300	Professional Svcs	LEGAL NTCE- PUBLIC HEARING 11-12-25 PROPOSAL TO ADOPT A STREET RECONSTRUCTION PLAN & ISSUE GENERAL OBLIGATION BONDS- PUBLISHED 10-25-25	\$60.20
Invoice 1070748	10/25/2025			
Cash Payment	E 101-41410-351	Legal Notices Publishing	LEGAL NTCE- RESOLUTION #25-82 AUTHORIZING PUBLICATION BY TITLE & SUMMARY OF AN ORDINANCE AMENDMENT REGARDING ELECTRIC & UTILITY FRANCHISES - PUBLISHED 10-25-25	\$86.00
Invoice 1070747	10/25/2025			
Cash Payment	E 101-49999-430	Miscellaneous	LEGAL NTCE- PUBLIC HEARING- 11-12-25 REGARDING PROPOSED PROPERTY TAX ABATEMENTS -PUBLISHED 10-25-25	\$90.30
Invoice 1070749	10/25/2025			
Transaction Date	11/18/2025	U.S. Bank 10100	10100	Total \$236.50
Refer	3344 T-MOBILE PHONE CO.	-		
Cash Payment	E 101-41930-321	Telephone, Cells, & Rad	INTERNET SVC 9-21 THRU 10-20-25	\$96.91
Invoice 112025-3	11/1/2025			
Cash Payment	E 101-45200-321	Telephone, Cells, & Rad	INTERNET SVC 9-21 THRU 10-20-25	\$86.90
Invoice 112025-3	11/1/2025			
Cash Payment	E 101-43100-321	Telephone, Cells, & Rad	INTERNET SVC 9-21 THRU 10-20-25	\$227.10
Invoice 112025-3	11/1/2025			
Cash Payment	E 601-49400-321	Telephone, Cells, & Rad	INTERNET SVC 9-21 THRU 10-20-25	\$76.79
Invoice 112025-3	11/1/2025			
Cash Payment	E 602-49450-321	Telephone, Cells, & Rad	INTERNET SVC 9-21 THRU 10-20-25	\$76.79
Invoice 112025-3	11/1/2025			
Cash Payment	E 101-41310-321	Telephone, Cells, & Rad	INTERNET SVC 9-21 THRU 10-20-25	\$31.34
Invoice 112025-3	11/1/2025			
Cash Payment	E 609-49750-321	Telephone, Cells, & Rad	INTERNET SVC 9-21 THRU 10-20-25	\$37.72
Invoice 112025-3	11/1/2025			
Transaction Date	11/18/2025	U.S. Bank 10100	10100	Total \$633.55
Refer	3343 T-MOBILE PHONE CO.	-		
Cash Payment	E 101-41930-321	Telephone, Cells, & Rad	OOMA SVC 9-21 THRU 10-20-25 AIRDIAL CONNECTION & IOT DEVICES, ALARMS, SENSORS, ELEVATORS	\$158.80
Invoice 112025-2	11/1/2025			
Cash Payment	E 222-42260-321	Telephone, Cells, & Rad	OOMA SVC 9-21 THRU 10-20-25 AIRDIAL CONNECTION & IOT DEVICES, ALARMS, SENSORS, ELEVATORS	\$190.55
Invoice 112025-2	11/1/2025			
Cash Payment	E 101-43100-321	Telephone, Cells, & Rad	OOMA SVC 9-21 THRU 10-20-25 AIRDIAL CONNECTION & IOT DEVICES, ALARMS, SENSORS, ELEVATORS	\$39.70
Invoice 112025-2	11/1/2025			
Cash Payment	E 101-45200-321	Telephone, Cells, & Rad	OOMA SVC 9-21 THRU 10-20-25 AIRDIAL CONNECTION & IOT DEVICES, ALARMS, SENSORS, ELEVATORS	\$39.70
Invoice 112025-2	11/1/2025			
Cash Payment	E 601-49400-321	Telephone, Cells, & Rad	OOMA SVC 9-21 THRU 10-20-25 AIRDIAL CONNECTION & IOT DEVICES, ALARMS, SENSORS, ELEVATORS	\$39.70
Invoice 112025-2	11/1/2025			

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Cash Payment	E 602-49450-321	Telephone, Cells, & Rad	OOMA SVC 9-21 THRU 10-20-25 AIRDIAL CONNECTION & IOT DEVICES, ALARMS, SENSORS, ELEVATORS		\$39.70
Invoice 112025-2	11/1/2025				
Cash Payment	E 609-49750-321	Telephone, Cells, & Rad	OOMA SVC 9-21 THRU 10-20-25 AIRDIAL CONNECTION & IOT DEVICES, ALARMS, SENSORS, ELEVATORS		\$95.27
Invoice 112025-2	11/1/2025				
Transaction Date	11/18/2025	U.S. Bank 10100	10100	Total	\$603.42
Refer	3342 T-MOBILE PHONE CO.	-			
Cash Payment	E 222-42260-321	Telephone, Cells, & Rad	DIALPADS, FAX & PHONE LINES SVC 9-21 THRU 10-20-25		\$329.11
Invoice 112025	11/1/2025				
Cash Payment	E 101-41930-321	Telephone, Cells, & Rad	DIALPADS, FAX & PHONE LINES SVC 9-21 THRU 10-20-25		\$231.55
Invoice 112025	11/1/2025				
Cash Payment	E 101-45200-321	Telephone, Cells, & Rad	DIALPADS, FAX & PHONE LINES SVC 9-21 THRU 10-20-25		\$56.57
Invoice 112025	11/1/2025				
Cash Payment	E 101-43100-321	Telephone, Cells, & Rad	DIALPADS, FAX & PHONE LINES SVC 9-21 THRU 10-20-25		\$56.57
Invoice 112025	11/1/2025				
Cash Payment	E 601-49400-321	Telephone, Cells, & Rad	DIALPADS, FAX & PHONE LINES SVC 9-21 THRU 10-20-25		\$56.58
Invoice 112025	11/1/2025				
Cash Payment	E 602-49450-321	Telephone, Cells, & Rad	DIALPADS, FAX & PHONE LINES SVC 9-21 THRU 10-20-25		\$56.58
Invoice 112025	11/1/2025				
Cash Payment	E 609-49750-321	Telephone, Cells, & Rad	DIALPADS, FAX & PHONE LINES SVC 9-21 THRU 10-20-25		\$138.54
Invoice 112025	11/1/2025				
Transaction Date	11/18/2025	U.S. Bank 10100	10100	Total	\$925.50
Refer	3339 TRUE VALUE, NAVARRE	-			
Cash Payment	E 602-49450-220	Repair Supplies & Equip	MOUSE/RAT BAIT STATION & 20 PACKS MOUSE BAIT FOR LIFT STATIONS		\$91.94
Invoice 351365	10/3/2025				
Transaction Date	11/18/2025	U.S. Bank 10100	10100	Total	\$91.94
Refer	3338 TWIN CITY GARAGE DOOR COMP	-			
Cash Payment	E 222-42260-401	Building Repairs	REPLACED BAD RECEIVER IN GARAGE DOOR #5 REMOTE - FIRE DEPT TRUCK BAY		\$354.88
Invoice 440066921	10/22/2025				
Transaction Date	11/18/2025	U.S. Bank 10100	10100	Total	\$354.88
Refer	3340 VICTORIA REPAIR & MFG. INC.	-			
Cash Payment	E 101-43100-404	Equip & Vehicle Repairs	WELD SNOW PLOW ON PLOW TRUCK-STREETS DEPT		\$260.00
Invoice 11626	10/23/2025				
Cash Payment	E 101-43100-404	Equip & Vehicle Repairs	REPAIR PLOW ON 1-TON TRUCK- STREETS DEPT		\$560.00
Invoice 11639	11/4/2025				
Transaction Date	11/18/2025	U.S. Bank 10100	10100	Total	\$820.00

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Fund Summary

	10100 U.S. Bank 10100	
101 GENERAL FUND		\$23,975.63
222 AREA FIRE SERVICES		\$2,619.13
281 COMMONS DOCKS FUND		\$17,300.00
401 GENERAL CAPITAL PROJECTS		\$60.20
403 CAP REPLAC-VEHICLES & EQUIP		\$36,480.00
404 COMMUNITY INVESTMENT RESERVE		\$517.52
601 WATER FUND		\$15,913.39
602 SEWER FUND		\$85,882.98
609 MUNICIPAL LIQUOR FUND		\$577.82
670 RECYCLING FUND		\$19,370.13
		\$202,696.80

Pre-Written Checks	\$0.00
Checks to be Generated by the Computer	\$202,696.80
Total	\$202,696.80

MOUND CITY COUNCIL MINUTES
November 12, 2025

The City Council of the City of Mound, Hennepin County, Minnesota, met in regular session on Tuesday, November 12, 2025, at 6:00 p.m. in the Council Chambers in the Centennial Building.

Members present: Mayor Jason Holt, Council Members Sherrie Pugh, Kathy McEnaney, Kevin Castellano, and Michelle Herrick.

Members absent:

Others present: City Manager Jesse Dickson, Laila Imihy Deputy City Manager, Kevin Kelly, City Clerk, Finance Director Noah Iverson, Public Works Director, City Attorney Scott Landsman, Stacy Kvilvang, Ehlers and Associates, Lisa and Scott Read, Helen Canning, Kim Blievernicht.

Consent agenda: All items listed under the Consent Agenda are considered to be routine in nature by the Council. There will be no separate discussion on these items unless a Councilmember or citizen so requests, in which event it will be removed from the Consent Agenda and considered in normal sequence.

1. Open meeting

Mayor Holt called the meeting to order at 6:01 p.m.

2. Pledge of Allegiance

3. Approve agenda

Dickson has one item, the Orono Police Department Activity Report amended into the agenda.

MOTION by Castellano, seconded by McEnaney, to approve the amended agenda. All voted in favor. Motion carried.

4. Consent agenda

MOTION by McEnaney, seconded by Herrick, to approve the amended consent agenda. Upon roll call vote, all voted in favor. Motion carried.

A. PULLED

B. Approve Minutes: October 28, 2025 City Council Regular Meeting

C. Pay Request No. 1 in the amount of \$232,845 .79 to Widmer Construction for the 2025 Lift Station Improvement Project; PW-25-03

D. Pay Request No. 3 in the amount of \$371,856.58 to GMH Asphalt for the 2025 Street And Utility Improvements Project; PW-25-01, PW-25-02 & PW-25-05

4A. PULLED ITEM Approve payment of claims in the amount of \$474,298.77

Pugh said she would like the claims presented in a different format that is more high level. Pugh said this could be done in 2026. Pugh said she would like to see how the claims relate to the overall budget. McEnaney said she likes the itemized reports. The Council said they would like to see the itemized reports but would also like to see a report which presents how the claims

relate to year-to-date totals of each fund and to the overall budget. Landsman said approval of claims is a statutory duty of the Council though the Council can ask for more information from staff.

MOTION by Pugh, seconded by Herrick, to approve Item 4A approval of the claims in the amount of \$474,298.77, all voted in favor. Motion carried

5. Comments and suggestions from citizens present on any item not on the agenda.

Lisa Anderson & Scott Read, 4754 Manchester Road, said they have concerns about the activity and accumulated materials at 4762 Manchester Road. Anderson said the owner of 4762 Manchester has been allowed by the City to build a fourth driveway. Anderson said she has concerns about the property which has junk in the yard and the amount of storage in the yard. Anderson said she read the City Code which states “excessive amounts of storage” and accumulation of construction materials though she doesn’t know what these terms means. Anderson said her voice as a resident is not being heard. Anderson said she is also worried about the driveway being put in and how it would impact mature trees near to the property line.

McEnaney said the City needs to do a better job of keeping complainants informed of activity being conducted by the City in response to complaints.

Scott Read said he couldn’t enjoy his deck because of all the items accumulated in the yard at 4762 Manchester Road.

6. Resolution No. 25-88 Appointing Laila Imihy as Acting City Manager

Dickson introduced Laila Imihy as the City’s new Deputy City Manager. Imihy said she is very excited about starting at the City. Imihy said she worked at Hopkins, Shakopee and as a Planner with WSB a planning and engineering firm.

MOTION by Castellano, seconded by McEnaney, to approve the following resolution. All voted in favor. Motion carried.

Resolution No. 25-88 Appointing Laila Imihy as Acting City Manager

7. Public Hearings –

Dickson said there are two required public hearings tonight regarding the following capital projects scheduled over the next five years. Dickson said the following projects are listed in the Financial Management Plan with the bond issuance which will pay for street, sewer and Phase II of Lost Lake Commons Park.

Holt opened the public hearing at 6:32.

Holt closed the public hearing at 6:32.

McEnaney said she thought these projects have come out of the blue. Iverson said the City is issuing debt for phase 2 of the Lost Lake Commons Park Project. Iverson said the funds from the sale of the Artesa property paid for the first phase of Lost Lake Commons project. Iverson added the utility and street projects had been previously approved and the Council didn’t want those projects to be paid through special assessments. Iverson said debt for projects are going to be paid through the issuance of bonds.

McEnaney thought the City would be at its limit for taking on debt and asked if the issuance of debt will effect the City's bond rating. Stacy Kvilvang, Ehlers and Associates, said the issuance of debt will not affect the City bond rating. Kvilvang said the projects before the Council are projects which have been in the Capital Plan and Financial Management Plan. Kvilvang said the 2025 and 2026 projects are part of the bonding issue before the Council. Castellano said these projects aren't new but have been part of the Long-Term Financial Management Plan (FMLP). Council discussion ensued about the City Financial Management Plan and planning each year for new debt for future projects. Kvilvang said plans can change as the bonding being issued is an estimate of future costs. Kvilvang said each year the Council will determine which projects have been planned and which will be done as situations can change.

Holt said if the City stays with the FLMP and the City Utility Rate Plan this will allow the City to eventually be out of debt. Holt said these items are separate from the water treatment plan funding. Kvilvang said utility debt isn't subject to the City debt limit which is 100% for street and other projects including any large equipment purchases. Iverson said the goal for the vacuum truck purchase is to pay for it with cash in 2027 and not to issue debt. Herrick said she didn't give herself enough time to study the bonding projects prior to the meeting and was concerned about all the taxation from other governmental jurisdictions.

McEnaney said she is concerned about the amount of debt the City is creating and not taking into account the costs for a water treatment plant. Iverson said this debt issuance has been taken into account to fund 2025 and 2026 projects. Iverson said the Park and street projects cannot be completed without issuing debt. Kvilvang said the statutory debt limit for the City is \$67Million.

Holt said the other option to bonding would be to push off or delay street projects. Bauman said the proposed Mill and Overlay is 20-25% of the cost of a full street reconstruction and staff will default to mill and overlay, when possible, to maintain costs. Bauman said the Feasibility Study of the 2026 projects are ongoing and staff will come back with recommendations to the Council.

Castellano said he is comfortable approving the plan because it was presented in the LFMP presentation. McEnaney said she would like to receive more information to refresh her memory of what the Council decided previously. Herrick said she needed more time to study the bonding issuance and wasn't ready to support the resolution. Pugh said she remembers the Council's commitment from the past and the Council did set up a good plan.

Landsman said there needs to be a super majority to approve the bond issuance. Iverson said if this item is tabled then all bond issuance up for a vote tonight will also need to be tabled.

MOTION by Pugh, seconded by Herrick, to table the following resolution No. 25-89. All voted in favor. Motion carried

A. Action on Resolution 25-89 Adopting a Street Reconstruction and Overlay Plan and Approving the Issuance of General Obligation Street Reconstruction Bonds

Resolution No. 25-89

Holt opened the public hearing at 7:13

Holt closed the public hearing at 7:14

MOTION by Pugh, seconded by McEnaney, to table the following resolution No. 25-90. All voted in favor. Motion carried

B. Action on Resolution 25-90 Approving Property Tax Abatements related to financing Phase II Improvements to Lost Lake Commons

8. 2026 Bond Issuance – Resolution 25-91 Providing for the Issuance and Sale of \$7,240,000 General Obligation Bonds, Series 2026A

MOTION by Herrick, seconded by McEnaney, to table the following resolution, No. 25-91. All voted in favor. Motion carried.

Resolution No. 25-91: Approval of 2026 Bond Issuance – Resolution 25-91 Providing for the Issuance and Sale of \$7,240,000 General Obligation Bonds, Series 2026A

8.5 Orono Police Department with the October 2025 Activity Report

Sergeant Ryan Spencer was not available to give the Activity Report.

9. Comments/Reports from Council members

Council Member Pugh – Pugh said she attended the Fire Partnership Meeting and there are still items which need to be resolved including compromises regarding the St. Bonifacius and Mound Fire Relief retirement plans. Holt said there are two different pension plans which need to be approved by each fire relief associations. Holt said the process has been long and negotiating the two pensions is the big sticking point. Holt said there are retirees who are part of the negation and the issue is a lump sum payout versus on-going pension payments. Holt said there is a January date for the next meeting to hopefully have the pension question ironed out.

Holt said another question is revenue and whether to establish a Joint Powers Agreement (JPA). Holt said the cities want an agreement. Holt said the questions are the pension, the budget and the governance of the JPA.

Council Member McEnaney – McEnaney said the Tree Lighting Ceremony is scheduled for Thursday, November 20th. McEnaney said there is a Wandermore in MN social media account in which Wandermore and took pictures of the Mound area. McEnaney said she would send out a link to the accounts.

Council Member Castellano – Castellano had no comment.

Council Member Herrick – Herrick mentioned the Westonka Food Shelf and DECA are putting on a free Thanksgiving Dinner at the American Legion. McEnaney said it's the 5th annual meal on Thursday the 27th from Noon-4:00p.m. and is being held to support the food shelf.

Mayor Holt – Holt said the code enforcement issue needs to be reimagined with a different system/work process in order to inform neighbors and the public of the City code compliance process. Castellano said he wanted to budget in a PT code compliance person as there is not enough staff hours to do the work. Herrick said there needs to be a better tracking mechanism to trigger a response of the City. Herrick said the City Ordinances are loose and definitive ordinances need to be put in place.

Pugh said the Planning Commission (PC) gave the Council a plan three years ago and the Council did not accept the PC recommendation. Pugh said the Council members at the time had a number of vehicles on their property. Pugh said City residents need to take care of their toys. Pugh said the Fire Department gets a lot of calls which take up a lot of staff time. Pugh said the City needs to prioritize code enforcement and to create a new position. Holt said there has been poor communication with residents.

Holt said Dickson needs to create a new system or process. Dickson said setting up new process creates a new level of data which includes private complainant issues. McEnaney said she would like a system to communicate back with residents on progress on specific code enforcement issues.

Castellano asked for Dickson to look into neighboring cities best practices on code compliance.

13. Information/Miscellaneous

A. Comments/reports from City Manager: Dickson said there is Turkey Bingo at the Fire Department to benefit the Mound Fire Auxiliary on Thursday.

B. Reports: Liquor – October 2025
Finance – September 2025

C. Minutes:

D. Correspondence:

15. Adjourn

MOTION by Castellano, seconded by Herrick, to adjourn at 7:44 p.m. All voted in favor. Motion carried.

Mayor Jason R. Holt

Attest: Kevin Kelly, Clerk

MEMORANDUM

To: Honorable Mayor and City Council
From: Sarah Smith, Community Development Director
Date: November 19, 2025
Re: Consent Agenda Item for November 25, 2025 Meeting – Permits for 2026 Spirt of the Lakes Annual Festival on July 16, 2026 through July 18, 2026

Overview

Emily Peterson, on behalf of the Spirit of the Lakes ("SOTL") Festival Committee ("Committee") submitted the following applications for the 2026 Annual Spirit of the Lakes Festival being held on Thursday, July 16, 2026 through Saturday, July 18, 2026 (excluding festival setup and tear down activities) at Surfside Park and Beach in Mound:

- A. Public Gathering Permit
- B. Musical Concert Permit (*including extended timeframe for music past 10:00 p.m.*)
- C. Parade Permit
- D. 1-4 Day Temporary On-Sale Liquor License
- E. Tent Permit
- F. Outdoor Public Fireworks Display Permit
- G. Mound Depot Rental Permit

The requested permits also include an alternate date for the fireworks of Sunday, July 19, 2025.

Comments

- Planned activities for the 2026 annual community festival include, but are not limited to, live music, numerous entertainment activities for children and adults , food and beverage offerings and food trucks, vendor and informational booths, a grand parade, fireworks and a wakeboarding competition. Members are advised that additional events for this year's festival are still being developed so additional activities may be included in the annual community festival.
- The public boat launch and parking lot, the Depot building and the Depot parking lot will be reserved for the SOTL festival and will not be available for public use during the festival and also for set-up and tear down activities.
- Similar to previous years, the applicant is requesting waiver of all fees for the annual community festival which has been done in previous years.

- A depot rental application was submitted and is eligible for administrative approval. Additionally, a tent permit application and outdoor public fireworks display permit application were also submitted but do not require Council approval as they are approved by the Fire Chief. These applications are being included for action by the Council so the involved fees can be waived for the community festival.

Recommendation

Staff recommends approval of the requested permits for the 2026 Spirit of the Lakes Festival events, subject to the following conditions:

1. Applicant shall be responsible for procurement of all required public agency permits that are needed to hold the events (*i.e., the Hennepin County Sheriff's Department and Water Patrol, Hennepin County Transportation, the LMCD, Hennepin County Health and Environmental Services, etc.*)
2. Applicant shall work with the Orono Police Department, the Fire Department, and the Public Works Department regarding logistics for the upcoming event including, but not limited to, equipment and personnel needs, site set-up and staging, traffic/pedestrian control and circulation, etc. Applicant is responsible for payment of fees for public safety or public services that may apply.
3. Amplified music, speakers, and PA/sound systems are to be directed in the direction best suited to minimize impact upon neighbors.
4. The submittal of a Certificate of Insurance, naming the City of Mound as an additional insured, is required and shall be provided prior to the release and issuance of the Public Gathering Permit. Required insurance and coverage shall be in accordance with the City's established policies. Applicant to work with City Manager Jesse Dickson regarding the form and required amounts for the Certificate of Insurance.
5. The Depot parking lot and boat launch parking lot shall be closed to accommodate the event to include set up and tear down activities with specific dates/time the week of July 13th to be determined by the City Manager
6. No signage can be placed upon private property unless applicant has received written permission from the private property owner (or designated representative). Applicant shall also be responsible for providing written verification to the City and is directed to work with the Community Development Director and/or other involved Staff with regard to all proposed temporary signage.
7. Signage placement is subject to review and approval by the City of Mound. No signage shall be placed in a location so as to affect vehicular and pedestrian traffic. The City of Mound reserves the right to modify sign placement in the field.

A resolution, approving the permits for the 2026 Spirit of the Lakes Festival, subject to conditions, based on Staff's recommendation, has been prepared for Council's consideration. Staff recommends approval.

**CITY OF MOUND
RESOLUTION NO. 25-93**

**RESOLUTION APPROVING PERMITS FOR 2026 SPIRIT OF THE LAKES FESTIVAL BEING
HELD ON THURSDAY, JULY 16, 2026 THROUGH SATURDAY, JULY 18, 2026 AND WAIVING
FEES DUE TO PUBLIC PURPOSE OF GATHERING**

WHEREAS, the 2025 Fee Schedule set a Public Gathering Permit Category I Location Fee at \$300 per day and the Damage Deposit at \$500 per day; and

WHEREAS, the Fee Schedule does not require a separate Musical Concert Permit fee if a Public Gathering Permit fee is being paid; and

WHEREAS, the Fee Schedule does not require a fee for a Parade Permit; and

WHEREAS, the Fee Schedule set the 1-4 Day Temporary On-Sale Liquor License at \$50 per day; and

WHEREAS, the Mound Fire Department (MFD) Tent Permit Fee is \$25; and

WHEREAS, the fee for the Outdoor Public Fireworks Display Permit, to include the site inspection fee, is \$100; and

WHEREAS, the Mound Depot Rental fee is \$100 for non-profit groups; and

WHEREAS, Emily Peterson, on behalf of the Spirit of the Lakes Festival Committee, submitted the following applications for 2026 Spirit of the Lakes Festival being held on Thursday, July 16, 2026 through Saturday, July 18, 2026 in the vicinity of Surfside Park and Beach:

- A. Public Gathering Permit
- B. Musical Concert Permit *(including request for extended timeframe for music after 10:00 p.m.)*
- C. Parade Permit
- D. 1-4 Day Temporary On-Sale Liquor License
- E. Tent Permit
- F. Outdoor Public Fireworks Display Permit *(with alternate rain date of Sunday, July, 19, 2026)*
- G. Mound Depot Rental Permit

;and

WHEREAS, City Staff has reviewed said applications and has recommended reasonable conditions to protect the public's investment in its public parks and common areas as set forth in a staff memo to the City Council dated November 19, 2025 ("Conditions"); and

WHEREAS, the City Manager and City Staff desire to waive fees for the 2026 Spirit of the Lakes Festival as it is a public event that benefits the community as a whole.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Mound as follows:

1. The recitals set forth above are incorporated into this Resolution.
2. Permit fees are waived as the Spirit of the Lakes Festival is in the public interest due to the overwhelming public benefits.
3. The following permits for the 2026 Spirit of the Lakes Festival are approved with Conditions:
 - A. Public Gathering Permit
 - B. Musical Concert Permit *(including approval for extended timeframe for music after 10:00 p.m.)*
 - C. Parade Permit
 - D. 1-4 Day Temporary On-Sale Liquor License
 - E. Tent Permit
 - F. Outdoor Public Fireworks Display Permit *(with alternate rain date of Sunday, July 19, 2026)*
 - G. Mound Depot Permit

Passed by the City Council this day of 25th day of November, 2025

Jason R. Holt, Mayor

Attest: City Clerk Kevin Kelly

CITY OF MOUND
2415 WILSHIRE BLVD.
MOUND, MINNESOTA 55364

Rec. Nov 13, 2025

PUBLIC GATHERING PERMIT

Use of a public park or commons by any group consisting of 15 or more individuals.

Use is not to interfere with traffic and general use of the park or commons or to be beyond the ability of the police in maintaining order.

NO LIQUOR OR BEER MAY BE USED IN ANY OF THE CITY PARKS OR BUILDINGS.

Group is to remove all litter and trash and provide a deposit to insure cleaning up of the park area.

Category I Locations: Surfside Park, Greenway, Centerview Park and Parking Deck

PERMIT FEE: \$300/DAY waived DAMAGE DEPOSIT: \$500/DAY _____

Category II Locations: Other Parks (neighborhoods, veteran's parks)

PERMIT FEE: \$50/DAY _____ DAMAGE DEPOSIT: \$200/DAY _____

A Certificate of Insurance naming the City of Mound as Certificate Holder/Additional Insured is required with respect to the City's ownership of the public lands.

Date(s) of Use 7/16-7/18/2020

Area to be Used Surfside Park & Beach, Cooks Bay (Lake Minnetonka)

Time Frame 7/16 (5-11pm), 7/17 (3pm-midnight), 7/18 (8am-midnight)

Intended Use Community Festival (music, vendors, food trucks, fireworks, more in the park, etc.)

Expected Attendance 1-3K

Organization Spirit of the Lakes Festival

Representative's Name Emily Peterson

Address 5341 Maywood Rd, Mound, MN 55364

Telephone No. Daytime: _____ Work: _____

E-Mail: _____

Departmental Approval

City Clerk _____

Police Dept. _____

Public Works Dept. _____

Fire Dept. _____

____ \$50/event (only if no Public Gathering Permit Issued)

7/16-7/18, 2026
Date(s) of Musical Concert

LICENSE #

CITY OF MOUND
2415 WILSHIRE BLVD.
MOUND, MINNESOTA 55364

MUSICAL CONCERT PERMIT APPLICATION

(Including, but not limited to, live music, music provided by a disc jockey, and/or any type of amplified music)

EVENT: Spirit of the Lakes Festival

LOCATION OF MUSICAL CONCERT: Surfside Beach & Park

TYPE OF MUSICAL CONCERT: Amplified music (DJ & bands), movie

TIME PERIOD OF MUSICAL CONCERT 7/16 (5pm-11pm) 7/17 (3-10³⁰pm) 7/18 (10am-11pm)
(HOURS PERMITTED: Mon - Sun: 7:00 am - 10:00 pm)

REQUESTED EXTENSION OF HOURS: *music/sound may go a bit past 10pm
(Council approval must be received to conduct a musical concert after 10:00 pm)

APPLICANT: SOTL Festival CONTACT: Emily Peterson

ADDRESS: 5341 Maywood Rd ADDRESS: Mound, MN 55364

E-MAIL: _____

HOME PHONE #: _____

WORK PHONE #: _____

11/10/25
Date

Emily Peterson
Applicant's Signature

A certificate of insurance naming the City of Mound as Certificate Holder/Additional Insured is required with respect to the City's ownership of the public lands, if applicable.

Department Review

Approved Denied

Police Dept. _____

Adm. _____

Fire Dept. _____

CITY OF MOUND
2415 WILSHIRE BLVD.
MOUND, MINNESOTA 55364

PARADE PERMIT

NO LIQUOR OR BEER MAY BE USED IN ANY OF THE CITY PARKS, BUILDINGS OR STREETS.

Group is to remove all litter and trash and provide a deposit to insure cleaning up of the parade route.

Date of Parade ~~7/18/2024~~ 7/18/2024

Area to be Used (Streets to be used as Parade route, Parade Line-up Area, etc. – include map if appropriate) Parade Staging: Oak Lawn, Idlewood, Hawthorn, Highland Blvd.

Parade Route: Highland Blvd., Bartlett to Auditor's Road

Time Frame Staging 8-10am / actual Parade 11-12:30 pm

Expected Attendance 4000- 5000

Organization Spirit of the Lakes Festival

Representative's Name Emily Peterson, Coordinator

Address 5341 Maywood Road, Mound, MN 55364

Telephone No. Daytime: 6

E-Mail: _____

A certificate of insurance naming the City of Mound as Certificate Holder/Additional Insured is required with respect to the City's ownership of the public lands. The permit holder must waive their right to subrogation in favor of the certificate holder.

Departmental Approval

City Clerk

Police Dept.

Park Dept.

Fire Dept.



Minnesota Department of Public Safety
Alcohol and Gambling Enforcement Division
445 Minnesota Street, Suite 1600, St. Paul, MN 55101
651-201-7507 TTY 651-282-6555
**APPLICATION AND PERMIT FOR A 1 DAY
TO 4 DAY TEMPORARY ON-SALE LIQUOR LICENSE**

Name of organization <u>Spirit of the Lakes Festival</u>		Date of organization <u>8/23/2007</u>	Tax exempt number <u> </u>
Organization Address (No PO Boxes) <u>5341 Maywood Rd</u>	City <u>Mound</u>	State <u>MN</u>	Zip Code <u>55364</u>
Name of person making application <u>Emily Peterson</u>	Business phone <u> </u>	Home phone <u> </u>	
Date(s) of event <u>July 16-18, 2006</u>	Type of organization ☐ microdistillery ☐ Small Brewer ☐ Club ☐ Charitable ☐ Religious ☒ Other non-profit		
Organization officer's name <u>Jess Hill, President</u>	City <u>Mound</u>	State <u>MN</u>	Zip Code <u>55364</u>
Organization officer's name <u> </u>	City <u> </u>	State <u>MN</u>	Zip Code <u> </u>
Organization officer's name <u> </u>	City <u> </u>	State <u>MN</u>	Zip Code <u> </u>

Location where permit will be used. If an outdoor area, describe.

Seaside Beach & Park, Mound, MN 55364

If the applicant will contract for intoxicating liquor service give the name and address of the liquor license providing the service.

Harbor Wine & Spirits, 2135 Commerce Blvd., Mound, MN 55364
(Ron Gust, manager)

If the applicant will carry liquor liability insurance please provide the carrier's name and amount of coverage.

MN Joint Underwriting Association
\$500K per person / \$100K each occurrence

APPROVAL

APPLICATION MUST BE APPROVED BY CITY OR COUNTY BEFORE SUBMITTING TO ALCOHOL AND GAMBLING ENFORCEMENT

City or County approving the license <u> </u>	Date Approved <u> </u>
Fee Amount <u> </u>	Permit Date <u> </u>
Event in conjunction with a community festival ☐ Yes ☐ No	City or County E-mail Address <u> </u>
Current population of city <u> </u>	

Please Print Name of City Clerk or County Official

Signature City Clerk or County Official

CLERKS NOTICE: Submit this form to Alcohol and Gambling Enforcement Division 30 days prior to event

No Temp Applications faxed or mailed. Only emailed.

ONE SUBMISSION PER EMAIL, APPLICATION ONLY.

PLEASE PROVIDE A VALID E-MAIL ADDRESS FOR THE CITY/COUNTY AS ALL TEMPORARY PERMIT APPROVALS WILL BE SENT BACK VIA EMAIL. E-MAIL THE APPLICATION SIGNED BY CITY/COUNTY TO AGE.TEMPORARYAPPLICATION@STATE.MN.US



MOUND FIRE DEPARTMENT
2415 Wilshire Blvd
Mound, MN 55364
Phone: (952) 472-3555 Fax: (952) 472-3775

TOTAL AMOUNT DUE:

\$ Unwed

APPLICATION FOR PERMITS SUBJECT TO FIRE INSPECTIONS

CHECK BOX OF PERMIT(S) APPLYING FOR:

- ☒ Tent, Canopies & Membrane Structures used for Retail or Special Event (Fee - \$40) **
☐ Temporary Heating and/or LP Usage (Fee - \$40)
☐ Bon Fire for Special Event (Fee - \$25)
☐ Open Flame or Candles in Assembly Area (Fee - \$25)
☐ Temporary Assembly or Occupancy (Fee - \$25)

Fire Inspection Check List available for the above permits:

APPLICANT INFORMATION

Applicant or Business Name: Spirit of the Lakes Festival
Address: 5341 Maywood Rd, Mound, MN 55364
Contact Person(s): Emily Peterson
Home ** _____ No: _____ Email: _____

EVENT INFORMATION

Event Date(s): 7/16-7/18, 2020 Start Time: 8am End Time: midnight
Event Location: Surfside Park & Beach
Area to be used: " " Est. Attendance: 1-3K
Day of Event Contact Person: Emily Peterson Cell No: _____

The following information must accompany the permit application form when applying for an operational permit:

**FOR TENT PERMIT, APPLICANT MUST PROVIDE THE FOLLOWING:

Type of Structure: Octagonal tent Size of Structure: TBD
Does the structure have enclosed sides: Yes _____ No X *Same as last year
☒ Proof of flame-resistant treatment of your tent or membrane structure per NFPA 701.

The permit is effective for the above date(s). For questions regarding Fire Permits, call 952-472-3555.

The undersigned hereby agrees that all information on this application is true and correct, and that they shall comply with all applicable city ordinances, state and federal rules, and the rulings of the Mound Fire Code Official.

Applicants Signature: Emily Peterson Date: 11/10/25

Approved By: _____ Title: _____ Date: _____

Revised 1/2020





RENTAL AGREEMENT FOR SURFSIDE DEPOT

Please read and sign this rental agreement. *Rental fee and signed agreement must be received before the date will be reserved for your use.* Depot rental includes exclusive use of the Depot Building and deck, electricity, heat, indoor restrooms, refrigerator, stove, microwave, tables (6 – 5 foot round tables, 6 – 6 foot banquet tables), 60 chairs and one 7 foot rolling service bar. Maximum building capacity is 141 persons. All set-up/clean-up must be completed during your designated rental time without prior approval.

FACILITY/PARKING

1. Depot rental includes rental of building and deck only. The parking lot, dock, volleyball and other park facilities are open to the general public.
2. Includes use of tables and chairs. Tables and chairs must remain in the Depot building.

PRIVATE PARTY SIGNS

There are two "PRIVATE PARTY" signs located in the kitchen. One sign should be posted by the front door and one near the deck. Please return signs to the kitchen when done.

SUPERVISION

1. An adult supervisor, age 25 years or older must be on the premises at all times.
2. The RENTER is responsible for ALL damages inflicted by guests during the rental period.
3. The Depot cannot be rented to anyone under the age of 25.
4. No decoration or displays may be affixed to walls or drapes in any manner; this includes taping, pinning, pasting or nailing.

PRE-INSPECTION

1. Check for damaged or missing equipment. Report any discrepancy to Parks Department at 952-472-0614.
2. The City provides the following cleaning supplies: broom and dust pan, vacuum, carpet cleaner (foam), spray cleaner (i.e. 409), cleanser (i.e. Comet), sponge, 1 garbage bag per day for use and toilet bowl cleaner and brush. *Please note, if vacuum is not operating, you are responsible to supply your own vacuum.*

ALCOHOLIC BEVERAGES

Alcoholic beverages are prohibited in Mound City Parks and the Depot Building. No glass beverage containers allowed in the park or on the beach.

SMOKING

Smoking is prohibited in building.

KEY PICK-UP

Renter agrees to pick-up Depot key prior to rental date during City Hall Office Hours.

Seasonal Hours: May 1st through Oct 31st
Mon. through Thurs. 7:30am to 5:00pm, Fri. 7:30am to 11:30am
Regular Hours: Nov 1st through April 30th
Mon. through Fri. 8:00am to 4:30pm

KEY RETURN

Renter agrees to return key to City Hall within 2 days of rental.

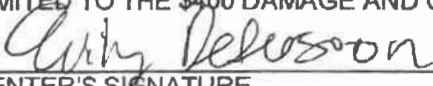
GARBAGE

Renter agrees to remove all garbage from City Property. *Trash may not be placed in any park garbage cans.*

CLEAN UP REQUIREMENTS

1. Vacuum and sweep all floor areas and apply cleaners as needed.
2. Clean all toilet bowls, sinks, counter top and related equipment with the proper cleaners, as needed.
3. Clean all areas soiled such as (but not limited to) walls, windows and doors.
4. Remove all personal property.
5. Remove all refuse generated during the rental period off the City property.
6. Police around the exterior of the building for litter generated during your use.
7. Securely lock all windows and doors and turn off lights and ceiling fans before leaving.
8. During winter months, the renter is responsible for removing snow and ice from the side walks (a shovel and "ice melt" is provided by the City).

The undersigned agrees to observe all city ordinances and state laws and is responsible for any damage done to the above public facility and for proper clean-up of the building and surrounding grounds as described in the rental policy. I HAVE READ AND I UNDERSTAND THE ABOVE RENTAL POLICY. I AM AWARE THAT ANY DAMAGE OR FAILURE TO CLEAN ACCORDING TO THIS AGREEMENT MAY RESULT IN A DEDUCTION OF MY DEPOSIT, EITHER PARTIALLY OR COMPLETELY, BUT NOT LIMITED TO THE \$400 DAMAGE AND CLEAN-UP DEPOSIT.


RENTER'S SIGNATURE

11/13/2025
DATE



EXECUTIVE SUMMARY

TO: Planning Commission
FROM: Sarah Smith, Community Development Director;
Rita Trapp, Consultant Planner
SUBJECT: Variance – Impervious Patio to Pervious Deck Replacement Project
PLANNING CASE: 25-11
APPLICANT: Lisa Thostenson
LOCATION: 5459 Bartlett Boulevard
MEETING DATE: November 25, 2025
COMPREHENSIVE PLAN: Low Density Residential
ZONING: R-1A Single Family Residential

SUMMARY

At its November 18th special/rescheduled meeting, the Planning Commission reviewed the variance application from Lisa Thostenson, the (new) owner of the property at 5459 Bartlett Boulevard, who is requesting approval to remove an existing on-ground impervious patio and construct a new/replacement deck in the same location to include ¼ inch openings and no roof/no concrete or landscaping underneath. A variance is requested as the existing patio being replaced with a proposed new pervious deck does not meet the 50-foot lakeshore setback. The applicant's project representative is Scott Gates who has been assisting with the variance application.

NOTIFICATION

Neighboring property owners of the subject site, per Hennepin County property information website, were mailed a letter on November 19th to inform them of the City Council's review of the application at its November 25th meeting and that the application is being included on the Consent Agenda.

PLANNING COMMISSION MEETING SUMMARY AND RECOMMENDATION

Staff provided a summary of the request which includes removal of an existing impervious patio located on the lakeside which is being replaced with an on grade pervious deck that includes ¼ inch openings. With the project, the property will become conforming for a lot of record. Staff also commented on the MnDNR recommendation that a natural buffer be established on the shoreline to help screen the on grade deck and assist with water quality. Staff informed the Commission that the applicant is receptive to incorporating the shoreline buffer on the property and that a condition to install a shoreline buffer was included in Staff's recommendation.

Based on its review and discussion, the Planning Commission unanimously voted to recommend City Council approval of the variance, as recommended by Staff, subject to conditions and findings included in the Planning Report and an additional condition that the deck include ¼ inch openings and constructed so it will not count as hardcover. Council members are advised that the draft Planning Commission meeting minutes have been included as an attachment.

A draft resolution has been prepared for City Council consideration.

**CITY OF MOUND
RESOLUTION NO. 25-94**

**RESOLUTION APPROVING A VARIANCE FOR PROPERTY AT 5459 BARTLETT
BOULEVARD
PLANNING CASE NO. 25-11
PID NO. 24-117-24-23-0021**

WHEREAS, the applicant, Lisa Thostenson, submitted a request for a variance pursuant to City Code Section 129-40 for the property at 5459 Bartlett Boulevard to allow replacement of an existing on-ground impervious patio previously constructed on the back of house (lakeside) with an open deck in the same location to include ¼ inch openings and no roof/no concrete or landscaping underneath. A variance is required as the existing (impervious) patio, which is to be replaced with a (pervious) deck, does not meet the 50-foot lakeshore setback; and

WHEREAS, the property is zoned R-1 Single Family Residential and is a lakeshore lot of record; and

WHEREAS, City Code Sec 129-135 of the Mound City Code requires a 50 foot setback from the 929.4 ordinary high water mark of Lake Minnetonka; and

WHEREAS, the applicant submitted a complete variance application on October 2, 2025 for the proposed project; and

WHEREAS, details about the project are contained in Planning Report No. 25-11 for the November 18, 2025 Planning Commission meeting, including the applicant's submitted variance application and supporting materials; and

WHEREAS, City Code Section 129-40 (a) outlines the criteria for granting a variance which is provided below:

- (1) The variance proposed meets the criteria for Practical Difficulties as defined in City Code Sub. 129-2.
- (2) Granting of the variance requested will not confer on the applicant any special privilege that is denied by this chapter to owners of other lands, structures or buildings in the same district nor be materially detrimental to property within the same zone.
- (3) The variance requested is the minimum variance which would alleviate the practical difficulty.
- (4) A variance shall only be permitted when it is in harmony with the general purposes and intent of the zoning ordinance and when the terms of the variance are consistent with the comprehensive plan.

; and

WHEREAS, according to City Code Sec. 129-2, "*Practical Difficulties*" is defined as follows:

Practical Difficulties, as used in conjunction with a variance, means that:

- (i) The property owner proposes to use the property in a reasonable manner not permitted by the zoning ordinance;
- (ii) The plight of the landowner is due to circumstances unique to the property including unusual lot size or shape, topography or other circumstances not created by the landowner; and
- (iii) The variance, if granted, will not alter the essential character of the locality.

Economic considerations alone do not constitute practical difficulties. Practical difficulties include, but are not limited to, inadequate access to direct sunlight for solar energy systems; and

WHEREAS, the variance application was reviewed by the Planning Commission at a meeting held on November 18, 2025. After discussion, the Planning Commission unanimously voted to recommend Council approval to include conditions and findings of fact; and

WHEREAS, the City Council reviewed the requested variance at its November 25, 2025 meeting and determined that approval would allow the property to be used in a reasonable manner; and

WHEREAS, in granting approval, the City Council hereby makes the following findings of fact:

1. The criteria of City Code Section 129-40 Variance are being met.
2. The replacement deck is open and decreases hardcover. The property, post construction, is being brought into conformance with the 40 percent hardcover allowance for a lot of record and viewed as favorable.
3. The new open deck to replace the existing patio is generally on grade.
4. A lakeside deck for a single-family home is reasonable and allows for enjoyment and recreational use. The deck is in harmony with other uses in the area and fits the character of the neighborhood.

; and

WHEREAS, the City Council's decision approving the variance was made within the timeline requirements in Minnesota Statutes 15.99.

NOW, THEREFORE, BE IT FURTHER RESOLVED that the City Council of the City of Mound does hereby incorporate and restate the recitals set forth above and approves a variance for the property at 5459 Bartlett Boulevard, as described in Exhibit A, for the deck replacement project subject to the following conditions:

1. The applicant shall be responsible for recording the resolution with Hennepin County unless the applicant requests the City file the resolution with the recording fees to be paid by the escrow. The applicant is advised that the resolution will not be released for recording until all fees for the variance application have been paid and the escrow account is in good standing.
2. Applicant shall be responsible for procurement of any and/or all public agency permits including the submittal of all required information prior to building permit issuance.
3. A natural planting/landscape buffer shall be incorporated into the project near the shoreline shall be established which shall be subject to review/acceptance by the City.
4. The deck shall be pervious and include ¼ inch openings.
5. Additional comments and/or conditions from the City Council, Staff, consultants, and public agencies.

Adopted by the City Council this 25th day of November 2025.

Jason R. Holt, Mayor

Attest: City Clerk Kevin Kelly

Exhibit A

Lot 19; The East 25 feet of Lot 18, and That part of the adjoining abandoned boulevard dedicated in said plat which lies between the Southerly extensions of the East line of Lot 19 and the West line of the East 25 feet of said Lot 18, "The Bartlett Place" Upper Lake Minnetonka, Hennepin County, Minnesota.

MEETING MINUTE EXCERPTS (DRAFT)
SPECIAL/RESCHEDULED PLANNING COMMISSION
November 18, 2025

1. Call to Order

Chair Goode called the meeting to order at 6:00 p.m.

2. Roll Call

Members present: David Goode, Sheri Wallace, Jason Baker, Drew Heal, Samantha Wacker and Kathy McEnaney

Members absent: Nick Rosener

Staff present: Sarah Smith, Rita Trapp, Mia Colloredo-Mansfeld, Sarah Lenz

Others present: Scott Gates (4407 Wilshire Blvd), Tim & Joan Kenny (2971 Cambridge Lane), Erica Hway & Jon Monson (202 Water Street Ste 202, Excelsior), Lisa & Mark Thostenson (5459 Bartlett Blvd), Trent Sims (2957 Cambridge Lane), Tom Sims (70 Birch Bluff Road, Tonka Bay)

3. Review and approval of agenda, including any amendments

MOTION by Baker, seconded by Heal, to approve the agenda. **MOTION** passed unanimously.

4. Review and action

A. September 2, 2025 regular meeting minutes

MOTION by Baker, seconded by Heal, to approve the September 2, 2025 meeting minutes. **MOTION** passed unanimously.

5. Board of Adjustment and Appeals

A. Review/recommendation – Planning Case No. 25-11

Lakeshore variance – patio removal / open deck replacement

5459 Bartlett Boulevard

Applicant: Lisa Thostenson

Smith gave an overview of the property and the request for a variance to replace a impervious patio with an open deck with ¼ inch spacing and no impervious surface underneath. The existing patio and proposed replacement deck do not meet the required 50-foot lakeshore setback. There was an expansion permit approved in 2017 for an attached garage addition and main floor master suite allowing for 45% hardcover on the property.

Smith explained with the replacement open deck being a pervious at grade deck it would not count towards hardcover, reducing the proposed hardcover to 39.89%, bringing it into conformance which is favorable. A comment was received by MnDNR Hydrologist Ryan Toot recommending a vegetated buffer be added to screen and assist in preventing runoff, no other comments were received.

Smith stated that staff recommends approval to include conditions and findings of fact.

Wallace asked about the difference from a patio to a deck in regard to hardcover. Smith explained the existing patio surface does not allow for water to go through it but the proposed deck will have no roof, ¼

inch openings, and a soft surface underneath which will no longer count towards the hardcover as water will be able to go through it.

Wallace asked if the plans have been reviewed yet, if a watershed permit will be acquired and recommended a condition that the new deck show proof of being pervious.

Smith said the permit has not come through but the pervious design will need to be demonstrated in the building plans and a watershed permit will be required if the scope of work meets the threshold for soil disturbance.

Heal asked if the vegetated buffer is a recommendation or requirement and asked if no buffer goes in if the cancels the variance.

Smith said it was included as a recommended condition of the variance and the applicant is on board with adding a buffer.

Discussion ensued about shoreline vegetation/buffers and guidelines.

Scott Gates introduced himself as the representative of the applicant and discussed details of the deck application that will be submitted to the City.

MOTION by Baker, seconded by Heal, to approve the variance as recommended by Staff with an additional condition that the new deck meet the condition of pervious. **MOTION** passed unanimously.



PLANNING REPORT

TO: Planning Commission
FROM: Sarah Smith, Community Development Director;
Rita Trapp, Consultant Planner
SUBJECT: Variance – Impervious Patio to Pervious Deck Replacement Project
PLANNING CASE: 25-11
APPLICANT: Lisa Thostenon (Project Representative is Scott Gates)
LOCATION: 5459 Bartlett Boulevard
MEETING DATE: November 18, 2025
COMPREHENSIVE PLAN: Low Density Residential
ZONING: R-1A Single Family Residential

BACKGROUND

Lisa Thorsensten, the (new) owner of the property at 5459 Bartlett Boulevard, has submitted an application requesting variance approval to allow replacement of an existing on-ground impervious patio previously constructed on the back of house (lakeside) with an open deck in the same location to include ¼ inch openings and no roof/no concrete or landscaping underneath. A variance is requested as the existing (impervious) patio, which is to be replaced with a (pervious) deck, does not meet the 50-foot lakeshore setback. The applicant's project representative is Scott Gates who has been assisting with the variance application.

VARIANCE

City Code Section 129-40 (a) states that a variance may be granted to provide relief to a landowner where the application of the City Code imposes practical difficulty for the property owner.

- (1) The variance proposed meets the criteria for Practical Difficulties as defined in City Code Sub. 129-2.
- (2) Granting of the variance requested will not confer on the applicant any special privilege that is denied by this chapter to owners of other lands, structures or buildings in the same district nor be materially detrimental to property within the same zone.
- (3) The variance requested is the minimum variance which would alleviate the practical difficulty.

- (4) A variance shall only be permitted when it is in harmony with the general purposes and intent of the zoning ordinance and when the terms of the variance are consistent with the comprehensive plan.

According to City Code Sec. 129-2, "*Practical Difficulties*" is defined as follows:

Practical Difficulties, as used in conjunction with a variance, means that:

- (i) The property owner proposes to use the property in a reasonable manner not permitted by the zoning ordinance; and
- (ii) The plight of the landowner is due to circumstances unique to the property including unusual lot size or shape, topography or other circumstances not created by the landowner; and
- (iii) The variance, if granted, will not alter the essential character of the locality.

Economic considerations alone do not constitute practical difficulties. Practical difficulties include, but are not limited to, inadequate access to direct sunlight for solar energy systems

TIMELINE FOR DECISION

Pursuant to Minnesota State Statutes Section 15.99, local government agencies are required to approve or deny land use requests within 60 days. Within the 60-day period, an automatic extension of no more than 60 days can be obtained by providing the applicant written notice containing the reason for the extension and specifying how much additional time is needed. For the purpose of Minnesota Statutes Section 15.99, "Day 1" is determined to be October 2, 2025. provided by Minnesota Statutes Section 645.15. The review period can be extended by the City for an additional 60 days. The 60-day timeline expires on or around November 30, 2025. The applicant and Planning Commission are advised that the City will be executing a 60 day extension for action on the variance.

NOTIFICATION

Neighbors in the vicinity of the property at 5459 Bartlett Boulevard, per Hennepin County taxpayer records, were mailed a letter on November 7th to inform them of the Planning Commission's review of the application at its November 18th special/rescheduled meeting.

DISCUSSION

1. The applicant purchased the property this past summer. The existing house, which was built in 1900, has road frontage on Bartlett Boulevard on the north side of the lot and lakeshore frontage on Lake Minnetonka on the south side of the lot. There is also a guest cottage and detached accessory garage on the property. An expansion permit was approved in 2017 that allowed for construction of an attached garage addition and main floor master suite and 45 percent hardcover.
2. The proposed new lakeside deck will replace the existing patio which runs the length of the house and extends approximately 14 feet towards the lake.
3. While the existing patio and proposed new deck are not meeting the lakeshore setback, the proposed new open deck will meet the minimum side setbacks required by the City Code.
3. Maximum allowed impervious surface coverage on the property is allowed up to 45 percent as lawful, nonconforming. The survey showed hardcover slightly over 45 percent but additional information from the applicant representative indicates the current amount is between 43-44 percent but will be under the 40 percent allowance for a lot of record. The proposed new deck will be open and does not include hardcover or landscaping/plastic underneath and will not count towards hardcover.

STAFF/CONSULTANT/DEPARTMENT/AGENCIES REVIEW

Copies of the request and supporting materials were forwarded to involved departments, consultants, and public agencies for review and comment.

MnDNR. MnDNR Hydrologist Ryan Toot provided the following comments for the variance request:

"Thank you for the opportunity to review this variance request.

The proposal is a new non-conforming structure at a higher elevation of the current non-conforming structure at up to 70% of the required structure setback from the Ordinary High Water Level of Lake Minnetonka in Mound. Structure setbacks help preserve the character (aesthetic, visual, and otherwise) of shorelands, reduce non-point source pollution into water bodies, and maintain property values.

If the variance is approved, I recommend a vegetated buffer, preferably native vegetation, be required as mitigation to screen the new, somewhat higher structure from the lake and assist in preventing any excess runoff caused by the lack of vegetation in the structure's footprint within the legal setback."

The MnDNR Area Hydrologist's comments were shared with the applicant who is receptive to incorporating plantings along the shoreline.

Hennepin County Transportation Department. Hennepin County Transportation provided comments that their plat review committee did not have any concerns with the request.

STAFF RECOMMENDATION

Staff recommends approval of the variance and proposes the following conditions:

1. The applicant shall be responsible for recording the resolution with Hennepin County unless the applicant requests the City file the resolution with the recording fees to be paid by the escrow. The applicant is advised that the resolution will not be released for recording until all fees for the variance application have been paid and the escrow account is in good standing.
2. Applicant shall be responsible for procurement of any and/or all public agency permits including the submittal of all required information prior to building permit issuance.
3. A natural planting/landscape buffer near the shoreline shall be established which shall be subject to review/acceptance by the City.
4. Additional comments and/or conditions from the City Council, Staff, consultants, and public agencies.

Staff recommends Planning Commission recommend approval of the variance based on the following findings of fact:

1. The criteria of City Code Section 129-40 Variance are being met.
2. The replacement deck is open and decreases hardcover. The property, post construction construction, is being brought into conformance with the 40 percent hardcover allowance for a lot of record and viewed as favorable.
3. The new open deck to replace the existing patio is generally on grade.
4. A lakeside deck for a single-family home is reasonable and allows for enjoyment and recreational use. The deck is in harmony with other uses in the area and fits the character of the neighborhood.

CITY COUNCIL REVIEW

In the event a recommendation for the variance is received from the Planning Commission at its November 18th meeting, the application will be forwarded to the City Council for consideration at an upcoming meeting with tentative dates of Tues., November 25th or Tues., December 9th.



2415 Wilshire Boulevard, Mound, MN 55364
Phone 952-472-0600 FAX 952-472-0620

VARIANCE APPLICATION

5202 1 0 130

Application Fee and Escrow Deposit required at time of application.

Planning Commission Date _____

Case No. _____

City Council Date _____

Please type or print legibly

SUBJECT PROPERTY LEGAL DESC.	Address <u>5459 Bartlett Blvd.</u>	
	Lot <u>LOT 19 AND E 25 FT OF LOT 18 ALSO THAT PART OF THE ABANDONED BLVD ..</u>	Block _____
	Subdivision <u>"THE BARTLETT PLACE" UPPER LAKE MINNETONKA</u>	
	PID # <u>2411724230021</u> Zoning: R1 R1A R2 R3 B1 B2 B3 (Circle one)	
PROPERTY OWNER	Name <u>Mark & Lisa Thostenson</u> Email _____	
	Address <u>5459 Bartlett Blvd, Mound, MN</u>	
	Phone Hor _____ Work _____ Fax _____	
APPLICANT (IF OTHER THAN OWNER)	Name <u>Owner</u> Email _____	
	Address <u>If I'm out of town - Scott Gates in gear</u>	
	Phone Home _____ Fax _____	

1. Has an application ever been made for zoning, variance, conditional use permit, or other zoning procedure for this property? Yes () No (X). If yes, list date(s) of application, action taken, resolution number(s) and provide copies of resolutions.

Owners recently purchased property.

2. Detailed description of proposed construction or alteration (size, number of stories, type of use, etc.):

Remove existing impervious patio and replace with same sized deck at appx. 16" above grade.

Case No. _____

3. Do the existing structures comply with all area, height, bulk, and setback regulations for the zoning district in which it is located? Yes () No (X). If no, specify each non-conforming use (describe reason for variance request, i.e. setback, lot area, etc.):

Existing historical patio is within 50' lakeshore setback.

SETBACKS:	REQUIRED	REQUESTED (or existing)	VARIANCE
Front Yard: (N S E W)	_____ ft.	_____ ft.	_____ ft.
Side Yard: (N S E W)	_____ ft.	_____ ft.	_____ ft.
Side Yard: (N S E W)	_____ ft.	_____ ft.	_____ ft.
Rear Yard: (N S E W)	_____ ft.	_____ ft.	_____ ft.
Lakeside: (N S E W)	50' _____ ft.	35' _____ ft.	15' _____ ft.
_____ : (N S E W)	_____ ft.	_____ ft.	_____ ft.
Street Frontage:	_____ ft.	_____ ft.	_____ ft.
Lot Size:	_____ sq ft	_____ sq ft	_____ sq ft
Hardcover:	_____ sq ft	6,887 (43.03%) sq ft	No additional sq ft

4. Does the present use of the property conform to all regulations for the zoning district in which it is located? Yes (X), No (). If no, specify each non-conforming use:

5. Which unique physical characteristics of the subject property prevent its reasonable use for any of the uses permitted in that zoning district?

() too narrow	() topography	() soil
() too small	() drainage	(X) existing situation
() too shallow	() shape	() other: specify

Please describe: Location of the home on the site

Case No. _____

6. Was the practical difficulty described above created by the action of anyone having property interests in the land after the zoning ordinance was adopted (1982)? Yes (), No (X). If yes, explain:

The original placement of home when constructed in appx 1900 created the current practical difficulty.

7. Was the practical difficulty created by any other human-made change, such as the relocation of a road? Yes (X), No (). If yes, explain:

Location of the home as established in appx 1900 when origin

8. Are the conditions of practical difficulty for which you request a variance peculiar only to the property described in this petition? Yes (X), No (). If no, list some other properties which are similarly affected?

9. Comments: Variance requested is similar to many nearby single and multi-family lake lots.

I certify that all of the above statements and the statements contained in any required papers or plans to be submitted herewith are true and accurate. I acknowledge that I have read all of the variance information provided. I consent to the entry in or upon the premises described in this application by any authorized official of the City of Mound for the purpose of inspecting, or of posting, maintaining and removing such notices as may be required by law.

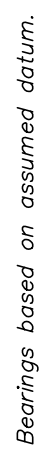
Owner's Signature _____

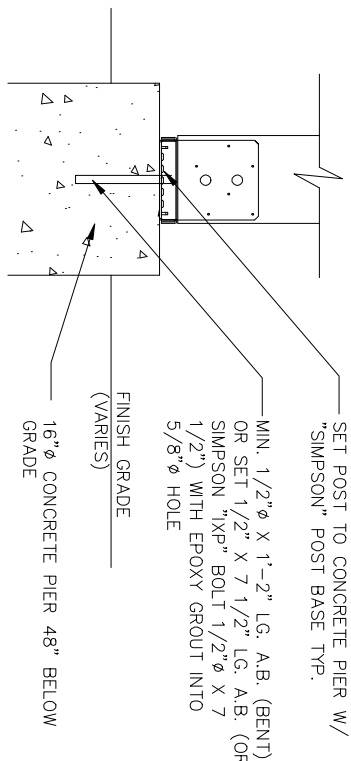
Date

10/1/25

Applicant's Signature _____

Date

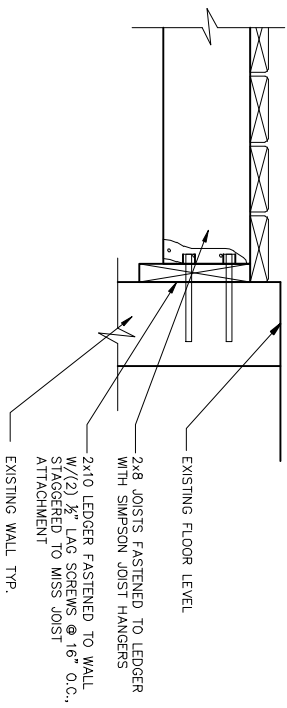




3

POST CONNECTION

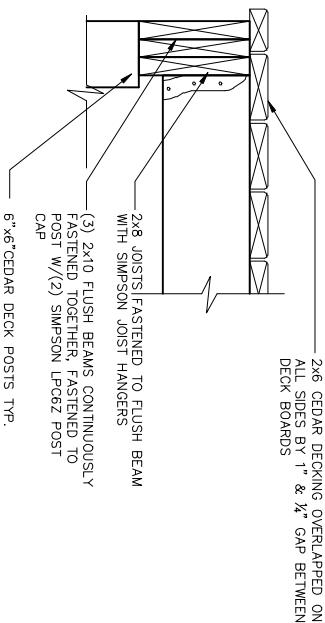
SCALE: 1" = 1'-0"



4

LEDGER/JOIST CONNECTION

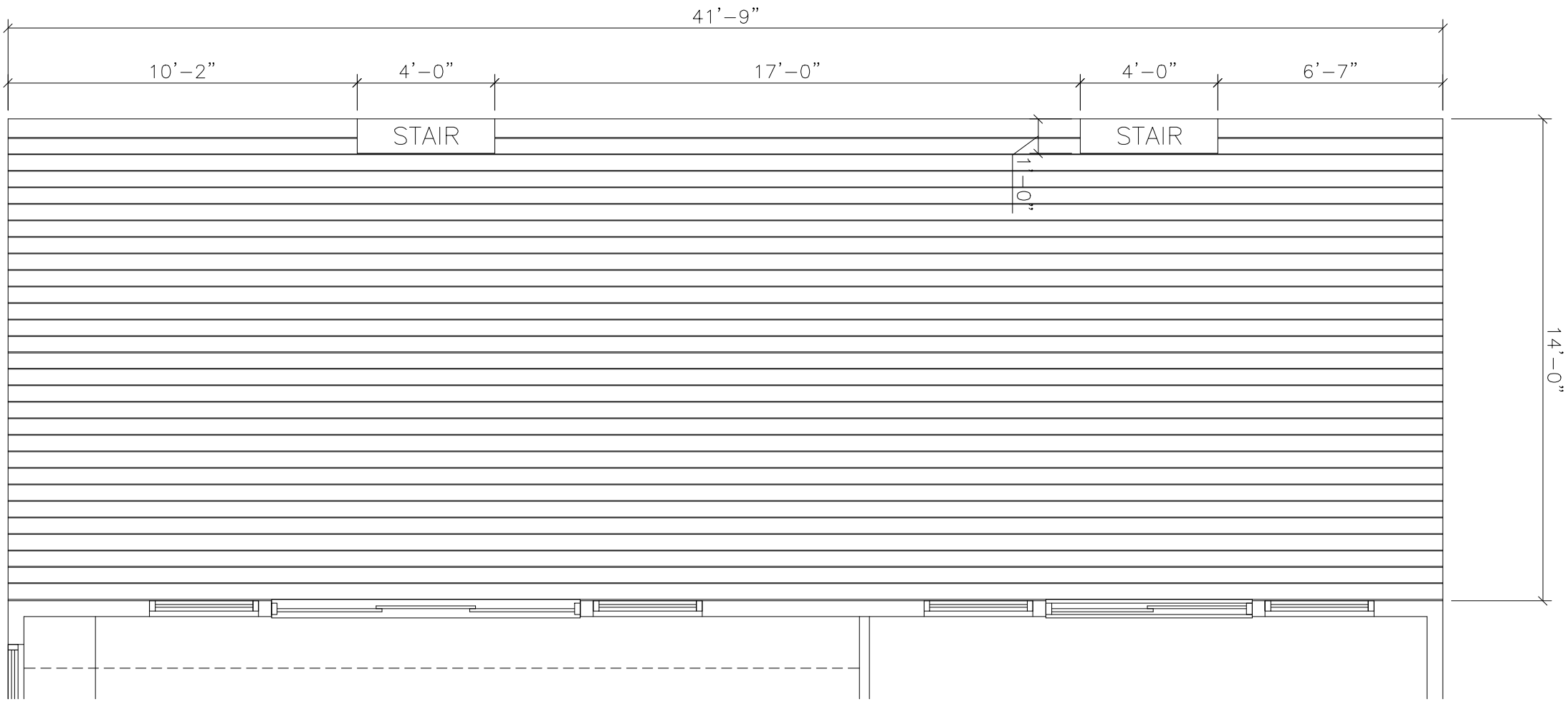
SCALE: 3/4" = 1'-0"



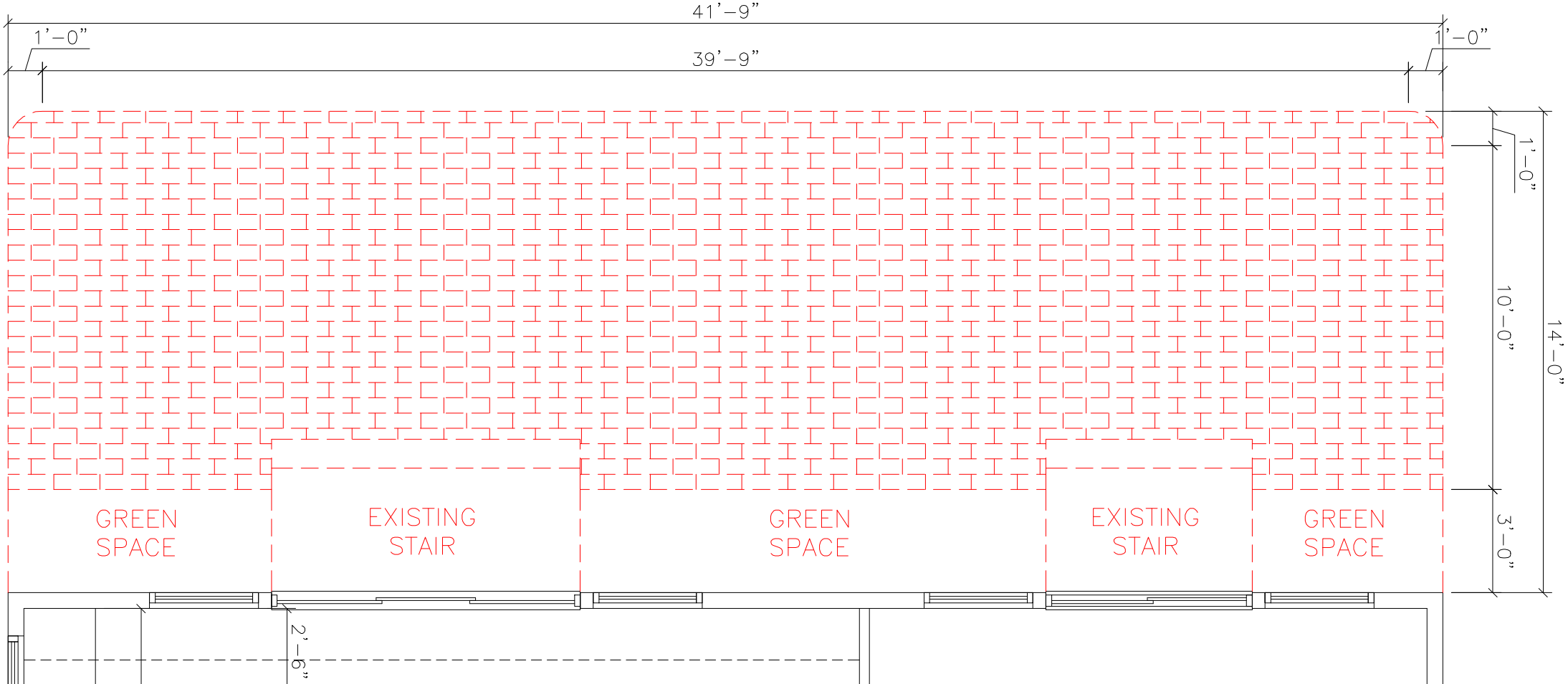
5

FLUSH BEAM/END CONNECTION

SCALE: 3/4" = 1'-0"



2x6 CEDAR DECK BOARDS W/ 1/4" MIN GAP BETWEEN EACH DECK BOARD, SCREWED TO 2x10 JOISTS W/ 3" SCREWS PER JOIST MIN., OR APPROVED EQ. FASTENING SYSTEM. SEE DETAILS 3-5 ON THIS SHEET FOR DETAILS. DECKING ON STAIR OMITTED FOR CLARITY

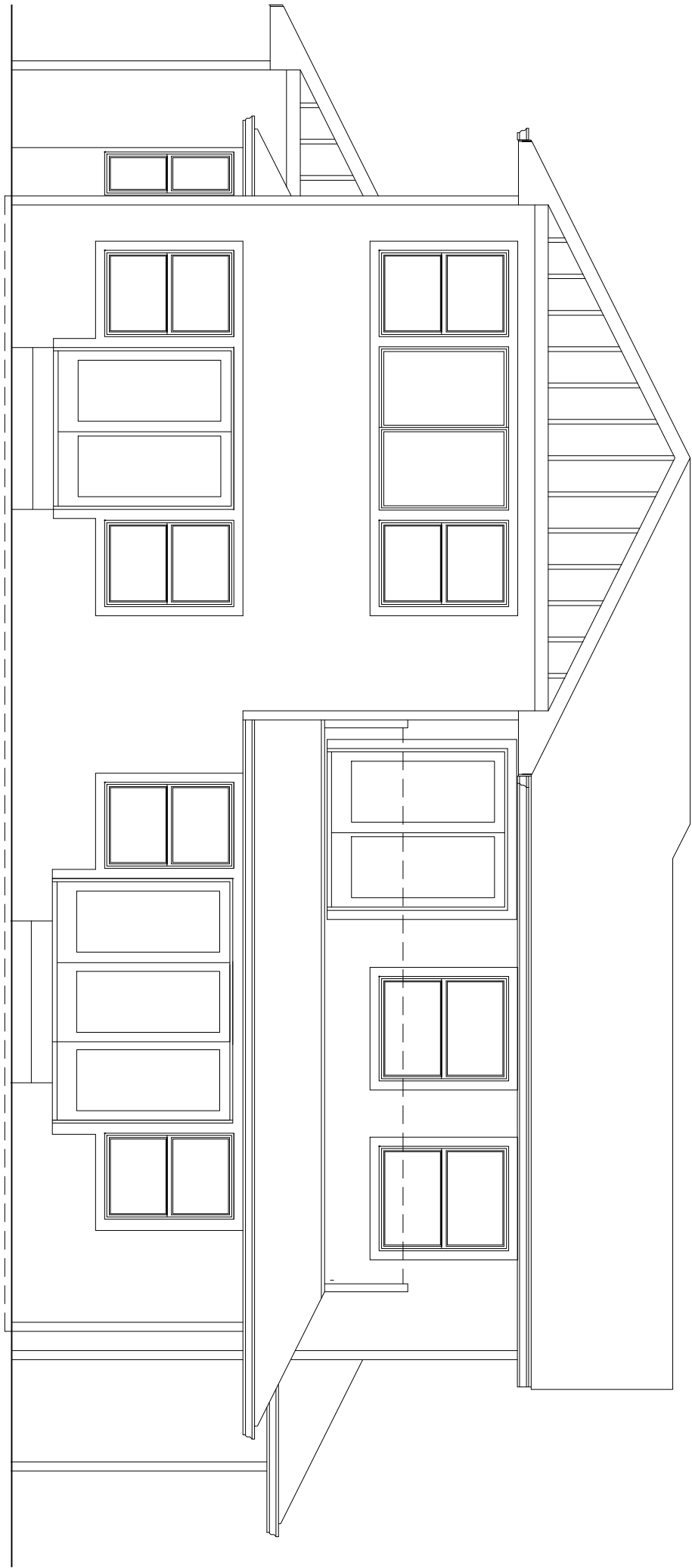


LANDSCAPING DEMO NOTES:
REMOVE EXISTING STAIRS, PAVERS AND LANDSCAPING

CURRENT CONDITIONS:
IMPERVIOUS PAVEMENT SQUARE FOOT-449.00
STAIR AREA SQUARE FOOT-59.26
PLASTIC LINED GREEN SPACE SQUARE FOOT-79.32
TOTAL SQUARE FOOT-578.78

DESIGN BY: GATES DESIGNS GREEN BAY, WI 920-246-3913	GENERAL CONTRACTOR: LISA THOSTENSEN - -	DESIGN FOR: THOSTENSEN RESIDENCE 5459 BARTLETT BLVD MOUND, MN 55384	FINAL DATE: PRELIM REVIEW DATE: 9/28/2025 9/29/2025 10/13/2025 - - - - - - - -	DECK DETAILS SCALE: AS NOTED
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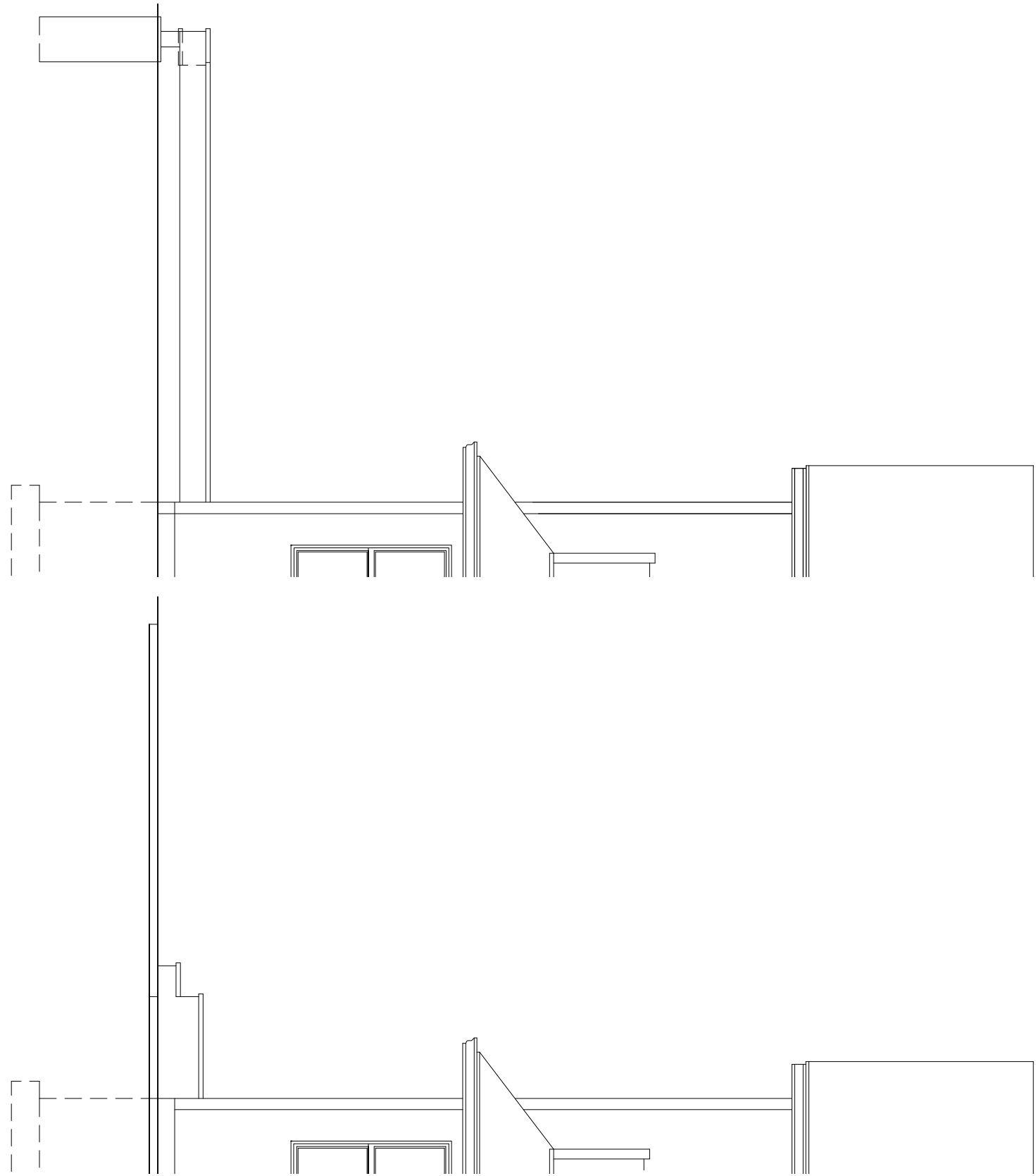
PLAN #: 25-0915	SHEET V OF 3 SHEETS
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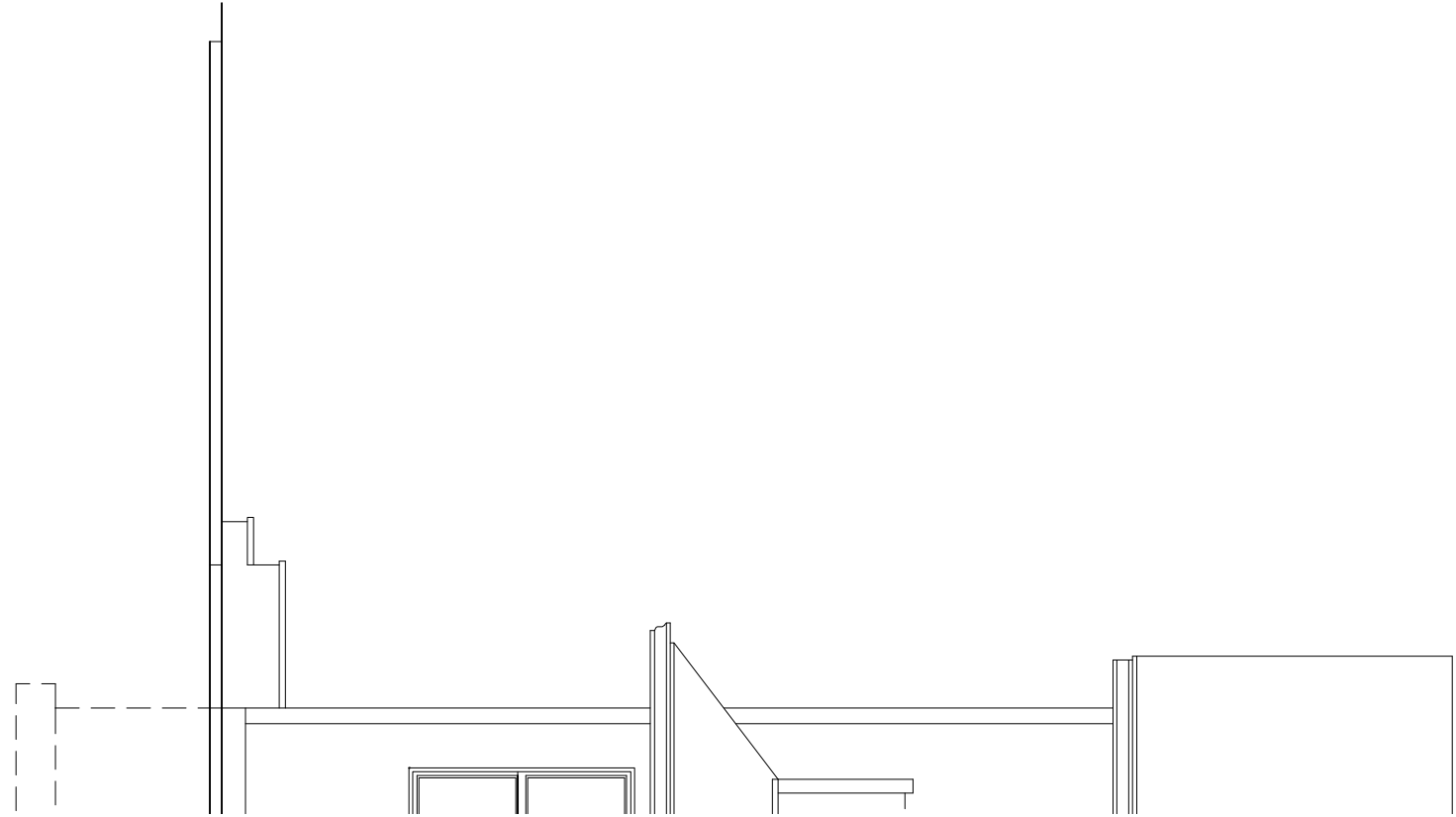
EXISTING REAR ELEVATION
SCALE: 3/8"=1'-0"
3
V2



PROPOSED REAR ELEVATION
SCALE: 3/8"=1'-0"
4
V2



PROPOSED SIDE ELEVATION
SCALE: 1/4"=1'-0"
2
V2



EXISTING SIDE ELEVATION
SCALE: 1/4"=1'-0"
1
V2

DESIGN BY: GATES DESIGNS GREEN BAY, WI 920-246-3913		GENERAL CONTRACTOR: LISA THOSTENSEN - -		DESIGN FOR: THOSTENSEN RESIDENCE 5459 BARTLETT BLVD MOUND, MN 55384		DECK ELEVATIONS SCALE: AS NOTED		FINAL DATE: PRELIM	REVISD DATE: 9/28/2025 9/29/2025 10/13/2025	PLAN #: 25-0915	9/11/25 V2 OF 3 9/11/25
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2415 Wilshire Boulevard
Mound, MN 55364
(952) 472-0604

City of Mound
Planning and Building Department
Memorandum

To: Honorable Mayor and City Council
From: Sarah Smith, Community Development Director
Date: November 18, 2025
Re: Ordinance Amending City Code Chapter 101

Summary. For review and consideration by the City Council at its November 25th meeting, Staff is recommending amendments to Mound City Code 101 which regulates land use and development fees. More specifically, amendments the escrows for zoning and subdivision applications are requested to be amended to be in line with fees that are being incurred with project applications. Additionally, a housekeeping amendment is included to remove the temporary permit fee as the new sign regulations approved earlier this year no longer require permits or fees for temporary signs.

As the City Council may recall, land use and other related fees are required by statute to be adopted by ordinance. Members are advised that the ordinance was posted on the City website on November 14th for compliance with the 10-day requirement in statute. The proposed ordinance was also posted on the City Hall bulletin board.

Requested Action. Staff recommends approval of the proposed ordinance amending City Code Chapter 101. Following action by the City Council, the ordinance becomes effective one day following its publication in the newspaper.

Proposed Ordinance To Be Considered at Tuesday, November 25, 2025 City Council Meeting

**CITY OF MOUND
ORDINANCE NO. 05-2025**

**AN ORDINANCE AMENDING CHAPTER 101 OF THE MOUND CITY CODE
REGARDING GENERAL AND ADMINISTRATIVE PROVISIONS RELATED TO
PLANNING CASE ESCROW ACCOUNTS AND TEMPORARY SIGN PERMIT FEE**

The City Council of the City of Mound ordains:

SECTION 1. The City Council of the City of Mound hereby amends City Code Chapter 101, Section 101-3, Land use fees to amend § (h) Subdivision and zoning fees as follows:

Planning Case Escrow Accounts (based on scope/complexity of proposed project)

Level 1: SF residential type applications such as setback for house remodel/addition projects	4200.00 <u>\$2000.00</u>
Level 2: MF residential type applications (i.e. CUP, etc.)	1500.00 <u>\$3000.00</u>
Level 3: New minor subdivisions or similar type more complex	2400.00 <u>\$5000.00</u>
Level 4: New major subdivisions and CUP for PUD or PDA	5000.00 <u>\$15000.00</u>

SECTION 2. The City Council of the City of Mound hereby amends City Code Chapter 101, Section 101-3, Land use fees to amend § (h) Subdivision and zoning fees as follows:

Temporary sign permit	25.00
----------------------------------	------------------

SECTION 3. This ordinance becomes effective on the first day following the date of its publication, or upon the publication of a summary of the ordinance as provided by Minn. Stat. § 412.191, subd. 4, as it may be amended from time to time, which meets the requirements of Minn. Stat. § 331A.01, subd. 10, as it may be amended from time to time.

Adopted by the City Council this day 25th day of November, 2025

Attest: Kevin Kelly, Clerk

Jason R. Holt, Mayor

Published in the Laker the _____ of _____ 2025.

Effective the _____ day of _____, 2025.

(~~Strikeout~~ indicates matter to be deleted, underline indicates new matter.)



**BOLTON
& MENK**

Real People. Real Solutions.

2638 Shadow Lane
Suite 200
Chaska, MN 55318-1172

Ph: (952) 448-8838
Fax: (952) 448-8805
Bolton-Menk.com

November 20, 2025

Mr. Jesse Dickson, City Manager
City of Mound
2415 Wilshire Boulevard
Mound, MN 55364

RE: Lost Lake Commons – Phase 2 Improvements
City Project No. PW-25-10
Pay Request No. 2

Dear Mr. Dickson:

Please find enclosed Pay Request No. 2 from Pember Companies for work completed on the Lost Lake Commons – Phase 2 Project from October 18, 2025, through November 14, 2025.

We have reviewed the contractor's request, verified quantities, and recommend payment in the amount of \$303,703.22 to Pember Companies.

Sincerely,

Bolton & Menk, Inc.

Matthew S. Bauman, P.E.
City Engineer

CONTRACTOR'S PAY REQUEST

LOST LAKE COMMONS - PHASE 2

**BOLTON
& MENK**

Real People. Real Solutions.

DISTRIBUTION:

CONTRACTOR (1)

OWNER (1)

ENGINEER (1)

CITY OF MOUND - PW 25-10

BMI PROJECT NO. 24X.137161

TOTAL AMOUNT BID PLUS APPROVED CHANGE ORDERS	\$811,796.65
TOTAL, COMPLETED WORK TO DATE	\$434,093.90
TOTAL, STORED MATERIALS TO DATE	\$20,566.80
DEDUCTION FOR STORED MATERIALS USED IN WORK COMPLETED	\$0.00
TOTAL, COMPLETED WORK & STORED MATERIALS	\$454,660.70
RETAINED PERCENTAGE (5.0%)	\$22,733.04
TOTAL AMOUNT OF OTHER PAYMENTS OR (DEDUCTIONS)	\$0.00
NET AMOUNT DUE TO CONTRACTOR TO DATE	\$431,927.67
TOTAL AMOUNT PAID ON PREVIOUS ESTIMATES	\$128,224.45
PAY CONTRACTOR AS ESTIMATE NO. <u>2</u>	\$303,703.22

CERTIFICATE FOR PARTIAL PAYMENT

I hereby certify that, to the best of my knowledge and belief, all items quantities and prices of work and material shown on this Estimate are correct and that all work has been performed in full accordance with the terms and conditions of the Contract for this project between the Owner and the undersigned Contractor, and as amended by any authorized changes, and that the foregoing is a true and correct statement of the contract amount for the period covered by this Estimate.

Contractor:

Pember Companies
N4449 469th St
Menomonie, WI 54751

By

Ryan Pember
NameProject M:
TitleDate 11/20/25**CHECKED AND APPROVED AS TO QUANTITIES AND AMOUNT:**

ENGINEER: BOLTON & MENK, INC., 2638 SHADOW LANE, STE 200, CHASKA, MN 55318

By

, CONSULTING ENGINEER

Date 11/20/2025**APPROVED FOR PAYMENT:**

OWNER:

By

Name

Title

Date

And

Name

Title

Date

Pay Request No.:

LOST LAKE COMMONS - PHASE 2

2



Real People. Real Solutions.

CITY OF MOUND

BMI PROJECT NO. 24X.137161

WORK COMPLETED THROUGH FRIDAY, NOVEMBER 14, 2025

ITEM NO.	ITEM	UNIT PRICE	AS BID		PREVIOUS ESTIMATE		COMPLETED TO DATE	
			ESTIMATED QUANTITY	ESTIMATED AMOUNT	ESTIMATED QUANTITY	ESTIMATED AMOUNT	ESTIMATED QUANTITY	ESTIMATED AMOUNT
1	MOBILIZATION	\$34,720.00	1.00 LUMP SUM	\$34,720.00	0.50 LUMP SUM	\$17,360.00	0.75 LUMP SUM	\$26,040.00
2	TRAFFIC CONTROL	\$2,350.00	1.00 LUMP SUM	\$2,350.00	0.50 LUMP SUM	\$1,175.00	0.75 LUMP SUM	\$1,762.50
3	REMOVE CURB AND GUTTER	\$12.50	65.00 LIN FT	\$812.50	65.00 LIN FT	\$812.50	65.00 LIN FT	\$812.50
4	REMOVE BENCH	\$200.00	3.00 EACH	\$600.00	3.00 EACH	\$600.00	3.00 EACH	\$600.00
5	REMOVE CONCRETE WALK (ANY THICKNESS)	\$3.65	225.00 SQ FT	\$821.25	0.00 SQ FT	\$0.00	198.00 SQ FT	\$722.70
6	REMOVE PAVERS	\$2.60	2,726.00 SQ FT	\$7,087.60	2,726.00 SQ FT	\$7,087.60	2,726.00 SQ FT	\$7,087.60
7	REMOVE BOLLARD	\$665.00	5.00 EACH	\$3,325.00	5.00 EACH	\$3,325.00	5.00 EACH	\$3,325.00
8	REMOVAL OF STREET LIGHT AND FOUNDATION	\$1,455.00	5.00 EACH	\$7,275.00	5.00 EACH	\$7,275.00	5.00 EACH	\$7,275.00
9	SALVAGE BOULDER RETAINING WALL	\$45.00	70.00 LIN FT	\$3,150.00	70.00 LIN FT	\$3,150.00	70.00 LIN FT	\$3,150.00
10	SALVAGE MEMORIAL PAVERS	\$14.00	588.00 SQ FT	\$8,232.00	588.00 SQ FT	\$8,232.00	588.00 SQ FT	\$8,232.00
11	COMMON EXCAVATION (EV)	\$125.00	30.00 CU YD	\$3,750.00	25.00 CU YD	\$3,125.00	25.00 CU YD	\$3,125.00
12	AGGREGATE BASE, CL 5 (CV)	\$114.00	20.00 CU YD	\$2,280.00	0.00 CU YD	\$0.00	0.00 CU YD	\$0.00
13	ADJUST CASTING (SANITARY)	\$770.00	1.00 EA	\$770.00	1.00 EA	\$770.00	1.00 EA	\$770.00
14	BITUMINOUS TRAIL PATCH	\$80.00	15.00 SQ FT	\$1,200.00	0.00 SQ FT	\$0.00	0.00 SQ FT	\$0.00
15	4" CONCRETE WALK (STANDARD)	\$8.15	310.00 SQ FT	\$2,526.50	0.00 SQ FT	\$0.00	238.00 SQ FT	\$1,939.70
16	4" CONCRETE WALK (COLORED)	\$21.30	680.00 SQ FT	\$14,484.00	0.00 SQ FT	\$0.00	680.00 SQ FT	\$14,484.00
17	4" CONCRETE WALK (COLORED & STAMPED)	\$20.00	2,400.00 SQ FT	\$48,000.00	0.00 SQ FT	\$0.00	2,385.00 SQ FT	\$47,700.00
18	6" CONCRETE WALK (COLORED)	\$20.00	4,130.00 SQ FT	\$82,600.00	0.00 SQ FT	\$0.00	4,188.00 SQ FT	\$83,760.00
19	6" CONCRETE WALK (COLORED & STAMPED)	\$20.00	3,250.00 SQ FT	\$65,000.00	0.00 SQ FT	\$0.00	3,364.00 SQ FT	\$67,280.00
20	STRAIGHT PRE-CAST COLORED CONCRETE SEAT WALL (PLAZA)	\$635.00	44.00 LIN FT	\$27,940.00	0.00 LIN FT	\$0.00	0.00 LIN FT	\$0.00
21	CURVED PRE-CAST COLORED CONCRETE SEAT WALL (PERFORM	\$630.00	80.00 LIN FT	\$50,400.00	80.00 LIN FT	\$50,400.00	78.00 LIN FT	\$49,140.00
22	INTERPRETIVE SIGN	\$4,210.00	4.00 EACH	\$16,840.00	0.00 EACH	\$0.00	0.00 EACH	\$0.00
23	WAYFINDING SIGN (PANEL REPLACEMENT ON EXISTING SIGNS- 2	\$2,345.00	3.00 EACH	\$7,035.00	0.00 EACH	\$0.00	0.00 EACH	\$0.00
24	WAYFINDING SIGN (NEW FULL SIGN FURNISH AND INSTALL)	\$18,085.00	1.00 EACH	\$18,085.00	0.00 EACH	\$0.00	0.00 EACH	\$0.00
25	MONUMENT SIGN (NAME PLATE REPLACEMENT- 2 PANELS PER S	\$4,100.00	1.00 EACH	\$4,100.00	0.00 EACH	\$0.00	0.00 EACH	\$0.00
26	IRRIGATION SYSTEM ADJUSTMENTS	\$12,000.00	1.00 LUMP SUM	\$12,000.00	0.00 LUMP SUM	\$0.00	0.50 LUMP SUM	\$6,000.00
27	PERENNIAL (#1 CONT.)	\$16.50	386.00 EACH	\$6,369.00	0.00 EACH	\$0.00	386.00 EACH	\$6,369.00
28	PERENNIAL (#2 CONT.)	\$27.60	3.00 EACH	\$82.80	0.00 EACH	\$0.00	3.00 EACH	\$82.80
29	DECIDUOUS SHRUB (#5 CONT.)	\$61.90	34.00 EACH	\$2,104.60	0.00 EACH	\$0.00	34.00 EACH	\$2,104.60
30	DECIDUOUS TREE (2.5" CAL. B&B)	\$575.00	11.00 EACH	\$6,325.00	0.00 EACH	\$0.00	11.00 EACH	\$6,325.00
31	CONIFEROUS TREE (#10 CONT.)	\$345.00	15.00 EACH	\$5,175.00	0.00 EACH	\$0.00	15.00 EACH	\$5,175.00
32	LANDSCAPE EDGER	\$8.50	680.00 LIN FT	\$5,780.00	0.00 LIN FT	\$0.00	590.00 LIN FT	\$5,015.00
33	ROCK MULCH	\$129.00	32.00 CU YD	\$4,128.00	0.00 CU YD	\$0.00	32.00 CU YD	\$4,128.00
34	INSTALL SALVAGED BOULDER	\$160.00	33.00 EACH	\$5,280.00	0.00 EACH	\$0.00	55.00 EACH	\$8,800.00
35	MISCELLANEOUS SITE GRADING	\$5,000.00	1.00 LUMP SUM	\$5,000.00	0.50 LUMP SUM	\$2,500.00	1.00 LUMP SUM	\$5,000.00
36	SILT FENCE TYPE MACHINE SLICED	\$3.80	350.00 LIN FT	\$1,330.00	170.00 LIN FT	\$646.00	170.00 LIN FT	\$646.00
37	GEOTEXTILE FABRIC TYPE V	\$1.90	300.00 SQ YD	\$570.00	0.00 SQ YD	\$0.00	300.00 SQ YD	\$570.00
38	HYDRAULIC MULCH WITH SEED MIXTURE (RESIDENTIAL TURF)	\$9,240.00	0.40 ACRE	\$3,696.00	0.00 ACRE	\$0.00	0.50 ACRE	\$4,620.00
39	COMMON TOPSOIL BORROW (LV)	\$88.00	50.00 CU YD	\$4,400.00	0.00 CU YD	\$0.00	0.00 CU YD	\$0.00
40	BIOLOG TYPE STRAW	\$4.40	200.00 LIN FT	\$880.00	200.00 LIN FT	\$880.00	200.00 LIN FT	\$880.00
41	INLET PROTECTION	\$140.00	3.00 EACH	\$420.00	0.00 EACH	\$0.00	0.00 EACH	\$0.00
42	SERVICE CABINET 1	\$19,620.00	1.00 LUMP SUM	\$19,620.00	0.00 LUMP SUM	\$0.00	0.50 LUMP SUM	\$9,810.00
43	EQUIPMENT PAD PRECAST	\$1,590.00	1.00 EACH	\$1,590.00	0.00 EACH	\$0.00	1.00 EACH	\$1,590.00
44	2" PVC CONDUIT	\$10.60	592.00 LIN FT	\$6,275.20	500.00 LIN FT	\$5,300.00	500.00 LIN FT	\$5,300.00
45	1-1/4" PVC CONDUIT	\$4.25	1,104.00 LIN FT	\$4,692.00	1,000.00 LIN FT	\$4,250.00	1,000.00 LIN FT	\$4,250.00
46	1" PVC CONDUIT	\$4.25	975.00 LIN FT	\$4,143.75	900.00 LIN FT	\$3,825.00	900.00 LIN FT	\$3,825.00
47	3/4" PVC CONDUIT	\$4.25	20.00 LIN FT	\$85.00	0.00 LIN FT	\$0.00	0.00 LIN FT	\$0.00
48	LIGHTING UNIT TYPE LP	\$10,500.00	9.00 EACH	\$94,500.00	0.00 EACH	\$0.00	0.00 EACH	\$0.00
49	BOLLARD LIGHTING UNIT	\$5,835.00	6.00 EACH	\$35,010.00	0.00 EACH	\$0.00	0.00 EACH	\$0.00
50	BOLLARD LIGHTING UNIT WITH RECEPTACLE	\$5,835.00	6.00 EACH	\$35,010.00	0.00 EACH	\$0.00	0.00 EACH	\$0.00

LOST LAKE COMMONS - PHASE 2



**BOLTON
& MENK**

Real People. Real Solutions.

WORK COMPLETED THROUGH FRIDAY, NOVEMBER 14, 2025

	TOTAL AMOUNT:	\$811,796.65	\$134,973.10	\$434,093.90
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**BOLTON
& MENK**

Real People. Real Solutions.

2638 Shadow Lane
Suite 200
Chaska, MN 55318-1172

Ph: (952) 448-8838
Fax: (952) 448-8805
Bolton-Menk.com

November 20, 2025

Mr. Jesse Dickson, City Manager
City of Mound
2415 Wilshire Boulevard
Mound, MN 55364

RE: Water Treatment Infrastructure Improvements – Phase 1
City Project No. PW 25-12
Pay Request No. 4 & Final

Dear Mr. Dickson:

Please find enclosed Pay Request No. 4 & Final from Widmer Construction for work completed on the Water Treatment Infrastructure Improvements – Phase 1 from July 12, 2025, through August 18, 2025.

At this time, the project is complete and the and we have prepared a pay request that includes the release of all retainage.

We have reviewed the contractor's request, verified quantities, and recommend payment in the amount of \$8,980.96 to Widmer Construction.

Sincerely,

Bolton & Menk, Inc.

Matthew S. Bauman, P.E.

City Engineer

CONTRACTOR'S PAY REQUEST**WATERMAIN INFRASTRUCTURE PROJECT - PHASE 1****BOLTON
& MENK**

Real People. Real Solutions.

DISTRIBUTION:

CONTRACTOR (1)

OWNER (1)

ENGINEER (1)

CITY OF MOUND - PW-25-12**BMI PROJECT NO. 24X.135355**

TOTAL AMOUNT BID PLUS APPROVED CHANGE ORDERS	\$715,799.98
TOTAL, COMPLETED WORK TO DATE	\$723,387.19
TOTAL, STORED MATERIALS TO DATE	\$0.00
DEDUCTION FOR STORED MATERIALS USED IN WORK COMPLETED	\$0.00
TOTAL, COMPLETED WORK & STORED MATERIALS	\$723,387.19
RETAINED PERCENTAGE (0.0%)	\$0.00
TOTAL AMOUNT OF OTHER PAYMENTS OR (DEDUCTIONS)	\$0.00
NET AMOUNT DUE TO CONTRACTOR TO DATE	\$723,387.19
TOTAL AMOUNT PAID ON PREVIOUS ESTIMATES	\$714,406.23
PAY CONTRACTOR AS ESTIMATE NO. 4 & FINAL	\$8,980.96

CERTIFICATE FOR FINAL PAYMENT

I hereby certify that, to the best of my knowledge and belief, all items quantities and prices of work and material shown on this Estimate are correct and that all work has been performed in full accordance with the terms and conditions of the Contract for this project between the Owner and the undersigned Contractor, and as amended by any authorized changes, and that the foregoing is a true and correct statement of the amount for the Final Estimate, that applicable provisions of the Iowa Code have been complied with and that all claims against me by reason of the Contract have been paid or satisfactorily secured.

Contractor:

Widmer Construction
9455 County Rd 15
Maple Plain, MN 55359

By Greg Handshide
Name

Managing
Title
Member

Date 11/19/25

CHECKED AND APPROVED AS TO QUANTITIES AND AMOUNT:**ENGINEER: BOLTON & MENK, INC., 2638 SHADOW LANE, STE 200, CHASKA, MN 55318**

By Matthew S. Bauman, Project Manager
Matthew S. Bauman

Date 11/20/2025

APPROVED FOR PAYMENT:**OWNER:**

By _____
Name Title Date

And _____
Name Title Date

Pay Request No.:

4 & FINAL

WATERMAIN INFRASTRUCTURE PROJECT - PHASE 1



Real People. Real Solutions.

CITY OF MOUND

BNI PROJECT NO. 24X.135355

WORK COMPLETED THROUGH MONDAY, AUGUST 18, 2025

ITEM NO.	ITEM	UNIT PRICE	AS BID		PREVIOUS ESTIMATE		COMPLETED TO DATE	
			ESTIMATED QUANTITY	ESTIMATED AMOUNT	ESTIMATED QUANTITY	ESTIMATED AMOUNT	ESTIMATED QUANTITY	ESTIMATED AMOUNT
1	MOBILIZATION							
2	TRAFFIC CONTROL	\$32,553.39	1.00 LUMP SUM	\$32,553.39	1.00 LUMP SUM	\$32,553.39	1.00 LUMP SUM	\$32,553.39
3	REMOVE CONCRETE WALK (ANY THICKNESS)	\$50,421.42	1.00 LUMP SUM	\$50,421.42	1.08 LUMP SUM	\$53,446.71	1.10 LUMP SUM	\$55,211.45
4	REMOVE CONCRETE PAVEMENT (ANY THICKNESS)	\$5.93	600.00 SQ FT	\$3,558.00	488.00 SQ FT	\$2,893.84	488.00 SQ FT	\$2,893.84
5	REMOVE CONCRETE CURB AND GUTTER	\$5.59	650.00 SQ FT	\$3,633.50	660.00 SQ FT	\$3,685.40	660.00 SQ FT	\$3,685.40
6	REMOVE WATERMAIN (ANY SIZE, ANY TYPE)	\$6.38	300.00 LIN FT	\$1,914.00	141.00 LIN FT	\$899.58	141.00 LIN FT	\$899.58
7	REMOVE HYDRANT ASSEMBLY	\$5.05	700.00 LIN FT	\$3,535.00	665.00 LIN FT	\$3,358.25	665.00 LIN FT	\$3,358.25
8	REMOVE GATE VALVE AND BOX (ANY SIZE)	\$404.18	1.00 EACH	\$404.18	1.00 EACH	\$404.18	1.00 EACH	\$404.18
9	REMOVE AIR RELIEF MANHOLE	\$252.61	16.00 EACH	\$4,041.76	15.00 EACH	\$3,789.15	15.00 EACH	\$3,789.15
10	REMOVE STEEL CASING	\$353.66	1.00 EACH	\$353.66	1.00 EACH	\$353.66	1.00 EACH	\$353.66
11	ABANDON 8" WATERMAIN	\$11.55	70.00 LIN FT	\$808.50	70.00 LIN FT	\$808.50	70.00 LIN FT	\$808.50
12	EXPLORATORY EXCAVATION	\$13.95	230.00 LIN FT	\$3,208.50	230.00 LIN FT	\$3,208.50	230.00 LIN FT	\$3,208.50
13	TEMPORARY WATER SERVICE	\$405.18	10.00 HOUR	\$4,051.80	6.00 HOUR	\$2,431.08	6.00 HOUR	\$2,431.08
14	TEMPORARY WATER SERVICE (FIRE)	\$810.14	10.00 EACH	\$8,101.40	10.00 EACH	\$8,101.40	10.00 EACH	\$8,101.40
15	STABILIZING AGGREGATE (CV)	\$3,507.52	1.00 LUMP SUM	\$3,507.52	2.00 LUMP SUM	\$7,015.04	2.00 LUMP SUM	\$7,015.04
16	SURGRADE EXCAVATION (EV)	\$0.01	300.00 CU YD	\$3.00	70.50 CU YD	\$0.71	70.50 CU YD	\$0.71
17	GEOTEXTILE FABRIC, TYPE V	\$5.00	300.00 CU YD	\$1,500.00	70.50 CU YD	\$352.50	70.50 CU YD	\$352.50
18	BITUMINOUS PATCH (CITY STREET)	\$0.49	1,200.00 SQ YD	\$588.00	1,286.00 SQ YD	\$630.14	1,286.00 SQ YD	\$630.14
19	BITUMINOUS PATCH (COUNTY ROAD)	\$63.60	930.00 SQ YD	\$59,148.00	784.00 SQ YD	\$49,882.40	784.00 SQ YD	\$49,882.40
20	AGGREGATE BEDDING	\$125.73	450.00 SQ YD	\$56,578.50	567.00 SQ YD	\$71,286.91	567.00 SQ YD	\$71,286.91
21	6" DIP WATERMAIN, CL. 52	\$4.50	100.00 TON	\$450.00	12.00 TON	\$54.00	12.00 TON	\$54.00
22	6" C900 PVC WATERMAIN (OPEN CUT)	\$92.53	15.00 LIN FT	\$1,387.95	17.00 LIN FT	\$1,573.01	17.00 LIN FT	\$1,573.01
23	8" C900 PVC WATERMAIN (OPEN CUT)	\$76.95	125.00 LIN FT	\$9,618.75	101.00 LIN FT	\$7,771.95	101.00 LIN FT	\$7,771.95
24	10" C900 PVC WATERMAIN (OPEN CUT)	\$87.88	75.00 LIN FT	\$6,591.00	26.00 LIN FT	\$2,284.88	26.00 LIN FT	\$2,284.88
25	12" C900 PVC WATERMAIN (OPEN CUT)	\$88.00	65.00 LIN FT	\$5,720.00	74.00 LIN FT	\$6,512.00	74.00 LIN FT	\$6,512.00
26	12" C900 PVC WATERMAIN (HDD)	\$88.83	400.00 LIN FT	\$35,532.00	447.00 LIN FT	\$39,707.01	447.00 LIN FT	\$39,707.01
27	12" C900 PVC WATERMAIN (PIPE BURST)	\$160.52	265.00 LIN FT	\$42,537.80	270.00 LIN FT	\$43,340.40	270.00 LIN FT	\$43,340.40
28	6" GATE VALVE AND BOX	\$112.70	1,215.00 LIN FT	\$136,930.50	1,215.00 LIN FT	\$136,930.50	1,215.00 LIN FT	\$136,930.50
29	8" GATE VALVE AND BOX	\$2,902.36	5.00 EACH	\$14,511.80	4.00 EACH	\$11,609.44	4.00 EACH	\$11,609.44
30	10" GATE VALVE AND BOX	\$3,636.95	3.00 EACH	\$10,910.85	2.00 EACH	\$7,273.90	2.00 EACH	\$7,273.90
31	12" BUTTERFLY VALVE AND BOX	\$4,565.55	1.00 EACH	\$4,565.55	3.00 EACH	\$13,696.65	3.00 EACH	\$13,696.65
32	14" BUTTERFLY VALVE AND BOX	\$4,560.96	9.00 EACH	\$41,048.64	8.00 EACH	\$36,487.68	8.00 EACH	\$36,487.68
33	HYDRANT ASSEMBLY	\$7,300.44	1.00 EACH	\$7,300.44	1.00 EACH	\$7,300.44	1.00 EACH	\$7,300.44
34	HYDRANT EXTENSION	\$6,827.56	1.00 EACH	\$6,827.56	1.00 EACH	\$6,827.56	1.00 EACH	\$6,827.56
35	CONNECT TO EXISTING WATERMAIN	\$1,546.85	1.00 LIN FT	\$1,546.85	0.00 LIN FT	\$0.00	0.00 LIN FT	\$0.00
36	CONNECT TO EXISTING WATER SERVICE	\$2,987.93	10.00 EACH	\$29,879.30	10.00 EACH	\$29,879.30	10.00 EACH	\$29,879.30
37	1" CURB STOP & BOX	\$611.95	10.00 EACH	\$6,119.50	9.00 EACH	\$5,507.55	9.00 EACH	\$5,507.55
38	1" CORPORATION STOP	\$1,211.98	1.00 EACH	\$1,211.98	1.00 EACH	\$1,211.98	1.00 EACH	\$1,211.98
39	1" WATER SERVICE PIPE	\$951.45	10.00 EACH	\$9,514.50	9.00 EACH	\$8,563.05	9.00 EACH	\$8,563.05
40	4" POLYSTYRENE INSULATION	\$18.30	25.00 LIN FT	\$457.50	54.00 LIN FT	\$988.20	54.00 LIN FT	\$988.20
41	DUCTILE IRON FITTINGS	\$34.82	8.00 SQ YD	\$278.56	0.00 SQ YD	\$0.00	0.00 SQ YD	\$0.00
42	AIR RELIEF MANHOLE	\$11.09	2,000.00 POUND	\$22,180.00	2,354.00 POUND	\$26,105.86	2,354.00 POUND	\$26,105.86
43	REPAIR SANITARY SERVICE (ANY SIZE)	\$15,496.66	1.00 LUMP SUM	\$15,496.66	1.00 LUMP SUM	\$15,496.66	1.00 LUMP SUM	\$15,496.66
44	CONCRETE CURB & GUTTER (ANY TYPE)	\$466.22	5.00 EACH	\$2,331.10	0.00 EACH	\$0.00	0.00 EACH	\$0.00
45	4" CONCRETE WALK (INCL AGG BASE CL 5)	\$40.85	800.00 LIN FT	\$32,680.00	153.00 LIN FT	\$6,250.05	153.00 LIN FT	\$6,250.05
46	6" CONCRETE WALK (INCL AGG BASE CL 5)	\$12.48	650.00 SQ FT	\$8,112.00	449.00 SQ FT	\$5,603.52	449.00 SQ FT	\$5,603.52
47	TRUNCATED DOMES	\$23.01	250.00 SQ FT	\$5,752.50	156.00 SQ FT	\$3,598.56	156.00 SQ FT	\$3,598.56
48	BIOLOG	\$63.03	16.00 SQ FT	\$1,008.48	16.00 SQ FT	\$1,008.48	16.00 SQ FT	\$1,008.48
49	INLET PROTECTION	\$3.46	800.00 LIN FT	\$2,768.00	800.00 LIN FT	\$2,768.00	800.00 LIN FT	\$2,768.00
50	TOPSOIL BORROW (LV)	\$158.88	16.00 EACH	\$2,542.08	16.00 EACH	\$2,542.08	16.00 EACH	\$2,542.08
		\$73.21	70.00 CU YD	\$5,124.70	14.00 CU YD	\$1,024.94	14.00 CU YD	\$1,024.94

Pay Request No.:

4 & FINAL

WATERMAIN INFRASTRUCTURE PROJECT - PHASE 1

CITY OF MOUND

BMI PROJECT NO. 24X.135355

WORK COMPLETED THROUGH MONDAY, AUGUST 18, 2025



ITEM NO.	ITEM	UNIT PRICE	AS BID		PREVIOUS ESTIMATE		COMPLETED TO DATE	
			ESTIMATED QUANTITY	ESTIMATED AMOUNT	ESTIMATED QUANTITY	ESTIMATED AMOUNT	ESTIMATED QUANTITY	ESTIMATED AMOUNT
51	SOD, LAWN TYPE	\$26.26	325.00	\$8,534.50	8.00	\$210.08	8.00	\$210.08
52	6" SOLID LINE - PAINT	\$6.93	100.00	\$693.00	81.00	\$561.33	81.00	\$561.33
53	CROSSWALK BLOCKS - PAINT	\$3.74	240.00	\$897.60	108.00	\$403.92	108.00	\$403.92
54	LANDSCAPE ALLOWANCE	\$5,000.00	1.00	\$5,000.00	0.00	\$0.00	0.00	\$0.00
EW 1	STORM CATCHBASIN	\$11,750.00	0.00	\$0.00	1.00	\$11,750.00	1.00	\$11,750.00
EW 2	BALBOA BUILDING BURSTING PIT	\$8,765.00	0.00	\$0.00	1.00	\$8,765.00	1.00	\$8,765.00
EW 3	HIDDENVALE PIT	\$15,211.13	0.00	\$0.00	1.00	\$15,211.13	1.00	\$15,211.13
EW 4	FUSING AT FAIRVIEW	\$7,725.00	0.00	\$0.00	1.00	\$7,725.00	1.00	\$7,725.00
							0	0
TOTAL AMOUNT:				\$715,799.98		\$721,622.45		\$723,387.19



CITY COUNCIL REPORT

TO: Honorable Mayor and City Council
FROM: Sarah Smith, Community Development Director;
Rita Trapp, Planning Consultant
MEETING DATE: November 25, 2025
SUBJECT: Concept Introduction Follow Up
LOCATION: 4851 Shoreline Drive
APPLICANT: Max Bitterman on behalf of Dog Wellness Club

At its October 28, 2025 meeting, the City Council received a council introduction from Max Bitterman on behalf of the Dog Wellness Club for site improvements and the operation of a dog day care, boarding, and training facility at 4851 Shoreline Drive. As the Council is aware, the City Code currently does not allow a dog day care, boarding, and training facility in the community so a zoning code amendment would be needed in order for a facility to be operated in Mound. The applicant provided information on the business model and walked through proposed site improvements. In order to provide more feedback, the City Council requested the applicant provide additional information about its existing Minneapolis operations, most specifically about noise. [Revised slides](#) from the applicant include the results of a noise analysis the applicant completed with a phone app and a video.

As the Council is aware, the purpose of the concept introduction is to provide Council members the opportunity to review the basic elements of the proposed project and provide non-binding comments about concerns or issues. Should the City Council be receptive to continuing the exploration of allowing a dog day care, kennel, and training facility, the next step would be for the applicant to apply for a zoning code text amendment to add the use as a conditional use for the mixed use district. It is anticipated that the City's review would need to include analysis that would assist in evaluating whether such a use is appropriate in Mound and in identifying the conditions needed to mitigate potential impacts. Given discussions at the October Council meeting, it is anticipated that noise in particular will need input from a technical expert.

As this is a concept introduction, Staff has not conducted any analysis on the request. As required by City Policy No. 012, Staff did send property owners within 350 feet a letter on November 13th informing them of the follow-up Council Introduction about the proposed project and notifying them of the opportunity to provide comment at the November 24th City Council meeting.



MEMORANDUM

Date: November 25, 2025
To: Honorable Mayor and City Council
From: Noah Iverson, Finance Director
Subject: Street Reconstruction and Overlay Plan (SROP) Bonds

Introduction

The City Council significantly strengthened the City's financial position by adopting the 2024 Financial Management Plan (FMP). The FMP incorporates the 2024–2033 Capital Improvement Plan (CIP), which outlines strategies to fund the maintenance and life extension of streets rebuilt during the 2003–2019 CIP, as well as improvements to several streets that were not included in the previous reconstruction cycle.

Background

In previous years, the City assessed property owners who benefited from annual road reconstruction projects for at least 20% of the project costs. This approach allowed the City to issue bonds through the 429-assessment bond process.

One of the goals of the FMP was to fund future street projects without special assessing property owners, as had been done in the prior CIP cycle. During that cycle, special assessment amounts varied based on factors such as project density, bond interest rates, and the bidding environment. In response to these fluctuations, the City Council established a maximum assessment cap of \$6,600 per parcel in 2017. Additionally, cities are finding that proving the benefit of the assessment amount, as required by statute, is becoming more challenging.

With implementation of the FMP, the City now has a plan to fund future street projects without assessing.

Process

The City will use the tax levy to fund the projects as outlined in the FMP and will finance the projects through the street reconstruction bond process. This authority was granted to cities in 2002, and it generally exempts city bonds issued under a Street Reconstruction and Overlay Plan (SROP) from the referendum requirements usually required for bonding expenditures.

In order to utilize this type of financing, the City is required to prepare a 5-Year SROP which is presented at a public hearing to solicit comment and feedback from the community regarding issuing bonds to fund street projects. The SROP is included in the Council's packet for review and consideration and includes a listing of the streets to be reconstructed during 2025 - 2029. Upon conclusion of the public hearing, the Council must approve the SROP via a 2/3 vote of the

majority of the members present at the meeting. Although a referendum is not required, a reverse referendum is allowable. If a petition bearing the signatures of at least 5 percent of the votes cast in the last general election requesting a vote on the issuance of the bonds is received by the municipal clerk within 30 days after the public hearing, a referendum vote on the issuance of the bonds shall be called. It should be noted that the question on the ballot would be if the City should issue this type of bond (SROP bond) to finance the project or use cash, not on the projects being financed. If this occurs, the City could choose to:

1. Place the issue on a special election
2. Issue another type of bond which isn't subject to reverse referendum (tax abatement); or
3. Use cash (City doesn't have a dedicated source of funds on hand to pay cash)

Historically, cities have not received petitions for these types of projects since the projects are necessary and/or wanted by the areas being reconstructed.

Recommendation

Staff is recommending approving the resolution that authorizes the 2025-2029 SROP and approving the issuance of General Obligation Street Reconstruction Bonds.

Attachments

- Resolution: Resolution Adopting a Street Reconstruction and Overlay Plan and Approving the Issuance of General Obligation Street Reconstruction bonds.
- 2025-2029 Street Reconstruction and Overlay Plan.
- Street Capital Improvement Plan 2025-2033.
- Estimated Bonded Debt Levels Through 2033.
- Net Debt Limit Overview.

November 12, 2025

FIVE – YEAR STREET RECONSTRUCTION & OVERLAY PLAN:

City of Mound, MN

2025 - 2029



Prepared by:

Ehlers
3001 Broadway Street NE, #320
Minneapolis, Minnesota 55413

BUILDING COMMUNITIES. IT'S WHAT WE DO.

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I. INTRODUCTION

The City of Mound, (the “City”) has historically issued general obligation bonds to fund all or a portion of the costs associated with its annual street and utility improvement and bituminous overlay projects. The City has utilized Minnesota Statutes 429 (special assessment improvement bonds) when at least 20% of the project costs are being assessed to benefitting property owners. When this threshold can’t be met, the City has to look to other statutes to finance the projects or go to the voters to pass a referendum.

In 2002, the Minnesota State Legislature passed into law a bill which generally exempts city bonds issued under a street reconstruction program from the referendum requirements usually required for bonding expenditures. In 2013 the Legislature amended the law to allow bituminous overlays to be included in the street reconstruction program. In 2021 the Legislature amended the definition of street reconstruction and bituminous overlays to include the addition or reconstruction of turn lanes, bicycle lanes, sidewalks and paths. In addition, bicycle lanes, sidewalks and paths were added as allowable costs when widening a street. The authorization is contained in Minnesota Statutes, Section 475.58, subdivision 3b (the “Act”).

II. PURPOSE

A street reconstruction program represents a major expenditure of City funds for the reconstruction or bituminous overlay of public streets. As defined in the Act, street reconstruction and bituminous overlay projects may include utility replacement and relocation and other incidental costs, turn lanes and other improvements having a substantial public safety function, realignments, other modifications to intersect with state and county roads, and the local share of state and county road projects. Except in the case of turn lanes, safety improvements, realignments, intersection modifications, and local share of state and county road projects, street reconstruction and overlays do not include the portion of project costs allocable to widening a street or adding curbs and gutters where none previously existed.

A Street Reconstruction and Overlay Plan (SROP) is a document designed to anticipate street reconstruction and overlay expenditures and schedule them over a five-year period so that they may be purchased in the most efficient and cost-effective method. A SROP allows the matching of expenditures with anticipated income. As potential expenditures are reviewed, the city considers the benefits, costs, alternatives and impact on operating expenditures.

The City believes the street reconstruction and overlay process is an important element of responsible fiscal management. Major capital expenditures can be anticipated and coordinated to minimize potentially adverse financial impacts caused by the timing and magnitude of capital outlays. This coordination of capital expenditures is important to the City in achieving its goals of adequate physical assets and sound fiscal management. Good planning is essential for the wise use of limited financial resources. The SROP is designed to be updated on an as needed basis.

III. PLANNING PROCESS

Staff prepare an annual Capital Improvement Plan (the “CIP”) that includes street reconstruction and utility improvement projects anticipated to be undertaken within the next five years. The City prepares the CIP based on the available funding sources and presents it for public discussion with the City Council. The City Council reviews the CIP expenditures according to their priority, fiscal impact, and available funding as part of the process. Changes are made based on that input, and a final plan is established.

Over the life of the CIP, once the funding becomes available the individual capital expenditures can be made as part of individual project approvals by the City Council. In subsequent years, the process is repeated as expenditures are completed and new needs arise.

If bonding is necessary, the City works with its municipal advisor to prepare a bond sale and repayment schedule. Street reconstruction and overlay planning occurs separately from the CIP process focusing specifically on street reconstruction and overlay projects to be financed with general obligation street reconstruction bonds under provisions of the Act. The SROP is to describe the identified street reconstruction and overlay projects to be financed, their estimated costs, and any planned reconstruction or overlay of other streets in the City over the next five years.

For a city to use its authority under the Act to finance street reconstruction and bituminous overlay expenditures with general obligation bonds, it must meet the requirements provided therein.

Specifically, the city must hold a public hearing for public input on a SROP. Notice of such hearing must be published in the official newspaper of the city at least 10, but not more than 28 days prior to the date of the public hearing. In addition, the council must approve the SROP and issuance of street reconstruction bonds by a two-thirds majority vote of its membership present at the meeting following a public hearing.

Although a referendum is not required, a reverse referendum is allowable. If a petition requesting a vote on the issuance of bonds bearing the signatures of at least 5 percent of the votes cast in the last municipal general election is filed with the municipal clerk within 30 days after the public hearing, a referendum vote on the issuance of the bonds shall be required to authorize the issuance. If the municipality elects not to submit the question to the voters, the municipality shall not propose the issuance of bonds under the Act for the same purpose for a period of 365 days from the date of receipt of the petition.

IV. PROJECT SUMMARY

The expenditures to be undertaken with this 2025 to 2029 SROP are limited to those listed below. All other foreseeable capital expenditures within the City will come through other means or through an amendment to this SROP.

Project Costs			
Year	Project	Amount	
2025	2025 Road Reconstruction and Mill & Overlay	\$	1,500,000
2026	2026 Road Reconstruction and Mill & Overlay	\$	2,220,000
2027	2027 Road Reconstruction and Mill & Overlay	\$	5,080,000
2028	2028 Road Reconstruction and Mill & Overlay	\$	4,595,000
2029	2029 Road Reconstruction and Mill & Overlay	\$	6,135,000
TOTAL		\$	19,530,000

Note: See Appendix B for more detail on annual projects

V. FINANCING

The total amount of requested expenditures under the SROP is up to \$22,000,000. If these expenditures are to be funded, that amount of money is anticipated to be generated through a combination of tax levy, capital funds, municipal state-aid, and the sale of general obligation street reconstruction plan bonds over the five-year period.

Under this current SROP, the City will not issue more than \$22,000,000 in bonds. The bond sizing is based upon funding the estimated project amounts listed in Section IV (Project Summary) above which includes estimated issuance costs. The City reserves the right to move annual projects as needed and allocate more or less funding to the projects as final costs are known. Having projects listed does not mean the City has to issue bonds for the project. It just provides a mechanism for the City to fund the projects through the issuance of bonds if they choose. Annually the City Council will authorize the size and issuance of bonds as part of the overall annual street

reconstruction and mill and overlay project process. If it is determined in the future that more funding is required, the City will undertake a new SROP approval process.

In the financing of the SROP, one statutory limitation applies. Under Chapter 475, with few exceptions, cities cannot incur debt in excess of 3% of the assessor's estimated market value (EMV) for the city. The City's Pay 2025 EMV is \$2,250,374,400. As noted in the table below, the City's debt subject to this requirement, including the proposed bond issue, is within the required threshold:

Net Debt Limit	
Assessor's Estimated Market Value	2,250,374,400
Multiply by 3%	0.03
Statutory Debt Limit	67,511,232
Less: Debt Paid Solely from Taxes	(3,855,000)
Less: Proposed Bond Issue(s)	(22,000,000)
Unused Debt Limit	41,656,232

VI. PLAN CONTINUATION

This SROP may be reviewed annually as needed by the City using the process outlined in this document. It should review proposed expenditures, make priority decisions, and seek funding for those expenditures it deems necessary for the City. If deemed appropriate, the City should prepare an update to this SROP.

APPENDIX A

Plan Project Costs:

The 2025-2029 capital expenditure of approximately \$19,530,000 for the City's road reconstruction and bituminous overlay projects is to be funded with up to \$22,000,000 in bond proceeds.

Project Costs		
Year	Project	Amount
2025	2025 Road Reconstruction and Mill & Overlay	\$ 1,500,000
2026	2026 Road Reconstruction and Mill & Overlay	\$ 2,220,000
2027	2027 Road Reconstruction and Mill & Overlay	\$ 5,080,000
2028	2028 Road Reconstruction and Mill & Overlay	\$ 4,595,000
2029	2029 Road Reconstruction and Mill & Overlay	\$ 6,135,000
TOTAL		\$ 19,530,000

Proposed SROP Bond Issues:

Proposed SROP Bond Issues		
Year		Amount
2025	\$	2,000,000
2026	\$	3,000,000
2027	\$	5,500,000
2028	\$	5,000,000
2029	\$	6,500,000
TOTAL	\$	22,000,000

APPENDIX B

Detailed Project Costs

2025 & 2026 Projects

2025 Reconstruction		
Street	From	To
Enchanted Road	Gull Lane	Heron Lane
Paradise Lane	Heron Lane	Glen Elyn Road
Glen Elyn Road	Paradise Lane	Three Points Boulevard
Gull Lane	Crestview Road	Enchanted Road
Woodland Road	Gull Lane	Heron Lane
Crestview Road	Gull Lane	Heron Lane
Heron Lane	Crestview Road	Enchanted Road
Resthaven Lane	Three Points Boulevard	Quail Road

2026 Reconstruction		
Street	From	To
Diamond Lane	Hillcrest Road	Gumwood Road
Gumwood Road	Diamond Lane	Langdon Lane
Langdon Lane	Gumwood Road	Lynwood Boulevard
Bluffs Lane	Bartlett Boulevard	Bayridge Road
Bayridge Road	Bluffs Lane	Highview Lane
Bluffs Drive	Bayridge Road	End
Highview Lane	Bayridge Road	Bartlett Boulevard
Old Shoreline	Commerce Boulevard	Marion Lane
Marion Lane (east/west)	Commerce Boulevard	*Marion Lane (north/south)
Lynwood Alley	Lynwood Blvd	East End
Kildare Road	Kerry Lane	West CDS

2025 Mill and Overlay		
Street	From	To
Sugar Mill Lane	Westedge Blvd	East C-D-S
Alwin Circle	Sugar Mill Lane	West C-D-S
Robin Lane	Sugar Mill Lane	Lynwood Blvd
Ladyslipper Circle	Robin Lane	West C-D-S
Southview Court	Southview Lane	West C-D-S
Langdon Trail	Southview Court	South C-D-S

2026 Mill and Overlay		
Lafayette Lane	Three Points Boulevard	Jones Lane
Jones Lane	Lafayette Lane	Three Points Boulevard
Baywood Shores Drive	Three Points Boulevard	End
Baywood Lane	Three Points Boulevard	Baywood Shores Drive
Aspen Road	Clover Circle	End
Hillcrest Road	Clover Circle	Sycamore Lane
Langdon Lane	Lynwood Boulevard	End
Beachwood Road	Westedge Boulevard	Rosewood Lane
Granger Lane	Beachwood Road	End
Westwood Circle	Westedge Boulevard	End
Halstead Lane	Bartlett Boulevard	Bayridge Road
Bayridge Road	Westedge Boulevard	End
Sinclair Road	Westedge Boulevard	End
Priest Lane	Ridgewood Road	End
2026 Mill and Overlay (Minnetrista Led)		
Westedge Boulevard	Lynwood Boulevard	Woodedge Road (Minnetrista Limits)

2027 & 2028 Projects

2027 Reconstruction		
Street	From	To
Halstead Lane	Westedge Boulevard	Deerwood Drive
Halstead Lane	Deerwood Drive	Bartlett Boulevard
Setter Circle	Westedge Boulevard	End
Otter Road	Halstead Lane	End
Acorn Road	Halstead Lane	End
Deerwood Drive	Halstead Lane	Westedge Boulevard
Pine Road	Halstead Lane	Pheasant Circle
Pheasant Circle	Westedge Boulevard	End
Dickens Lane	Ridgewood Road	Bartlett Boulevard
Hazelwood Lane	Hawthorne Road	Bartlett Boulevard
Oaklawn Lane	Hawthorne Road	Bartlett Boulevard
Hawthorne Road	Dickens Lane	Oaklawn Lane
Hawthorne Road	Oaklawn Lane	Idlewood Road
Idlewood Road	Oaklawn Lane	Ridgewood Road
Cherrywood Road	Ridgewood Road	Hawthorne Road
Longfellow Road	Ridgewood Road	Hawthorne Road
Windsor Road	5105 Kildare	East CDS

2027 Mill and Overlay		
Street	From	To
Arbor Lane	Edgewater Drive	End
Edgewater Drive	Fairview Lane	Arbor Lane
Edgewater Drive	Arbor Lane	Northern Road
Fairview Lane	Lynwood Boulevard	Edgewater Drive
Chateau Lane	End	Edgewater Drive
Pecan Lane	Rosedale Road	Edgewater Drive
Rosedale Road	Pecan Lane	Hickory Lane
Hickory Lane	Northern Road	Edgewater Drive
Eden Road	Wilshire Boulevard	Hidden Vale Lane
Northern Road	West End	East End
Sandy Lane	Shoreline Drive	Edgewater Drive
Chateau Lane	End	Shoreline Drive
Fairview Lane	Shoreline Drive	Bartlett Boulevard
Chateau Lane	Shoreline Drive	Fairview Lane
Woodridge Road	Chateau Lane	Fernside Lane
Bayport Road	Avon Drive	Woodridge Road
Avon Drive	Bayport Road	Bartlett Boulevard
Fernside Lane	Shoreline Drive	Bartlett Boulevard
Montclair Lane	Shoreline Drive	Bartlett Boulevard
Avon Drive	Bartlett Boulevard	Emerald Drive
Glendale Road	Bartlett Boulevard	Avon Drive
Channel Road	End	Emerald Drive
Ruby Lane	Channel Road	Glendale Road
Emerald Drive	Wilshire Boulevard	Glendale Road
Emerald Drive	Bartlett Boulevard	Wilshire Boulevard
Lakewood Lane	Bartlett Boulevard	Wilshire Boulevard
Lakewood Lane	End	Bartlett Boulevard
Lost Lake Road	Bartlett Boulevard	End
Driftwood Lane	Bartlett Boulevard	End

2028 Reconstruction		
Street	From	To
Avocet Lane	South End	North End
Bluebird Lane	South End	North End
Canary Lane	South End	North End
Dove Lane	South End	North End
Bluebird Lane	South End	North End
Canary Lane	Woodland Road	North End
Woodland Road	End	Gull Lane
Jennings Road	Dove Lane	Eagle Lane
Eagle Lane	South End	Three Points Boulevard
Eagle Lane	Three Points Boulevard	Woodland Road
Eagle Lane	Woodland Road	North End
Finch Lane	South End	Three Points Boulevard
Finch Lane	Three Points Boulevard	Woodland Road
Finch Lane	Woodland Road	North End
Gull Lane	South End	Three Points Boulevard
Gull Lane	Three Points Boulevard	Crestview Road
Jennings Road	Gull Lane	Three Points Boulevard
Heron Lane	Three Points Boulevard	Crestview Road
Crestview Road	Heron Lane	Three Points Boulevard

2028 Mill and Overlay		
Street	From	To
Bellaire Lane	Alder Road	Sunset Road
Bellaire Lane	Sunset Road	Grandview Boulevard
Alder Road	Bellaire Lane	Commerce Boulevard
Sunset Road	Grandview Boulevard	Sycamore Lane
Sunset Road	Bellaire Lane	Grandview Boulevard
Ironwood Lane	Elm Road	Sunset Road
Elm Road	Ironwood Lane	Bellaire Lane
Cottonwood Lane	End	Lynwood Boulevard
Mill Pond Lane	Lynwood Boulevard	End
Southview Lane	Lynwood Boulevard	Chestnut Road
Chestnut Road	Southview Lane	End
Sycamore Lane	Hillcrest Road	Sunset Road
Hillcrest Road	Sycamore Lane	Grandview Boulevard
Red Oak Road	Dutch Lane	Clover Circle
Clover Circle	Hillcrest Road	Hillcrest Road
Willow Lane	Clover Circle	End
Hillcrest Road	Clover Circle	Diamond Lane
Forest Lane	Clover Circle	End
Birch Lane	Lynwood Boulevard	Rambler Lane
Dutch Lane	Birch Lane	Linden Lane
Rambler Lane	Lynwood Boulevard	Maple Road
Birch Lane	Rambler Lane	Linden Lane
Linden Lane	Rambler Lane	Dutch Lane
Maple Road	End	Rambler Lane
Lynwood Alley	Lynwood Boulevard	End
Walnut Road	End	Rambler Lane

2029 Projects

2029 Reconstruction		
Street	From	To
Gull Lane	Wren Road	End
Wren Road	Gull Lane	Hillside Lane
Sparrow Road	Hillside Lane	Sumach Lane
Heron Lane	Sparrow Road	Three Points Boulevard
Sumach Lane	Sparrow Road	Three Points Boulevard
Wildhurst Lane	Sumach Lane	Resthaven Lane
Resthaven Lane	Quail Road	Shorewood Lane
Quail Road	Resthaven Lane	Shorewood Lane
Shorewood Lane	Quail Road	Three Points Boulevard
Shorewood Lane	Quail Road	Lakeside Lane
Shorewood Lane	Lakeside Lane	End
Lakeside Lane	Shorewood Lane	Shorewood Lane
Beachside Lane	Lakeside Lane	Shorewood Lane
Holt Lane	Glenwood Road	Fairfield Road
Evergreen Road	Westedge Boulevard	Garden Lane
Rosewood Lane	Beachwood Road	Evergreen Road
Hillside Lane	Wren Road	Sparrow Road
Beachwood Road	Rosewood Lane	End
Garden Lane	Bartlett Boulevard	Beachwood Road
Grove Lane	South End	North End
Beachwood Road	End	Bartlett Road
Glenwood Road	Meadow Lane	Highland Boulevard
Meadow Lane	Glenwood Road	Fairfield Road
Highland Court	Highland Boulevard	Highland Boulevard
Fairfield Road	Meadow Lane	Highland Boulevard
Bryant Lane	End	Idlewood Road
Highland Boulevard	Idlewood Road	End
Rusticwood Road	Garden Lane	End

2029 Mill and Overlay		
Street	From	To
Breezy Road	Harrison Lane	Waterside Lane
Balsam Road	Commerce Boulevard	Spruce Road
Harrison Lane	Breezy Road	Spruce Road
Waterside Lane	Breezy Road	Tonkawood Road
Spruce Road	Tonkawood Road	Waterside Lane
Tonkawood Road	Commerce Boulevard	Waterside Lane
Church Road	Commerce Boulevard	Cedar Lane
Fern Lane	End	Tonkawood Road
Belmont Lane	Lynwood Boulevard	Tonkawood Road
Basswood Lane	End	Tonkawood Road
Cedar Lane	Lynwood Boulevard	Noble Lane
Noble Lane	Tonkawood Road	Villa
Noble Lane	Villa	Lynwood Boulevard
Overland Lane	Noble Lane	Pike Lane
Centerview Lane	Lynwood Boulevard	End
Ashland Lane	Lynwood Boulevard	End
Cardinal Lane	Lynwood Boulevard	End
Apple Lane	Lynwood Boulevard	End
Island View Road	Dorchester Road	Clyde Road
Villa	Noble Lane	End
Sherwood	Commerce Boulevard	End

EXTRACT OF MINUTES OF A MEETING OF THE
CITY COUNCIL OF THE CITY OF MOUND, MINNESOTA

HELD: NOVEMBER 25, 2025

Pursuant to due call and notice thereof, a regular or special meeting of the City Council of the City of Mound, Hennepin County, Minnesota, was duly held at the City Council Chambers on November 25, 2025, at 6:00 P.M., for the purpose, in part, of adopting a street reconstruction plan and authorizing issuance of street reconstruction bonds.

The following members were present:

and the following were absent:

Member _____ introduced the following resolution and moved its adoption:

RESOLUTION NO. 25-89

RESOLUTION ADOPTING A STREET RECONSTRUCTION AND
OVERLAY PLAN AND APPROVING THE ISSUANCE OF GENERAL
OBLIGATION STREET RECONSTRUCTION BONDS

WHEREAS, the City Council (the "Council") of the City of Mound, Minnesota (the "City"), has determined that it is in the best interest of the City to authorize the issuance and sale of general obligation street reconstruction bonds pursuant to Minnesota Statutes, Section 475.58, subdivision 3b, as amended (the "Act"), to finance the cost of street reconstruction projects, as described in the proposed street reconstruction and overlay plan described below, a copy of which is on file in the City Clerk's office; and

WHEREAS, pursuant to the Act, the City is authorized to issue and sell general obligation street reconstruction bonds for street reconstruction under the circumstances and within the limitations set forth in the Act. The Act provides that a street reconstruction plan may be financed with general obligation street reconstruction bonds, following adoption of a street reconstruction plan, after a public hearing on the street reconstruction and overlay plan and on the issuance of general obligation street reconstruction bonds and other proceedings conducted in accordance with the requirements of the Act; and

WHEREAS, pursuant to the Act, the City has prepared a five year street reconstruction and overlay plan for calendar years 2025 through 2029, which describes the streets to be reconstructed, the estimated costs and any planned reconstruction of other streets in the City, including the issuance of general obligation street reconstruction bonds under the Act (the "Plan"), to determine the funding strategy for street reconstruction projects; and

WHEREAS, on November 12, 2025, the Council held a public hearing on the adoption of the Plan and the issuance of not to exceed \$22,000,000 general obligation street reconstruction bonds (the "Bonds") under the Plan for street reconstruction improvements to those streets described in the Plan (the "Street Reconstruction Projects") after publication of the notice of public

hearing not less than 10 days nor more than 28 days prior to the date thereof in the City's official newspaper; and

WHEREAS, all parties who appeared at the public hearing were given an opportunity to express their views with respect to the proposal to adopt the Plan and to undertake and finance the Street Reconstruction Projects by the issuance of Bonds and any written comments submitted prior to the public hearing were considered.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Mound, Minnesota, as follows:

1. Public Hearing Notice. The Council hereby ratifies the actions of the City Clerk in causing the publication of the Public Hearing Notice to be published in the City's official newspaper as required by law.

2. City Policies and Goals. The financing of the Street Reconstruction Projects and the issuance and sale of the Bonds would further the policies and goals of the City as set forth in the Plan, hereby adopted by the Council in connection with the issuance of the Bonds.

3. Adoption of Street reconstruction and overlay plan. Based on information received at the public hearing, such written comments (if any) and such other facts and circumstances as the Council deems relevant, it is hereby found, determined and declared that:

- (a) the Street Reconstruction Projects proposed in the Plan will allow the City to upgrade its transportation infrastructure to accommodate anticipated and existing residential and commercial development; and
- (b) the Plan is hereby approved and adopted in the form presently on file with the City.

4. Authorization and Approval of Bonds. The City is hereby authorized to issue the Bonds, the proceeds of which will be used, together with any additional funds of the City which might be required, to finance certain costs of the Street Reconstruction Projects and to pay costs of issuance of the Bonds.

5. Execution of Documents. The Mayor and City Clerk are authorized and directed to execute such other documents and instruments as may be required to give effect to the transactions herein contemplated.

6. Voter Referendum Contingency. Pursuant to the Act, a petition requesting a vote on the question of issuing the Bonds, signed by voters equal to five percent of the votes cast in the last municipal general election, may be filed within thirty days of the public hearing. Upon receipt of such petition within the prescribed time period, the City may issue the Bonds only after obtaining the approval of a majority of the voters voting on the question of the issuance of the Bonds. The authorizations and approvals contained herein are subject to and contingent upon not receiving such a petition, or, in the event such a petition is filed, the approving vote of a majority of the voters voting on the question of the issuance of the Bonds.

The motion for the adoption of the foregoing resolution was duly seconded by member _____ and, after a full discussion thereof and upon a vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

Whereupon the resolution was declared duly passed and adopted.

[Bonds must be approved by at least a two-thirds vote of the membership present.]

[Issuance of Bonds is subject to a 30-day reverse referendum after the public hearing.]

STATE OF MINNESOTA
HENNEPIN COUNTY
CITY OF MOUND

I, the undersigned, being the duly qualified and acting City Clerk of the City of Mound, Minnesota, DO HEREBY CERTIFY that I have compared the attached and foregoing extract of minutes with the original thereof on file in my office, and that the same is a full, true and complete transcript of the minutes of a meeting of the City Council, duly called and held on the date therein indicated, insofar as the minutes relate to adopting a street reconstruction and overlay plan and the issuance of general obligation street reconstruction bonds.

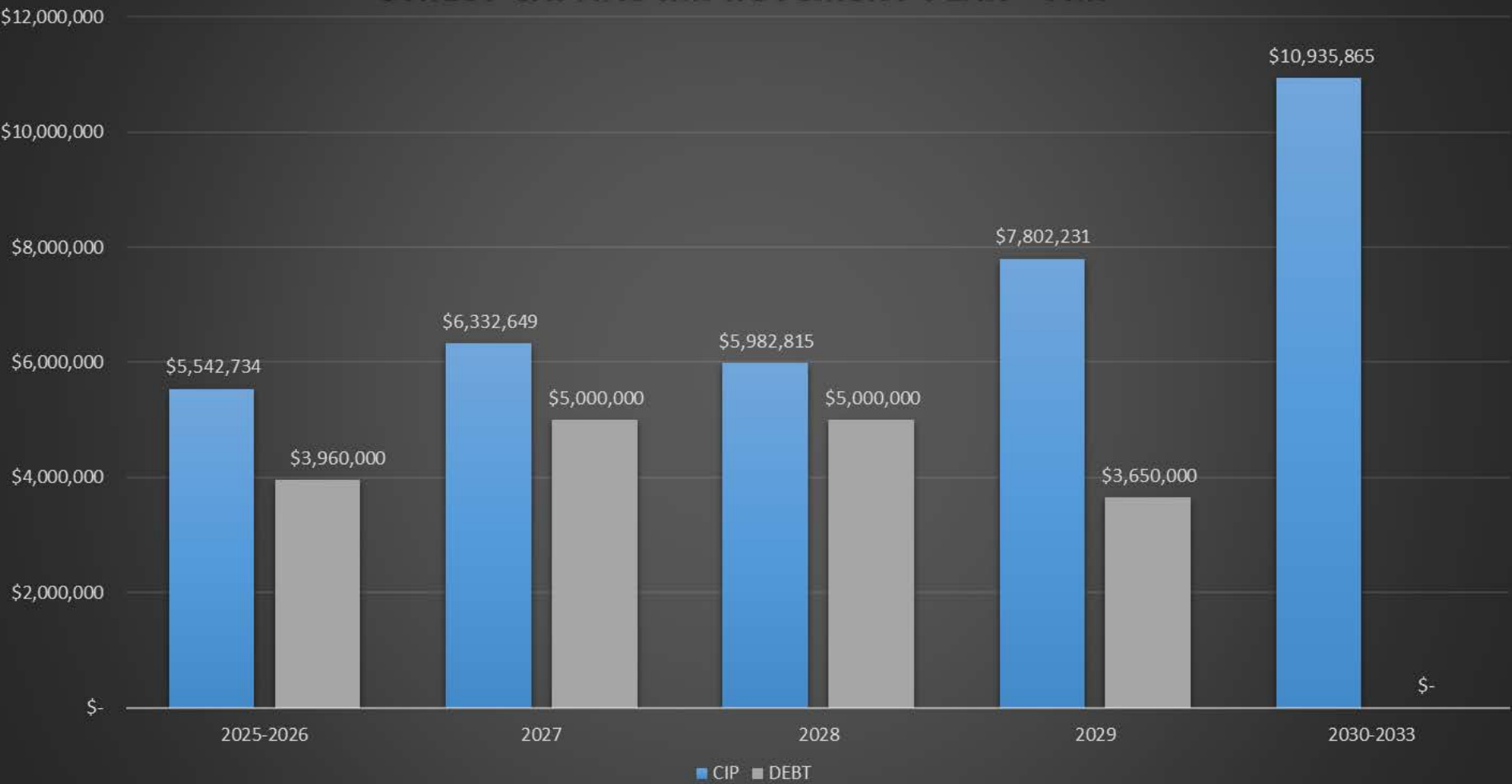
WITNESS my hand on November 25, 2025.

Kevin Kelly, City Clerk



STREET CAPITAL IMPROVEMENT PLAN – 2025-2033

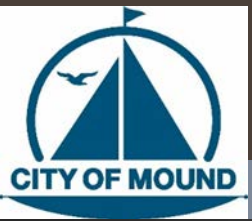
STREET CAPITAL IMPROVEMENT PLAN - FMP



Levy Supported CIP:
The current plan will fund the 2025–2029 CIP through a mixture of debt and capital reserves, with no additional debt issuances planned between 2030 and 2033.

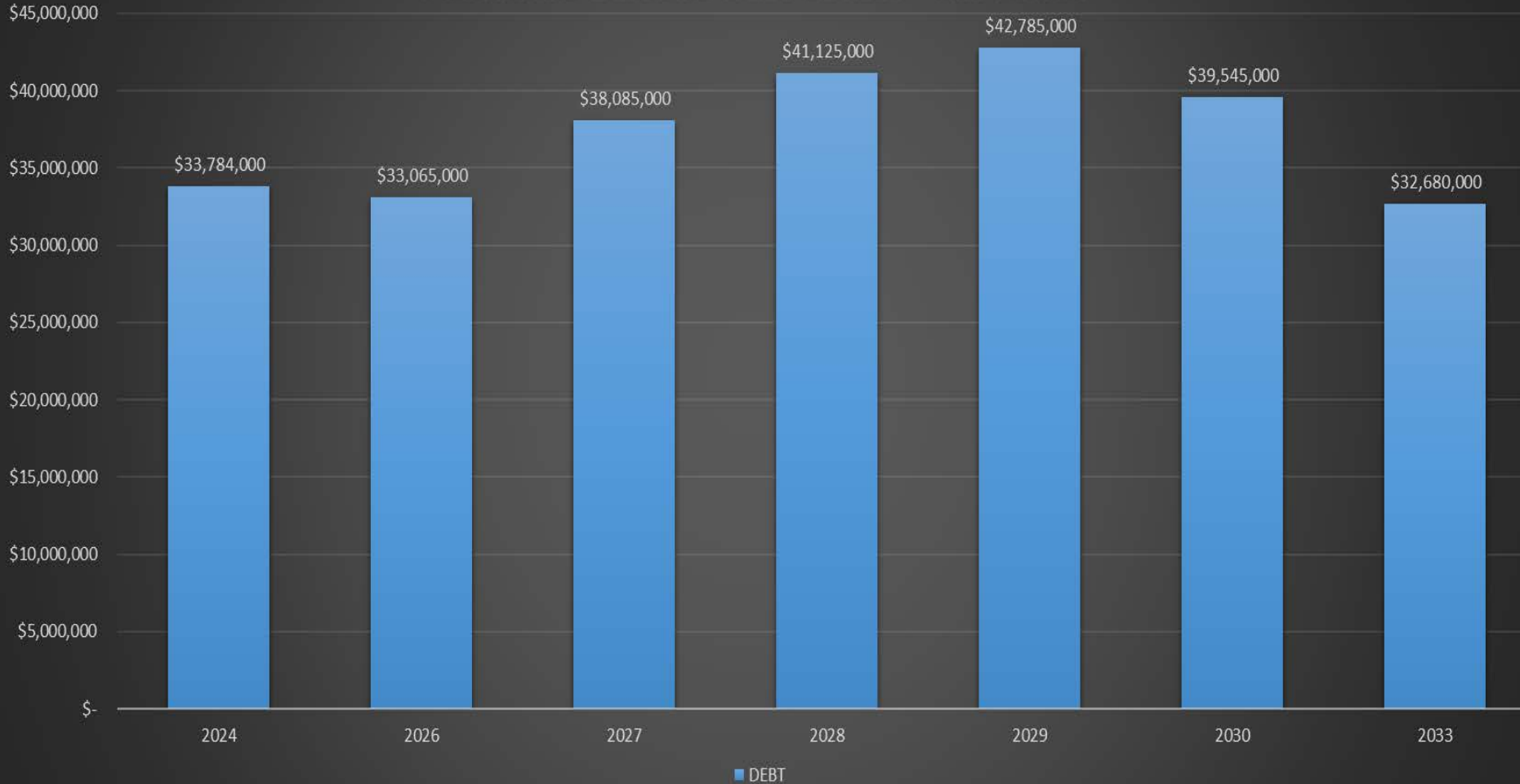
- Street Reconstruction
- Mill and Overlay
- Crack and Seal Coat
- Retaining Walls
- Storm Water Improvements

The Street Reconstruction and Overlay Plan only includes Reconstruction and Mill & Overlay projects. Reconstruction occurs every 60 years, Mill & Overlay every 20 Years, and Crack & Seal Coat every 4-9 years.



DEBT MANAGEMENT PLAN - FMP

PROJECTED BONDED DEBT LEVELS - ALL FUNDS



Planned Debt Issuances

2026: \$7,240,000

2027: \$8,500,000

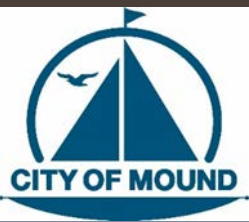
2028: \$7,000,000

2029: \$5,150,000

2030-2033: \$0

Total: \$27,890,000

The City's plan is to manage debt levels in the immediate term while completing necessary CIP and reducing the reliance on debt with no debt issuance planned beyond 2029.



NET DEBT LIMIT

Net Debt Limit

Assessor's Estimated Market Value	2,250,374,400
Multiply by 3%	3%
Statutory Debt Limit	67,511,232
Less: Debt Paid Solely from Taxes	(3,855,000)
Less: Proposed Bond Issues - Max SROP	(22,000,000)
Unused Debt Limit	41,656,232

Under Minnesota Statute 475.53, the 3% net-debt limit applies only to certain types of debt — specifically general obligation debt that is paid solely from taxes, unless specifically excluded.

The 3% limitation does not apply to future water or sewer debt as those bonds are repaid with revenue derived from the utility.

Minnesota Statute 475.53:

- Limits General Obligation Debt Paid Solely from Taxes to 3% of the City's Estimated Market Value .

- The City's 2025–2029 future SROP street debt will count against this limit because repayment is solely derived from taxes.

-Future planned debt for our water and sewer operations does not apply to the 3% debt limitation, nor would potential water-treatment-plant debt, because those obligations are repaid through revenue-producing utilities.



MEMORANDUM

Date: November 25, 2025
To: Honorable Mayor and City Council
From: Noah Iverson, Finance Director
Subject: Tax Abatement Bonds (Phase II Improvements to Lost Lake Commons)

Introduction

The City is proceeding with the Lost Lake Commons Phase II Improvement project, with an estimated cost of approximately \$990,000. Please see [LINK](#) to August 12th Council Packet. The City has the authority under Minnesota Statute 469 to issue Tax Abatement Bonds for this improvement. To meet the City's financing parameters, it is anticipated that the City will issue tax abatement bonds with a 15-year term and the bonds will be paid with a tax levy. The City issued similar type bonds in 2015 for the refinancing of the Mound Transit Center.

Process

In order to grant tax abatement for a public improvement, the City is required to hold a public hearing on the amount of the abatement to be granted, identify the properties from which they will abate the City's portion of the taxes and describe the public purpose for granting the abatement. The public purpose and the required findings are outlined in the attached resolution.

Following is a listing of the Property Identification Numbers (PIN) in which the City will abate its portion of taxes:

13-117-24-33-0052	14-117-24-44-0035	23-117-24-11-0034	13-117-24-44-0131
14-117-24-14-0037	13-117-24-34-0045	14-117-24-44-0001	14-117-24-44-0003
14-117-24-14-0038	13-117-24-32-0169	13-117-24-43-0111	13-117-24-22-0017

These parcels were listed in the public hearing notice as required by Statute and are comprised of parcels that are not currently located in a Tax Increment Financing district or are not expected to be redeveloped in the next 15 years (term of the bonds). It should be noted that notification to these property owners is not required, as there is **no difference in tax impact** compared to other parcels within the City. In essence, the City is **allocating** its portion of the property tax from these parcels to fund the debt service on the bonds. The affected parcels will pay the **same** amount of City property tax, whether the taxes are abated or not.

Recommendation

Staff is recommending approving the resolution approving property tax abatements to fund Phase II Improvements to Lost Lake Commons.

Attachment

Resolution: Resolution Approving Property Tax Abatements.

EXTRACT OF MINUTES OF A MEETING OF THE
CITY COUNCIL OF THE CITY OF MOUND, MINNESOTA

HELD: NOVEMBER 25, 2025

Pursuant to due call and notice thereof, a regular or special meeting of the City Council of the City of Mound, Hennepin County, Minnesota, was duly held at the City Council Chambers on November 25, 2025, at 6:00 P.M., for the purpose, in part, of approving property tax abatements.

The following members were present:

and the following were absent:

Member _____ introduced the following resolution and moved its adoption:

RESOLUTION NO. 25-90

RESOLUTION APPROVING PROPERTY TAX ABATEMENTS

WHEREAS, the City Council (the "Council") of the City of Mound, Minnesota (the "City"), proposes to approve tax abatements to finance the costs related to Phase II improvements to Lost Lake Commons (the "Project"). The City proposes to use the abatement for the purposes provided for in the Abatement Law (as hereinafter defined), including the Project. The proposed term of the abatement will not exceed fifteen (15) years in an amount not to exceed \$1,055,000. The abatement will apply to the City's share of the property taxes (the "Abatement") derived from the property described by tax parcel identification numbers in the table below (the "Tax Abatement Property"); and

13-117-24-33-0052	14-117-24-44-0035	23-117-24-11-0034	13-117-24-44-0131
14-117-24-14-0037	13-117-24-34-0045	14-117-24-44-0001	14-117-24-44-0003
14-117-24-14-0038	13-117-24-32-0169	13-117-24-43-0111	13-117-24-22-0017

WHEREAS, on November 12, 2025, the Council held a public hearing on the question of the Abatement (as hereinafter defined), and notice of said hearing (the "Public Hearing Notice") was published in a newspaper of general circulation in the City at least once more than ten days but less than 30 days before the hearing; and

WHEREAS, the Council proposes to issue its general obligation abatement bonds in an amount not to exceed \$1,055,000 to finance the Project; and the Abatement will be pledged to payment of the Bonds; and

WHEREAS, the Abatement is authorized under Minnesota Statutes, Sections 469.1812 through 469.1815, as amended (the "Abatement Law").

1. Public Hearing Notice. The Council hereby ratifies the actions of the City Clerk in causing the publication of the Public Hearing Notice to be published in the City's official newspaper as required by law.

2. Findings for the Abatement. The City Council of the City of Mound, Minnesota hereby makes the following findings:

(a) The Council expects the benefits to the City of the Abatement to at least equal or exceed the costs to the City thereof.

(b) Granting the Abatement is in the public interest because it will:

(i) help provide access to services for residents of the political subdivision;
and

(ii) finance or provide public infrastructure.

(c) The Tax Abatement Property is not and will not be located in a tax increment financing district during the Abatement period.

(d) In any year, the total amount of property taxes abated by the City by this and other existing abatement resolutions, shall not exceed ten percent (10%) of net tax capacity of the City for the taxes payable year to which the abatement applies or \$200,000, whichever is greater (the "Abatement Limit"). The City may grant other abatements permitted under the Abatement Law after the date of this resolution, provided that to the extent the total abatements in any year exceed the Abatement Limit the allocation of the Abatement limit to such other abatements is subordinate to the Abatement granted by this resolution.

3. Terms of Abatement. The Abatement is hereby approved. The terms of the Abatement are as follows:

(a) The Abatement shall be for up to fifteen (15) years anticipated to commence for the taxes levied in 2026 and payable in the year 2027. The City reserves the right to modify the commencement date, but the abatement period shall not exceed fifteen (15) years.

(b) In accordance with Section 469.1815 of the Act, the City will add to its levy in each year during the term of the Abatement the total estimated amount of current year Abatement granted under this resolution.

(c) The City will abate the City's share of property tax amount which the City receives from the Tax Abatement Property, cumulatively not to exceed \$1,055,000.

(d) The Abatement shall be subject to all the terms and limitations of the Abatement Law.

The motion for the adoption of the foregoing resolution was duly seconded by Member _____ and, after a full discussion thereof and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

STATE OF MINNESOTA
HENNEPIN COUNTY
CITY OF MOUND

I, the undersigned, being the duly qualified and acting City Clerk of the City of Mound, Minnesota, DO HEREBY CERTIFY that I have compared the attached and foregoing extract of minutes with the original thereof on file in my office, and that the same is a full, true and complete transcript of the minutes of a meeting of the City Council, duly called and held on the date therein indicated, insofar as the minutes relate to the approval of property tax abatements.

WITNESS my hand on November 25, 2025.

Kevin Kelly, City Clerk



MEMORANDUM

Date: November 25, 2025
To: Honorable Mayor and City Council
From: Noah Iverson, Finance Director
Subject: 2026A Bond Issuance

Background

Per the Long-Term Financial Management Plan (FMP), the City is scheduled to issue new debt in 2025 and 2026 to fund park, street, and utility improvements. Rather than issuing two separate bonds, Staff recommends issuing one bond to save on issuance costs.

The last debt issuance the City completed was 2024A, which was issued in September 2024. 2024A funded the 2021-2025 water and sewer improvements.

Park Projects

The City is scheduled to issue bonds for the Lost Lake Commons – Phase II Improvements. The City will issue tax abatement bonds for this project, which requires a public hearing. The City plans to fund the remainder of the park’s Capital Improvement Plan (CIP) with levy through 2033.

Street Projects

In 2025, the City initiated a Street Improvement CIP cycle aimed at extending the life of streets reconstructed during the 2003–2019 CIP cycle and improving several streets that were not included in that cycle. To fund these projects, the City will need to issue debt and adopt a Street Reconstruction and Overlay Plan (SROP), which requires a public hearing prior to issuance (see the SROP memo for details). This bond will fund both the 2025 and 2026 projects.

Water Projects

The City is scheduled to issue bonds for the Water Fund to finance the Evergreen Tower Recoat project and watermain improvement projects.

Sewer Projects

The City’s original plan did not include issuing debt for the Sewer Fund from 2025–2033. However, an additional \$1.3 million in improvements has since been added to the CIP. Additionally, the City’s Vacuum Truck will likely need to be replaced in 2027, earlier than the originally planned 2030 replacement. As a result, the City will need to issue debt in 2026 to fund the updated CIP. Projects to be financed include cured-in-place piping improvements and manhole improvements.

Summary of the City's Debt Projections

The City issued \$4.820 million in bonds in 2024 and is considering- issuing \$7.240 million in bonds in 2026. The 2026 debt issuance will fund projects both in 2025 and 2026. Below are prior and future projections of the City's total bonded debt:

	Actual	Actual	Projected
	2016	2024	2026
Bonded Debt	\$67,105,000	\$33,784,000	\$ 33,065,000

Timeline

- November 25, 2025 City Council Meeting –
 - Approve Resolution Providing for the Issuance and Sale of \$7,240,000 General Obligation Bonds, Series 2026A.
- January 5th, 2026 Ratings and Due Diligence Calls-
 - Conference call with S&P Global Ratings Agency and due diligence review of the Official Statement of bond issue.
- January 13th, 2026A Bond Proposal Opening-
 - Open bids for sale of 2026A bond issue.
- January 13th, 2026 City Council Meeting –
 - Consider bond sale proposal, issuance, and award the sale of bonds.

Recommendation

Staff is recommending approving the resolution that provides for the issuance and sale of \$7,240,000 General Obligation Bonds, Series 2026A.

Attachments

- Pre-Sale Report – \$7,240,000 General Obligation Bonds, Series 2026A.
- Resolution Providing for the Issuance and Sale of \$7,240,000 General Obligation Bonds,
- Series 2026A.
 - 2026A Bond Proceeds Graph.

November 25, 2025

PRE-SALE REPORT FOR

City of Mound, Minnesota

\$7,240,000 General Obligation Bonds Series 2026A



Prepared by:

Ehlers
3001 Broadway Street, Suite 320
Minneapolis, MN 55413

Advisors:

Stacie Kvilvang, Senior Municipal Advisor
Jason Aarsvold, Senior Municipal Advisor
Keith Dahl, Senior Municipal Advisor

BUILDING COMMUNITIES. IT'S WHAT WE DO.

EXECUTIVE SUMMARY OF PROPOSED DEBT

Proposed Issue:

\$7,240,000 General Obligation Bonds Series 2026A

Purposes:

The proposed issue includes financing for the following purposes:

- **Tax Abatement - \$1,055,000:** This portion of the Bonds are being issued to finance phase II improvements to Lost Lake Commons, formerly known as Harbor Park. Principal will be paid from tax abatement revenues and interest will be paid with ad valorem property taxes.
- **Street Reconstruction - \$3,960,000:** This portion of the Bonds are being issued to finance 2025 and 2026 street reconstruction and mill & overlay projects identified in the Street Reconstruction and Overlay Plan (SROP). Debt service will be paid from ad valorem property taxes.
- **Utility Revenue - \$2,225,000:** This portion of the Bonds are being issued to finance sewer and water improvements in 2026. Debt service will be paid from utility revenues.

Authority:

The Bonds are being issued pursuant to Minnesota Statutes, Chapters:

- 444 - Utility Revenue Bonds
- 469 - Tax Abatement Bonds
- 475.58, subd 3b - Street Reconstruction and Overlay Plan (SROP) Bonds
- 475 - General Bonding Authority

Tax Abatement Portion: Under the Tax Abatement Authority, the amount of property taxes abated in any year for the Bonds, together with any outstanding annual abatements, may not exceed 10% of the City's net tax capacity (NTC) or \$200,000, whichever is greater. The greater calculation is 10% of NTC since the Pay 2025 tax capacity is \$22,752,171 so annual abatement could not exceed \$2,275,217. The proposed debt applicable to the tax abatement, plus the City's current outstanding annual abatements (2015 Bonds) leaves the City well within the statutory maximum (total of approximately \$228,000 in annual tax abatement).

Street Reconstruction Portion: Under chapter 475.58, subdivision 3b, cities are allowed to issue debt for these improvements under an approved SROP. This portion of the Bonds will count against the Net Debt Limited of 3% of the estimated market value (EMV) of taxable property in the City. Since the Pay 2025 EMV is \$2,250,374,400, the debt limit of the City is \$67,511,232. The proposed debt applicable to the SROP, plus the City's current outstanding debt secured solely from property taxes is approximately \$7,815,000 which leaves the City well within the statutory debt limit.

Utility Portion: the utility portion of the Bonds are being financed under Chapter 444, which allows cities to issue debt without limitation as long as debt service is expected to be paid from water and sewer revenues.

The City is holding the requisite public hearings for the Tax Abatement and SROP portion of the Bonds on November 12, 2025. The Bonds will be general obligations of the City for which its full faith, credit and taxing powers are pledged.

Term/Call Feature:

The Bonds are being issued for a term of 16 years. Principal on the Bonds will be due on February 1 in the years 2028 through 2042. Interest will be due every six months beginning February 1, 2027.

The Bonds will be subject to prepayment at the discretion of the City on February 1, 2036 or any date thereafter.

Bank Qualification:

Because the City is expecting to issue no more than \$10,000,000 in tax exempt debt during the calendar year, the City will be able to designate the Bonds as “bank qualified” obligations. Bank qualified status broadens the market for the Bonds, which can result in lower interest rates.

Rating:

The City’s most recent bond issues were rated by S&P Global Ratings. The current rating on those bonds is “AA+”/Stable outlook. The City will request a new rating for the Bonds.

If the winning bidder on the Bonds elects to purchase bond insurance, the rating for the issue may be higher than the City’s bond rating in the event that the bond rating of the insurer is higher than that of the City.

Basis for Recommendation:

Based on your objectives, financial situation and need, risk tolerance, liquidity needs, experience with the issuance of Bonds and long-term financial capacity, as well as the tax status considerations related to the Bonds and the structure, timing and other similar matters related to the Bonds, we are recommending the issuance of Bonds as a suitable option.

Method of Sale/Placement:

We are recommending the Bonds be issued as municipal securities and offered through a competitive underwriting process. You will solicit competitive bids, which we will compile on your behalf, for the purchase of the Bonds from underwriters and banks.

An allowance for discount bidding will be incorporated in the terms of the issue. The discount is treated as an interest item and provides the underwriter with all or a portion of their compensation in the transaction.

If the Bonds are purchased at a price greater than the minimum bid amount (maximum discount), the unused allowance may be used to reduce your borrowing amount.

Premium Pricing:

In some cases, investors in municipal bonds prefer “premium” pricing structures. A premium is achieved when the coupon for any maturity (the interest rate paid by the issuer) exceeds the yield to the investor, resulting in a price paid that is greater than the face value of the bonds. The sum of the amounts paid in excess of face value is considered “reoffering premium.” The amount of the premium varies, but it is not uncommon to see premiums for new issues in the range of 2.00% to 10.00% of the face amount of the issue. This means that an issuer with a \$2,000,000 offering may receive bids that result in proceeds of \$2,040,000 to \$2,200,000.

For this issue of Bonds we have been directed to discuss on the day of sale if the net premium will be used to reduce the size of the issue or increase the net proceeds for the project. The resulting adjustments may slightly change the true interest cost of the issue, either up or down.

The amount of premium can be restricted in the bid specifications. Restrictions on premium may result in fewer bids, but may also eliminate large adjustments on the day of sale and unintended impacts with respect to debt service payment. Ehlers will identify appropriate premium restrictions for the Bonds intended to achieve the City’s objectives for this financing.

Review of Existing Debt:

We have reviewed all outstanding indebtedness for the City and find that there are no refunding opportunities at this time.

We will continue to monitor the market and the call dates for the City’s outstanding debt and will alert you to any future refunding opportunities.

Continuing Disclosure:

Because the City has more than \$10,000,000 in outstanding debt subject to a continuing disclosure undertaking (including this issue) and this issue does not meet an available exemption from continuing disclosure, the City will be agreeing to provide certain updated Annual Financial Information and its Audited Financial Statement annually, as well as providing notices of the occurrence of certain reportable events to the Municipal Securities Rulemaking Board (the “MSRB”), as required by rules of the Securities and Exchange Commission (SEC). The City is already obligated to provide such reports for its existing bonds, and has contracted with Ehlers to prepare and file the reports.

Arbitrage Monitoring:

The City must ensure compliance with certain sections of the Internal Revenue Code and Treasury Regulations (“Arbitrage Rules”) throughout the life of the issue to maintain the tax-exempt status of the Bonds. These Arbitrage Rules apply to amounts held in construction,

escrow, reserve, debt service account(s), etc., along with related investment income on each fund/account.

IRS audits will verify compliance with rebate, yield restriction and records retention requirements within the Arbitrage Rules. The City's specific arbitrage responsibilities will be detailed in the Nonarbitrage Certificate (the "Tax Compliance Document") prepared by your Bond Attorney and provided at closing.

The Bonds may qualify for one or more exception(s) to the Arbitrage Rules by meeting 1) small issuer exception, 2) spend down requirements, 3) bona fide debt service fund limits, 4) reasonable reserve requirements, 5) expenditure within an available period limitations, 6) investments yield restrictions, 7) de minimis rules, or; 8) borrower limited requirements.

An Ehlers arbitrage expert will contact the City within 30 days after the sale date to review the City's specific responsibilities for the Bonds.

Investment of Bond Proceeds:

Ehlers can assist the City in developing a strategy to invest your Bond proceeds until the funds are needed to pay project costs.

Other Service Providers:

This debt issuance will require the engagement of other public finance service providers. This section identifies those other service providers, so Ehlers can coordinate their engagement on your behalf. Where you have previously used a particular firm to provide a service, we have assumed that you will continue that relationship. For services you have not previously required, we have identified a service provider. Fees charged by these service providers will be paid from proceeds of the obligation, unless you notify us that you wish to pay them from other sources. Our pre-sale bond sizing includes a good faith estimate of these fees, but the final fees may vary. If you have any questions pertaining to the identified service providers or their role, or if you would like to use a different service provider for any of the listed services please contact us.

Bond Counsel: Taft Stettinius & Hollister LLP

Paying Agent: Bond Trust Services Corporation

Rating Agency: S&P Global Ratings (S&P)

Summary:

The decisions to be made by the City Council are as follows:

- Accept or modify the finance assumptions described in this report
- Adopt the resolution attached to this report.

PROPOSED DEBT ISSUANCE SCHEDULE

Pre-Sale Review by City Council:	November 25, 2025
Reverse Referendum Period Ends for SROP Portion on Bonds:	December 25, 2025
Distribute Official Statement:	Week of December 29, 2025
Due Diligence Call to Review Official Statement & Conference with Rating Agency:	Week of January 5
City Council Meeting to Award Sale of the Bonds:	January 13, 2026
Estimated Closing Date:	February 3, 2026

Attachments

Estimated Sources and Uses of Funds

Estimated Proposed Debt Service Schedule

EHLERS' CONTACTS

Stacie Kvilvang, Senior Municipal Advisor	(651) 697-8506
Jason Aarsvold, Senior Municipal Advisor	(651) 697-8512
Keith Dahl, Senior Municipal Advisor	(651) 697-8595
Silvia Johnson, Lead Public Finance Analyst	(651) 697-8580
Alicia Gage, Senior Financial Analyst	(651) 697-8551

City of Mound, Minnesota

\$7,240,000 General Obligation Bonds, Series 2026A

Issue Summary

Assumes Current Market BQ AA+ Rates plus 35bps

Total Issue Sources And Uses

Dated 02/03/2026 | Delivered 02/03/2026

	Tax Abatement	Street Reconstruction	Sewer	Water	Issue Summary
Sources Of Funds					
Par Amount of Bonds	\$1,055,000.00	\$3,960,000.00	\$1,045,000.00	\$1,180,000.00	\$7,240,000.00
Total Sources	\$1,055,000.00	\$3,960,000.00	\$1,045,000.00	\$1,180,000.00	\$7,240,000.00
Uses Of Funds					
Total Underwriter's Discount (1.200%)	12,660.00	47,520.00	12,540.00	14,160.00	86,880.00
Costs of Issuance	17,194.76	64,541.43	17,031.77	19,232.04	118,000.00
Deposit to Capitalized Interest (CIF) Fund	34,813.01	130,627.74	-	-	165,440.75
Deposit to Project Construction Fund	990,000.00	3,717,387.00	1,013,500.00	1,145,971.00	6,866,858.00
Rounding Amount	332.23	(76.17)	1,928.23	636.96	2,821.25
Total Uses	\$1,055,000.00	\$3,960,000.00	\$1,045,000.00	\$1,180,000.00	\$7,240,000.00

City of Mound, Minnesota

\$7,240,000 General Obligation Bonds, Series 2026A

Issue Summary

Assumes Current Market BQ AA+ Rates plus 35bps

Debt Service Schedule

Date	Principal	Coupon	Interest	Total P+I	Fiscal Total
02/03/2026	-	-	-	-	-
02/01/2027	-	-	238,848.16	238,848.16	238,848.16
08/01/2027	-	-	120,091.25	120,091.25	-
02/01/2028	385,000.00	3.050%	120,091.25	505,091.25	625,182.50
08/01/2028	-	-	114,220.00	114,220.00	-
02/01/2029	400,000.00	2.950%	114,220.00	514,220.00	628,440.00
08/01/2029	-	-	108,320.00	108,320.00	-
02/01/2030	410,000.00	2.900%	108,320.00	518,320.00	626,640.00
08/01/2030	-	-	102,375.00	102,375.00	-
02/01/2031	420,000.00	2.900%	102,375.00	522,375.00	624,750.00
08/01/2031	-	-	96,285.00	96,285.00	-
02/01/2032	440,000.00	2.950%	96,285.00	536,285.00	632,570.00
08/01/2032	-	-	89,795.00	89,795.00	-
02/01/2033	450,000.00	3.000%	89,795.00	539,795.00	629,590.00
08/01/2033	-	-	83,045.00	83,045.00	-
02/01/2034	455,000.00	3.100%	83,045.00	538,045.00	621,090.00
08/01/2034	-	-	75,992.50	75,992.50	-
02/01/2035	475,000.00	3.150%	75,992.50	550,992.50	626,985.00
08/01/2035	-	-	68,511.25	68,511.25	-
02/01/2036	490,000.00	3.250%	68,511.25	558,511.25	627,022.50
08/01/2036	-	-	60,548.75	60,548.75	-
02/01/2037	505,000.00	3.350%	60,548.75	565,548.75	626,097.50
08/01/2037	-	-	52,090.00	52,090.00	-
02/01/2038	520,000.00	3.500%	52,090.00	572,090.00	624,180.00
08/01/2038	-	-	42,990.00	42,990.00	-
02/01/2039	545,000.00	3.600%	42,990.00	587,990.00	630,980.00
08/01/2039	-	-	33,180.00	33,180.00	-
02/01/2040	555,000.00	3.700%	33,180.00	588,180.00	621,360.00
08/01/2040	-	-	22,912.50	22,912.50	-
02/01/2041	585,000.00	3.800%	22,912.50	607,912.50	630,825.00
08/01/2041	-	-	11,797.50	11,797.50	-
02/01/2042	605,000.00	3.900%	11,797.50	616,797.50	628,595.00
Total	\$7,240,000.00	-	\$2,403,155.66	\$9,643,155.66	-

Yield Statistics

Bond Year Dollars	\$69,379.78
Average Life	9.583 Years
Average Coupon	3.4637696%
Net Interest Cost (NIC)	3.5889934%
True Interest Cost (TIC)	3.5937226%
Bond Yield for Arbitrage Purposes	3.4410679%
All Inclusive Cost (AIC)	3.8051675%

IRS Form 8038

Net Interest Cost	3.4637696%
Weighted Average Maturity	9.583 Years

City of Mound, Minnesota

\$7,240,000 General Obligation Bonds, Series 2026A

Issue Summary

Assumes Current Market BQ AA+ Rates plus 35bps

Debt Service Schedule

Date	Principal	Coupon	Interest	Total P+I	CIF	Net New D/S	105% of Total	Sewer Revenue	Water Revenue	Levy/(Surplus)
02/01/2027	-	-	238,848.16	238,848.16	(165,440.75)	73,407.41	77,077.78	36,196.04	40,881.74	-
02/01/2028	385,000.00	3.050%	240,182.50	625,182.50	-	625,182.50	656,441.63	94,148.25	109,360.13	452,933.25
02/01/2029	400,000.00	2.950%	228,440.00	628,440.00	-	628,440.00	659,862.00	92,386.88	107,278.50	460,196.63
02/01/2030	410,000.00	2.900%	216,640.00	626,640.00	-	626,640.00	657,972.00	95,933.25	105,265.13	456,773.63
02/01/2031	420,000.00	2.900%	204,750.00	624,750.00	-	624,750.00	655,987.50	94,106.25	108,535.88	453,345.38
02/01/2032	440,000.00	2.950%	192,570.00	632,570.00	-	632,570.00	664,198.50	97,529.25	106,404.38	460,264.88
02/01/2033	450,000.00	3.000%	179,590.00	629,590.00	-	629,590.00	661,069.50	95,515.88	109,486.13	456,067.50
02/01/2034	455,000.00	3.100%	166,090.00	621,090.00	-	621,090.00	652,144.50	93,468.38	107,123.63	451,552.50
02/01/2035	475,000.00	3.150%	151,985.00	626,985.00	-	626,985.00	658,334.25	96,602.63	104,682.38	457,049.25
02/01/2036	490,000.00	3.250%	137,022.50	627,022.50	-	627,022.50	658,373.63	94,287.38	107,451.75	456,634.50
02/01/2037	505,000.00	3.350%	121,097.50	626,097.50	-	626,097.50	657,402.38	97,148.63	104,721.75	455,532.00
02/01/2038	520,000.00	3.500%	104,180.00	624,180.00	-	624,180.00	655,389.00	94,510.50	107,157.75	453,720.75
02/01/2039	545,000.00	3.600%	85,980.00	630,980.00	-	630,980.00	662,529.00	97,004.25	109,284.00	456,240.75
02/01/2040	555,000.00	3.700%	66,360.00	621,360.00	-	621,360.00	652,428.00	93,980.25	105,882.00	452,565.75
02/01/2041	585,000.00	3.800%	45,825.00	630,825.00	-	630,825.00	662,366.25	96,122.25	107,635.50	458,608.50
02/01/2042	605,000.00	3.900%	23,595.00	628,595.00	-	628,595.00	660,024.75	92,730.75	109,095.00	458,199.00
Total	\$7,240,000.00	-	\$2,403,155.66	\$9,643,155.66	(165,440.75)	\$9,477,714.91	\$9,951,600.66	\$1,461,670.79	\$1,650,245.61	\$6,839,684.25

Significant Dates

Dated	2/03/2026
First Coupon Date	2/01/2027

Yield Statistics

Bond Year Dollars	\$69,379.78
Average Life	9.583 Years
Average Coupon	3.4637696%
Net Interest Cost (NIC)	3.5889934%
True Interest Cost (TIC)	3.5937226%
Bond Yield for Arbitrage Purposes	3.4410679%
All Inclusive Cost (AIC)	3.8051675%



EXTRACT OF MINUTES OF A MEETING OF THE
CITY COUNCIL OF THE CITY OF MOUND, MINNESOTA

HELD: NOVEMBER 25, 2025

Pursuant to due call and notice thereof, a regular or special meeting of the City Council of the City of Mound, Hennepin County, Minnesota, was duly held at the City Council Chambers on November 25, 2025, at 6:00 P.M., for the purpose, in part, of providing for the issuance and sale of \$7,240,000 General Obligation Bonds, Series 2026A.

The following members were present:

and the following were absent:

Member _____ introduced the following resolution and moved its adoption:

RESOLUTION NO. 25-91

RESOLUTION PROVIDING FOR THE ISSUANCE AND SALE OF
\$7,240,000 GENERAL OBLIGATION BONDS, SERIES 2026A

A. WHEREAS, the City Council (the "Council") of the City of Mound, Minnesota (the "City") has heretofore determined that it is necessary and expedient to issue the City's \$7,240,000 General Obligation Bonds, Series 2026A (the "Bonds"), to finance projects as described in the Official Statement to be prepared by Ehlers & Associates, Inc., in Roseville, Minnesota ("Ehlers"); and

B. WHEREAS, the City has retained Ehlers, as its independent municipal advisor for the Bonds in accordance with Minnesota Statutes, Section 475.60, Subdivision 2(9).

NOW, THEREFORE, BE IT RESOLVED by the City of Mound, Minnesota, as follows:

1. Authorization. The Council hereby authorizes Ehlers to assist the City for the sale of the Bonds.
2. Meeting; Proposal Opening. The Council shall meet at 6:00 P.M. on January 13, 2026, for the purpose of considering proposals for and awarding the sale of the Bonds.
3. Official Statement. In connection with said sale, the officers or employees of the City are hereby authorized to cooperate with Ehlers and participate in the preparation of an official statement for the Bonds and to execute and deliver it on behalf of the City upon its completion.

The motion for the adoption of the foregoing resolution was duly seconded by Council Member _____ and, after full discussion thereof and upon a vote being taken thereon, the following Council Members voted in favor thereof:

and the following voted against the same:

Whereupon said resolution was declared duly passed and adopted.

STATE OF MINNESOTA
HENNEPIN COUNTY
CITY OF MOUND

I, the undersigned, being the duly qualified and acting City Clerk of the City of Mound, Minnesota, DO HEREBY CERTIFY that I have compared the attached and foregoing extract of minutes with the original thereof on file in my office, and that the same is a full, true and complete transcript of the minutes of a meeting of the City Council, duly called and held on the date therein indicated, insofar as the minutes relate to providing for the issuance and sale of \$7,240,000 General Obligation Bonds, Series 2026A.

WITNESS my hand on November 25, 2025.

Kevin Kelly, City Clerk



MEMORANDUM

Date: November 25, 2025
To: Honorable Mayor and City Council
From: Noah Iverson, Finance Director
Subject: Utility Rate Study Update with Recommended Rates for 2026

Introduction

[During the July 22nd City Council meeting](#), the Council, along with the City's consultants Bolton & Menk and City Staff, presented a Water Treatment Solution Update to inform the public on the current status of a potential water treatment plant and available solutions. Financing options for the plant were also discussed. The City has the opportunity to secure below-market financing through the Minnesota Public Facilities Authority (PFA). Based on discussions with the City's PFA loan officer, it was strongly recommended that the City complete an updated Utility Rate Study (URS) to demonstrate a sustainable plan for funding the annual debt service associated with the potential construction of a water treatment plant.

As part of the discussion, the City Council directed staff to request a proposal from the City's financial advisors, Ehlers, for an updated URS and Financial Management Plan (FMP) to better assess the financial impacts of potentially funding a water treatment plant. The purpose of this update is to evaluate financing solutions and options available to the City.

The Council approved Ehlers' proposal during the [September 23rd meeting](#). A key component of the updated URS is to provide the City with guidance on the 2026 utility rate decision.

Tonight, Ehlers will present the recommended 2026 water and sewer rates.

Capital Improvement Plan Update

Staff and Ehlers have been working on updating the URS to assist the Council in its 2026 utility rate-setting decision. As part of the update, Bolton & Menk and staff reviewed the Capital Improvement Plan (CIP). The 2026-2033 CIP includes additions that were not part of the prior CIP.

Staff is recommending replacement of the City's aging water meters over a two-year period, from 2027 through 2028. As water meters age, they tend to lose accuracy and under-report usage. Installing new meters will ensure that water usage is recorded more accurately. Many of these meters are more than 20 years old and are no longer manufactured, including the meter-reading equipment currently integrated with the City's system. Over time, the batteries that power the meter radios lose their ability to function. Once the battery is depleted, the radio can

no longer transmit usage data to the City. The radios on these older meters cannot simply be replaced because the new radio units are compatible only with newer meter models, and the older-style radios are no longer manufactured. As a result, both the meter and radio must be replaced. If the City's meter-reading equipment fails, the City would need to source a replacement on the used market at considerable cost.

The new meters to be installed would be smart meters capable of monitoring usage in real time. Residents would have access to a customer portal where they could view their water usage and identify unexpected consumption before their utility bill is issued.

Over the past several years, staff has replaced approximately 20% of the City's meters as their batteries reached the end of their functional life. However, it is not practical for staff to replace the remaining 80% of the meters in a timely manner.

The estimated cost of the remaining meter replacement project is between \$1.8 million and \$2 million. Approximately 67% of the total cost is for the meters themselves, 14% covers the AMI hardware and software, and the remaining 19% accounts for installation by a third-party contractor. The annual cost to operate the AMI program is estimated at \$28,000.

Staff will develop a proposal for the meter changeout project in 2026 and present it to the Council for consideration, however, at this time staff feels it is prudent to budget for the potential project.

Additionally, Bolton & Menk identified approximately \$1.3 million in additional sewer infrastructure needs, including CIPP improvements in the E3 Lift Station area and forcemain projects in the Shorewood and Lakewood areas. Finally, the City's vacuum truck, originally scheduled for replacement in 2030, will need to be replaced earlier in 2027 at an estimated cost of \$900,000.

Storm Water Fund 2026 Utility Rates

In 2025, the City increased single-family residential storm water rates from \$3 to \$9 per quarter, marking the first increase since the 2018 rate reduction that provided utility rate relief for residential accounts. For 2026, staff is recommending an additional increase to the single-family residential storm water rate from \$9 to \$10.50 per quarter.

Additionally, staff is recommending an increase to non-single-family residential rates for the first time since 2015, as shown in Table 1 below.

Table #1 - Proposed 2026 Storm Water Fees:

Storm Water:	2015-2025	2026
Cemeteries	\$4.07/acre/mo.	\$4.38/acre/mo.
Parks and Railroads	\$12.41/acre/mo.	\$13.13/acre/mo.
Public and Private Schools/Institutional Use	\$20.72/acre/mo.	\$21.88/acre/mo.
Multi-family Residential Uses	\$49.77/acre/mo.	\$52.50/acre/mo.
Commercial/Industrial/Warehouse Use	\$83.45/acre/mo.	\$87.50/acre/mo.
Churches	\$20.72/acre/mo.	\$21.88/acre/mo.

The proposed 2026 rate increase will generate an additional \$25,000 in revenue, representing a 10.8% increase from the prior year. When combined with the 2025 rate adjustments, total fund revenue has increased by 81% since 2024. Updated fund cash flows are shown in Table 2.

Table #2 – Storm Water Fund Cash Flows

STORM WATER FUND CASH FLOWS			
	Actual	Projected	Projected
Category	2024	2025	2026
Revenues	\$ 141,059	\$ 230,081	\$255,493
Expenses	\$ 391,685	\$ 374,184	\$325,338
Deficit	\$(250,626)	\$(144,103)	\$(69,845)

Staff will work with Ehlers to incorporate future storm water rate increases into the updated URS to coordinate rate changes across other utility funds and ensure equitable storm water fees.

Update to Utility Rate Study and Financial Management Plan – Proposed 2026 Utility Rates

Along with the previously discussed increase in CIP costs, water use in 2024 is down compared to 2023 due to higher precipitation and reduced irrigation. Lower water consumption decreases projected revenue in the model, which in turn requires higher rates to maintain the financial plan.

To keep utility rates as close as possible to those outlined in the 2024 URS, staff recommends repurposing franchise fee revenues from the General Fund—where they are used as a tax-reduction mechanism—and reallocating those fees to the Water and Sewer Funds to help stabilize utility rates.

FRANCHISE FEE ALLOCATION		
Fund	2025	2026
General	\$ 575,000	\$ -
Water	\$ -	\$288,000
Sewer	\$ -	\$288,000

The updated URS utility rates for 2026 recommends a 15% increase to water rates and a 7.5% increase to sewer rates, both of which are consistent with the URS present presented to the Council on June 18th, 2024. Below is a medium use utility bill based on the URS recommended rates. With increases to water, sewer, and storm, the bill will increase \$36.90 per quarter, or 10.61%.

MEDIUM WATER USER 14,000/g Per Quarter				
	2025	2026	Inc	% Inc
Bill	\$ 347.88	\$ 384.78	\$ 36.90	10.61%

Much more detailed analysis will be present by Ehlers tonight including rate changes for Commercial and Multifamily properties.

Recommendation

Staff is recommending approving 2026 utility rate increases for water, sewer, and storm water.

Additional

Kyle Sawyer, Director of Fiscal Consulting with Ehlers, will present the updated URS and FMP that will recommend 2026 water and sewer rates.

Attachments

- Utility Rate Study and Financial Management Plan Update from Ehlers.

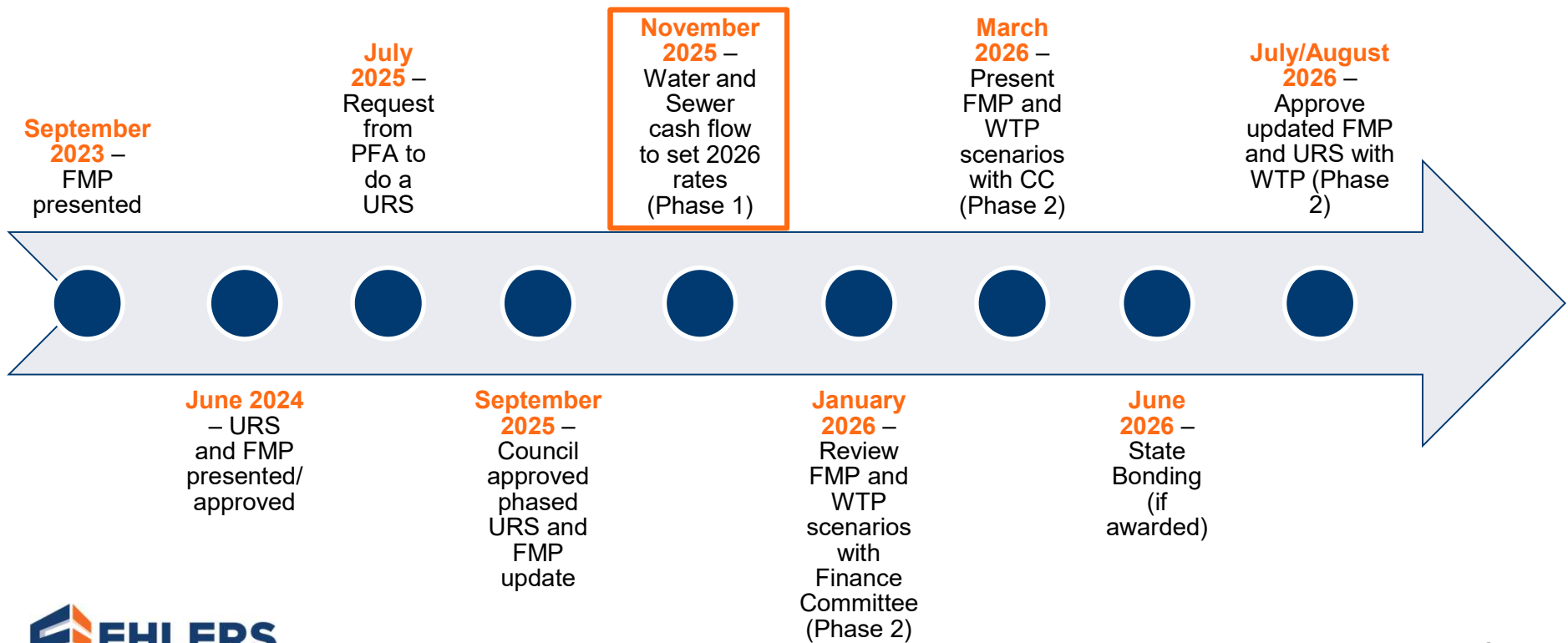


City of Mound, Minnesota

Utility Rate Study and Financial Management Plan Update

November 25, 2025

Timeline



Goals

Phase 1

- Account for changes in CIP, consumption, and MCES charge
- Bridge gap in rates between now and Phase 2 - WTP scenarios
- Set 2026 rates for water and sewer

Phase 2

- Analyze funding scenarios for WTP
- Review of franchise fees
- Finalize updated FMP and URS with WTP
 - Plan for 2027-2033 utility rate and property tax increases

Funds in Update

- Water
- Sewer
- General
- Capital Improvements
- Equipment Replacement
- Community Investment
- Building
- Street Maintenance
- ~~Storm~~
- ~~Recycling~~
- ~~Docks~~
- ~~Area Fire Service~~
- ~~Debt Service~~

Assumptions and Other Factors

90% of 2023 consumption used

- 95% in previous model
- 2024 was 88% of 2023 usage
- 2025 through September is 86% compared to 2023 usage
- Less irrigation in 2024 and 2025 due to heavy rainfall
- October-December 2024 is 107% compared to 2023

4% increase in expenses and CIP inflation

MCES charge increases 8% annually

- Previous model assumed 7%
- 16.6% in 2026, 7.6% in 2025, 2.3% in 2024
- \$1.3M more from 2026-2033
- Heavy rainfall increases inflow and infiltration contributing to higher wastewater flow

Assumptions and Other Factors

All capital projects are incorporated per the Capital Improvement Plans

- *Water treatment plant not incorporated – phase 2*
- Storm water projects continue to be funded by tax levy (Capital Improvement Fund)

5% annual increase in gas and electric franchise fees

- Frequency and increase to be analyzed further in phase 2

Community investment fund liquor transfer moved to water fund in 2026 - \$60K

What Changed?

Capital improvement plan – 2026-2033 (Millions)

4% annual
inflation on
projects

	Water	Sewer	Capital Improvements
Updated	\$13.8	\$8.1	\$30.9
Original	<u>\$10.3</u>	<u>\$6.0</u>	<u>\$31.8</u>
Change	+\$3.5	+\$2.1	-\$.9

- \$3.4M of \$5.6M utilities increase occurs in 2026-27
- New projects
 - ✓ Water meter replacement - \$2M
 - ✓ E3 area sewer CIPP, Shorewood & Lakewood forcemain - \$1.3M

What Changed?

Gas and electric franchise fee reallocation – 2026 and beyond

	General	Water	Sewer
Updated	0%	50%	50%
Original	100%	0%	0%

- Reallocated revenues from 2026 - 2033
 - ✓ Water - \$2.75M
 - ✓ Sewer - \$2.75M

What Changed?

Bonding (Millions)

	2026	2027	2028	2029	2030	Total
Updated	\$7.1	\$8.5	\$7.0	\$5.2	\$0	\$27.8
Original	<u>\$6.9</u>	<u>\$6.3</u>	<u>\$5.6</u>	<u>\$5.6</u>	<u>\$1.0</u>	<u>\$25.4</u>
Change	+\$0.2	+\$2.2	+\$1.4	-\$0.4	-\$1.0	+\$2.4

- 2026 based on preliminary bond issuance – 2025-26 projects
- No planned bonding after 2029
- Water **+\$0.6M**, Sewer **+\$1.1M**, Capital Improvements **+\$0.7M**

What Changed?

Tax Levy (Millions)

	2026	2027	2028
Updated	\$8.7	\$9.4	\$10.1
Original	<u>\$8.6</u>	<u>\$9.2</u>	<u>\$9.8</u>
Change	+\$0.1	+\$0.2	+\$0.3

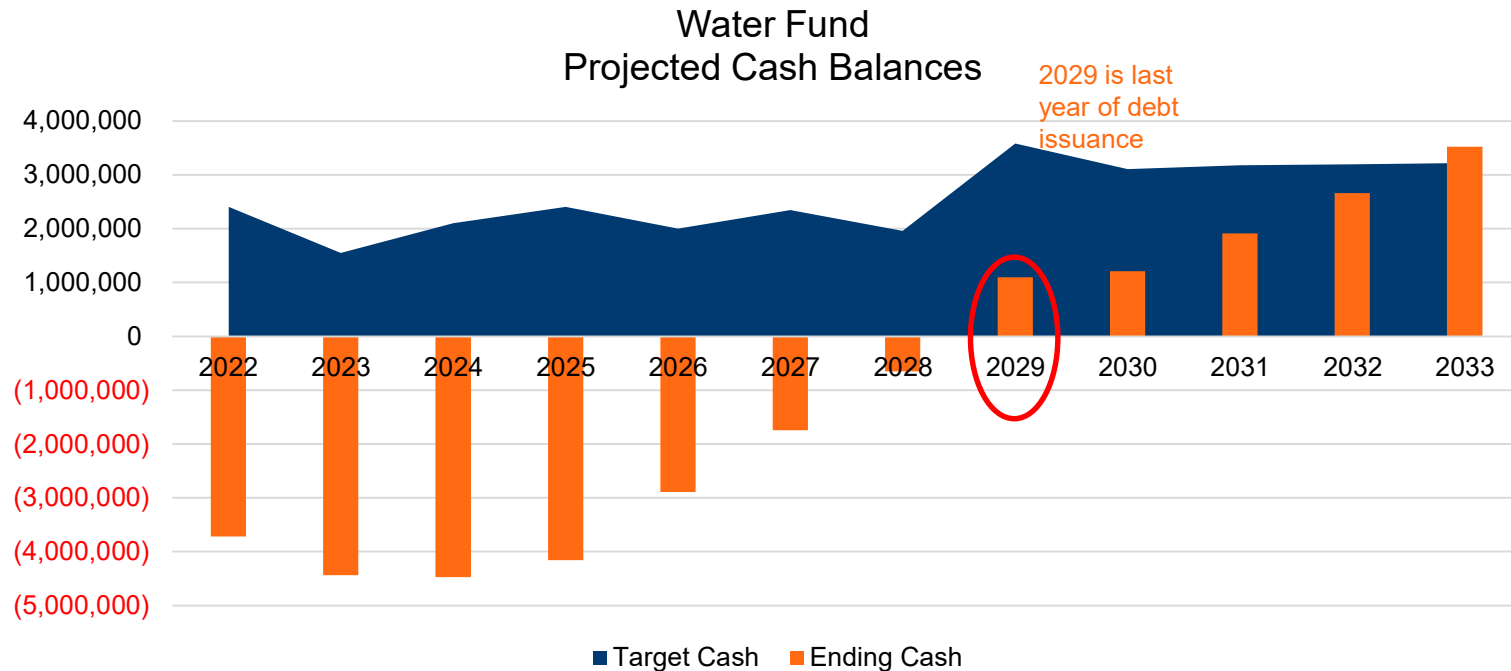
Tax Levy % Increases

	2026	2027	2028
Updated	6%	8%	7.7%
Original	6%	6.4%	6.8%

- Addition of water treatment plant will impact future levies
- 2029 - 2033 levies projected to increase 7- 8% annually compared to 6 - 8.7% in original model
- Metroplains TIF to decertify in 2026 = additional tax capacity in 2027

✓ 2027 increase of 8% will “feel” like 5% increase in actual taxes

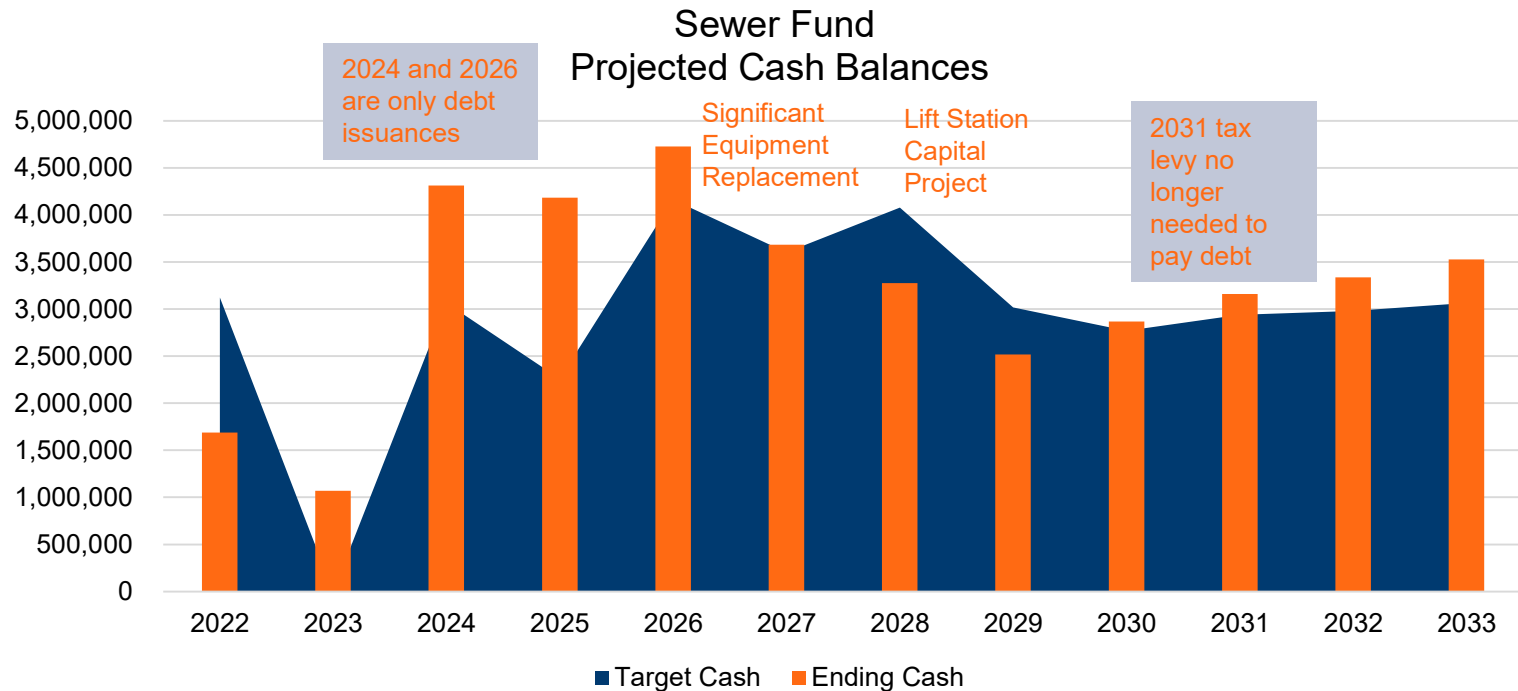
Ensure Adequate Cash Balances - Water



Take Away

Get out of the “hole” in 4 years with **\$288,000** annual reallocation of franchise fees and **\$165,000** annual transfer from liquor from 2025-29.

Ensure Adequate Cash Balances - Sewer



Take Away

Bonds needed in 2026 to fund new CIP projects and to support cash flow for vacuum truck replacement in 2027. No debt planned beyond 2026.

User Impacts – Residential

Safe drinking water fee is increasing 57% or \$1.38/quarter in 2026 and is not reflected in user impacts. This fee is out of the City's control and is passed onto the State.

	Actual 2024	Actual 2025	Proposed 2026
Quarterly Low Volume Residential Bill			
8,000 gallons water			
Water	\$ 104.28	\$ 109.00	\$ 125.35
Sewer	126.21	135.00	145.13
Recycling	15.75	16.38	16.38
Street Lighting	1.50	1.50	1.50
Storm	3.00	9.00	10.50
Total	\$ 250.74	\$ 270.88	\$ 298.86
Amount Increase- per quarter		\$20.14	\$27.98
Quarterly Medium Volume Residential Bill			
14,000 gallons water			
Water	\$ 140.28	\$ 151.00	\$ 173.65
Sewer	157.53	170.00	182.75
Recycling	15.75	16.38	16.38
Street Lighting	1.50	1.50	1.50
Storm	3.00	9.00	10.50
Total	\$ 318.06	\$ 347.88	\$ 384.78
Amount Increase- per quarter		\$29.82	\$36.90
Quarterly High Volume Residential Bill			
20,000 gallons water			
Water	\$ 176.28	\$ 203.50	\$ 234.03
Sewer	204.51	222.50	239.19
Recycling	15.75	16.38	16.38
Street Lighting	1.50	1.50	1.50
Storm	3.00	9.00	10.50
Total	\$ 401.04	\$ 452.88	\$ 501.59
Amount Increase- per quarter		\$51.84	\$48.71

User Impacts – Multifamily

Converted 2024 to quarterly bills for comparison.
Majority of 2025 increase is result of charging each unit a base water fee.

	Actual 2024	Actual 2025	Proposed 2026
Quarterly Low Volume Multifamily Bill			
40,000 gallons of water and sewer, 4 Units			
Water	\$ 295.50	\$ 492.00	\$ 565.80
Sewer	536.16	540.00	580.50
Street Lighting	18.00	6.00	6.00
Storm	26.88	26.88	28.35
Total	\$ 876.54	\$ 1,064.88	\$ 1,180.65
Amount Increase- per quarter		\$188.34	\$115.77
Per Unit Cost	\$219.14	\$266.22	\$295.16
Quarterly Medium Volume Multifamily Bill			
62,000 gallons of water and sewer, 12 Units			
Water	\$ 442.80	\$ 1,112.50	\$ 1,279.38
Sewer	1,514.52	1,620.00	1,741.50
Street Lighting	54.00	18.00	18.00
Storm	80.63	80.63	85.05
Total	\$ 2,091.95	\$ 2,831.13	\$ 3,123.93
Amount Increase- per quarter		\$739.18	\$292.80
Per Unit Cost	\$174.33	\$235.93	\$260.33
Quarterly High Volume Multifamily Bill			
685,000 gallons of water and sewer, 106 Units			
Water	\$ 4,741.50	\$ 10,616.75	\$ 12,209.26
Sewer	13,378.26	14,310.00	15,383.25
Street Lighting	477.00	159.00	159.00
Storm	1,321.98	1,321.98	1,394.52
Total	\$ 19,918.74	\$ 26,407.73	\$ 29,146.03
Amount Increase- per quarter		\$6,488.99	\$ 2,738.30
Per Unit Cost	\$187.91	\$249.13	\$274.96

User Impacts – Commercial

	Actual 2024	Actual 2025	Proposed 2026
Monthly Small Commercial Bill			
8,000 gallons water and sewer			
Water	\$ 66.50	\$ 73.25	\$ 84.24
Sewer	81.22	88.75	95.41
Street Lighting	1.50	1.50	1.50
Storm	83.45	83.45	87.50
Total	\$ 232.67	\$ 246.95	\$ 268.64
Amount Increase- per Month		\$14.28	\$21.69
Per Quarter		\$57.12	\$86.77
Monthly Medium Commercial Bill			
31,000 gallons water and sewer			
Water	\$ 218.90	\$ 272.75	\$ 313.66
Sewer	261.31	290.00	311.75
Street Lighting	1.50	1.50	1.50
Storm	29.21	29.21	30.63
Total	\$ 510.92	\$ 593.46	\$ 657.54
Amount Increase- per Month		\$82.54	\$64.08
Per Quarter		\$330.16	\$256.33
Monthly Large Commercial Bill			
82,000 gallons water and sewer			
Water	\$ 570.80	\$ 719.00	\$ 826.85
Sewer	660.64	736.25	791.47
Street Lighting	1.50	1.50	1.50
Storm	45.90	45.90	48.13
Total	\$ 1,278.84	\$ 1,502.65	\$ 1,667.95
Amount Increase- per Month		\$223.81	\$165.30
Per Quarter		\$895.24	\$661.20

Recommended Rate Increases – 2026-2033

+/- percentage changes represent change in recommended rate from original plan

Year	Water	Sewer	\$ Increase*
2026	15%	7.5%	\$26.48
2027	13.5%	7%	\$27.11
2028	11.5%	6.5%	\$26.44
2029	7.5%	5.5%	\$21.00
2030	3% (-2%)	3%	\$10.36
2031	3% (-2%)	3%	\$10.60
2032	3%	3%	\$11.00
2033	3%	3%	\$11.27

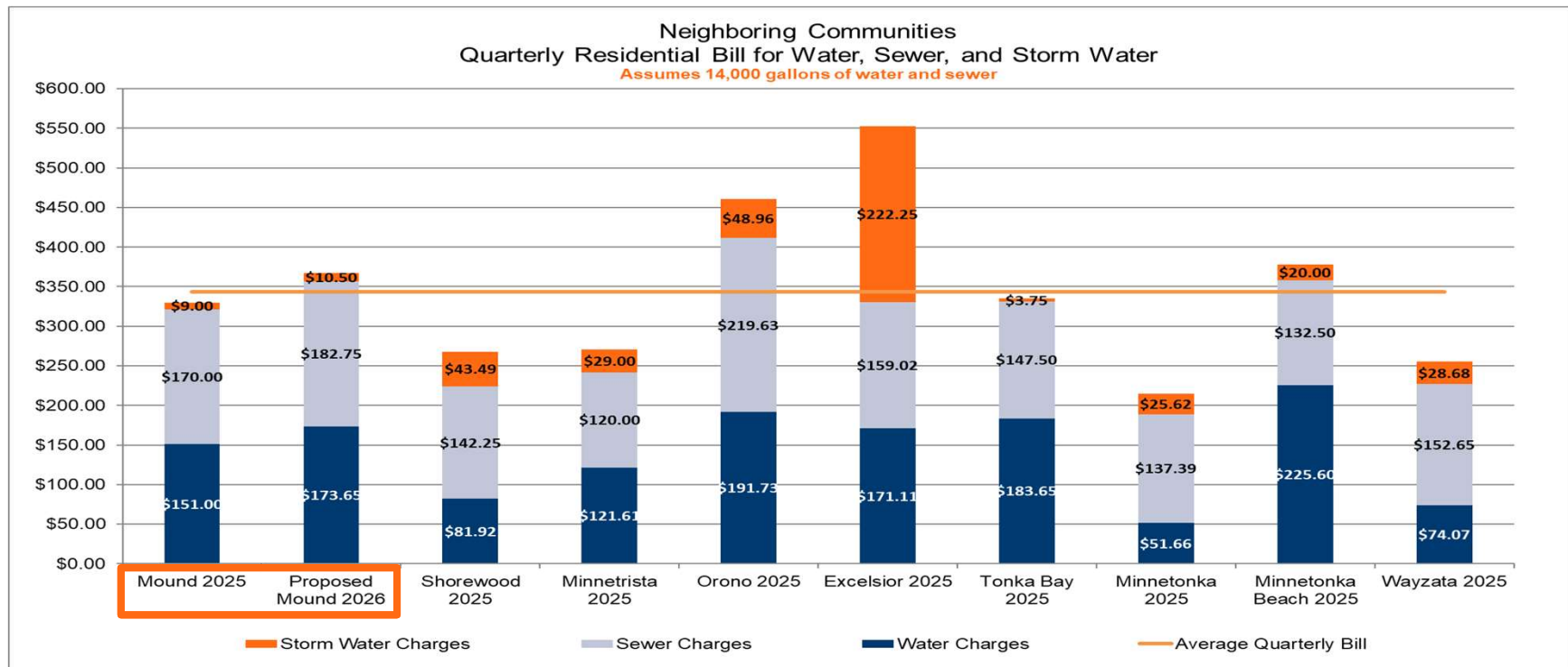
*Quarterly increase for low volume user (8,000 gallons)

2027-2033 rates to be reviewed further when incorporating water treatment plant – phase 2

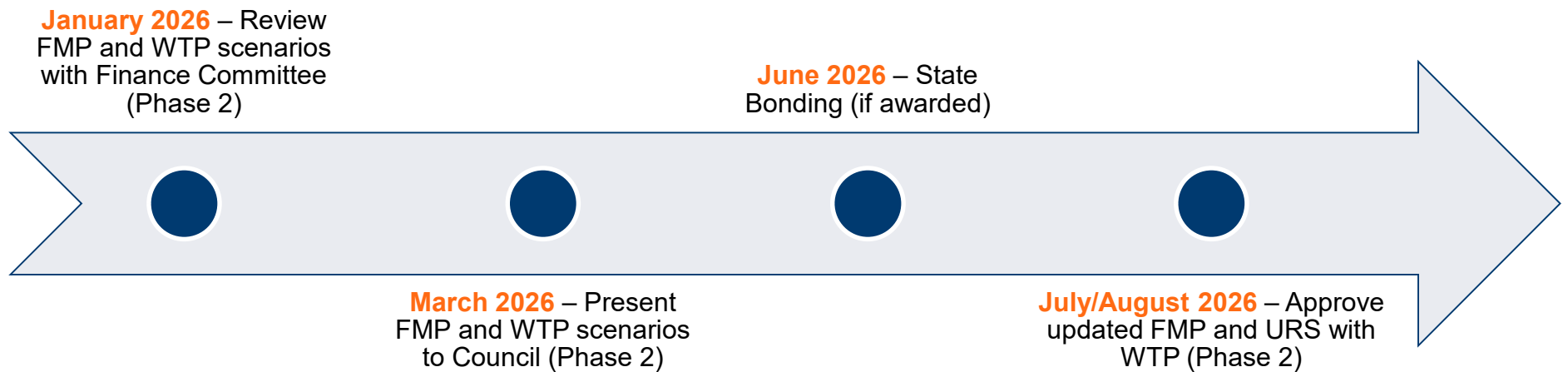
Current vs. Proposed Rates

	Current 2025	Proposed 2026
WATER		
Base Rates:		
Residential & Multi Family - Quarterly	63.00	72.45
Commercial - Monthly	21.00	24.15
Usage Rates:		
Residential & Multi Family - Billed Quarterly		
Tier 1 (Up to 8,000 Gallons)	5.75	6.61
Tier 2 (8,001-14,000 Gallons)	7.00	8.05
Tier 3 (Over 14,000 Gallons)	8.75	10.06
Commercial - Billed Monthly		
Tier 1 (Up to 3,000 Gallons)	5.75	6.61
Tier 2 (3,001-9,000 Gallons)	7.00	8.05
Tier 3 (Over 9,000 Gallons)	8.75	10.06
SEWER		
Base Rates:		
Residential & Multi Family (Includes 10,000 gallons per unit) - Quarterly	135.00	145.14
Commercial (Includes 3,000 gallons) - Monthly	45.00	48.38
Usage Rates:		
Residential & Multi Family (Per 1,000 gallons over 10,000) - Quarterly	8.75	9.41
Commercial (Per 1,000 gallons over 3,000) - Monthly	8.75	9.41

Community Comparison – Neighbors



Next Steps



Let's Talk!





MEMORANDUM

Date: November 25, 2025
To: Mayor and City Council
From: Noah Iverson, Finance Director and Kevin Kelly, City Clerk
Subject: 2026 Fee Schedule and Utility Rate Approvals

Background

Minnesota State Statute requires cities to adopt a fee schedule, which is reviewed and approved annually. The fee schedule establishes rates and charges for various city-related activities, including facility rentals, utility services, building inspections, licensing and permitting, and other miscellaneous fees.

2026 Utility Rates

The Council approved a proposal from Ehlers Public Finance Advisors to prepare an updated Financial Management Plan and Utility Rate Study to support its decision making as the City continues to evaluate options and assess the financial impact of constructing a potential water treatment plant. The URS is inclusive of the City's updated Capital Improvement Plan and the current financial condition of the Water and Sewer Funds, and provides recommendations for the 2026 utility rates. Those recommendations will be presented by Ehlers at tonight's Council meeting, and the updated rates will be included in the 2026 Fee Schedule, Resolution No. 25-92.

2026 Fee Schedules Changes

~~Strikes~~ indicate removal of information and underlines indicate additions that were not in the prior year's fee schedule.

After adoption of the 2026 Fee Schedule, fees will go into effect on January 1, 2026 and be effective the first utility billing cycle of January 2026.

Lost Lake Slip Fees

The Council previously discussed Lost Lake Villas owners paying lower slip license fees than Mound residents and Artessa owners. When the Landings of Lost Lake townhomes were being developed, the Villas owners' fees were intentionally set below standard Mound rates as an incentive to help the developer sell units. Given that all units are occupied, Staff is proposing a \$200 increase to the Villas owner slip fees in 2026 as the first step toward aligning their rates to those paid by other Mound residents.

Recommendation

Staff is recommending approval of the resolution that adopts the 2026 Fee Schedule including the updated utility rates.

Attachments

- Resolution Adopting Fee Schedule for 2026.
- 2026 Apparatus Rates with and without Staff (Fire Department).

**CITY OF MOUND
RESOLUTION NO. 25-92**

RESOLUTION ADOPTING FEE SCHEDULE FOR 2026

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Mound, Minnesota:

Fees shall be hereby established. In the event of a conflict between this schedule and the City Code the fee schedule shall prevail. An application or code provision may require payment of fees for consultation with experts, professionals, or other qualified persons or for other matters which may result in the imposition of a fee greater than listed in this fee schedule.

ADMINISTRATIVE FEES & CHARGES

	Comprehensive Plan	\$30.00
	Copies - Black & White (8.5 x 11 or 8.5 x 14)	\$0.25/side
	Copies - Black & White (11 x 17)	\$0.50/side
	Copies – Color (8.5 x 11 or 8.5 x 14)	\$1.00/side
	Copies – Color (11 x 17)	\$2.00/side
	Print or Copy 18 x 24 (Arch C)	\$4.00/sheet
	Print or Copy 24 x 36 (Arch D)	\$5.50/sheet
	Envelopes	\$0.25 each
	Faxes	\$0.25/page
	USB drive with electronic info	\$7.00 each
38-23	Duplicate license/permit	\$10.00 each
	Board and Commissions Minutes (not Council)	\$0.25/side
	Notary (set by State)	\$5.00 per service for up to 3 documents, \$3 for each additional document
	Returned Check/ACH	\$50.00/payment
	Zoning Ordinance	\$20.00
74-129	Late fee for invoices not paid within 30 days (for billable services provided by City)	1% per month

AMUSEMENT & COMMERCIAL RECREATION

Amusements: (Set by State) Expire April 30

10-37	Mechanical Amusement Machines	\$15.00/location+ \$15.00/machine
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Arcades: Expire Dec. 31st

10-37	Arcade Permit (fee per machine)	\$15.00/location + \$15.00/machine
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Carnivals, Shows, Entertainment:

10-73	Circus, carnival, or show	
	Indoor show	\$100.00/day
	Outdoor show	\$100.00/day
	Tent shows	\$100.00/day
10-73	Outdoor Musical concert (only if no public gathering permit)	\$50.00/event

Parades:

38-1	Parade	N/C
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Motorized WaterCraft Rentals:

38-373	Motorized Watercraft Rental License	\$200.00
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BUSINESS AND MISCELLANEOUS

Alcoholic Beverages: Expire June 30th

6-112	3.2 beer license investigation fee	\$500.00/investigation
	3.2 beer off-sale	\$150.00/yr.
	3.2 beer on-sale	\$500.00/yr.
	3.2 beer on-sale temporary (non-profit)	\$25.00/day
	(for profit)	\$50.00/day
6-21	Set-ups (+State charges \$150 for Consumption & Display Permit)	\$300.00/yr.
	Temporary (one-day) set-ups	\$25.00/day
6-25	As permitted by code, on-sale renewals may be paid in two installments, ½ due on or before June 30 and ½ due on or before December 31. Fees will be reduced on a prorated basis for the number of days dine-in was prohibited by the Governor's Executive Order calculated as (182.50 - # days prohibited)/182.50 (1/2 year) x \$ ½ license fee. December 16 – June 15 credit on first ½ payment and June 16 – December 15 credit on second ½ payment.	
6-49	Liquor Lic. Investigation fee per investor (in state)	\$500.00/applicant
	(out state)	Actual (up to \$1,000)
6-48	Liquor on-sale	\$5,000.00/yr.
	Liquor on-sale/cabaret	\$5,000.00/yr.
	Temporary On-Sale Liquor (1-4 Day)	\$50.00/event
6-48	Wine on-sale	\$500.00/yr.
	Investigation fee	\$500.00/investigation
6-48	Brew Pub on-sale intoxicating liquor license	\$500/year
	Brew Pub on-sale 3.2 percent malt liquor license	\$500/year
	Brewer off-sale intoxicating liquor license	\$150/year
	Brewer temporary on-sale intoxicating liquor license	\$50/event
	Brewer taproom liquor license	\$500/year
	Brewer taproom off-sale liquor license	\$150/year
	Micro-Distillery cocktail room liquor license	\$500/year
	Micro-Distillery off-sale liquor license	\$150/year
	Investigation fee for any combination of above licenses	\$500/investigation
6-48	Club license (regulated by State)	
	Membership 200 or less:	\$300.00/yr.
	Membership 201-500:	\$500.00/yr.
	Membership 501-1,000:	\$650.00/yr.
	Membership 1,001-2,000:	\$800.00/yr.
	Membership 2,001-4,000:	\$1,000.00/yr.
	Membership 4,001-6,000:	\$2,000.00/yr.
	Membership more than 6,000:	\$3,000.00/yr.
6-48	Sunday liquor	\$200.00/yr.
6-53	Civil Penalty for violation to comply	
	First violation	\$500.00
	Second violation	\$750.00
	Third violation	\$1,000.00 plus public hearing
	before City Council to consider suspension and/or revocation of license	

6-117	Civil Penalty for violation to comply	
	First violation	\$500.00
	Second violation	\$750.00
	Third violation	\$1,000.00 plus public hearing
	before City Council to consider suspension and/or revocation of license	

Charitable Gambling:

Investigation fee (set by State)	\$200.00
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Cigarettes: Regulated by the County.

Fireworks:

38-253	License to Sell Consumer Fireworks	\$100.00/yr.
	Fireworks Display/Pyrotechnics Special Effects Permit	\$ 50.00/event
	Added post 2010	
	Additional inspection if needed	+\$50.00

Garbage Collection:

54-48	Permit Fee	\$500.00/yr.
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Secondhand Goods Dealer

Background check/investigation fee	\$100.00 first year
Dealer License	\$100.00/yr.

Peddlers & Solicitors:

38-152	Transient merchants, Peddler, Hawker	
	One day	\$30.00
	One week	\$50.00
	One month	\$75.00
	One year	\$200.00

CEMETERY FEES

18-22	Adult grave – resident (or prior resident with proof)	\$700.00
	Adult grave – non-resident	\$1,400.00
	Half Grave - Babies & Urns – resident	\$300.00
	Half Grave - Babies & Urns – non-resident	\$550.00
	Increased post 2010 from \$400	
	Locate <u>(for burials and marker placement)</u>	Actual cost (min \$50.00 per trip)
	Maintenance Agreement (June-Oct)	\$15.00/mo.
	Ash burial placed on top of casket (limit 1 urn)	\$100.00

DOCKS:

78-38	Commercial Boat (fee per boat)	\$30.00/yr.
78-56	Commercial Dock Renewal	\$500.00/yr.
	Slips	\$30.00 ea/yr.
	Boats stored on land	\$10.00 ea/yr.
78-76	Charter Boat License Fee	\$1,000.00/yr or \$100.00/occurrence
	Investigation Fee	\$100.00
78-101	Non-refundable processing fee for wait list	
	Application	\$35.00/yr
78-101	Processing fee for full dock refunds	\$50.00
78-101	Late dock license application fee on or after	
	March 1 st (abutters only)	\$50.00/mo.

78-101	Late dock license application fee for applications received between March 1 st and March 15 th (non-abutters only)	\$100	
78-101	Dock fee that includes primary watercraft (1 boat)	\$450.00/yr	
78-101	Each secondary watercraft	\$190.00/yr	
78-101	Sailboat mooring	\$450.00/yr	
78-101	Appurtenances on public lands benefitting specific Added post 2010 (cost sharing)		
	license holders - special assessment for a portion of the cost as determined by the City Council		
78-102	Temporary Visiting Dockage Permit – one-time/10 day max	\$190.00/yr	
78-103	Shared dock (Secondary Site Holder Fee)	\$450.00/yr	
78-104	Penalty fee for undeclared boat at dock (license holder)	\$100.00	
78-104	Penalty for undeclared boat at a slip (license holder)	\$100.00	
78-104	Penalty for illegally mooring boat to dock or slip (non-licensee)	\$100.00	
	Impounding of watercraft	Actual costs + \$100 Administrative Fee	
78-101	Multiple Slip Fee	\$650.00/yr	
78-101	Small watercraft slip fee	\$190.00/yr	
78-101	Canoe/Kayak storage fee – Resident	\$65.00/yr	
78-101	Canoe/Kayak storage fee – Non-Resident	\$90.00/yr	
78-101	Lost Lake Slips Multiple (Villas on Lost Lake Residents)	\$1,300.00 \$1,500.00/yr	
78-101	Lost Lake Slips Multiple (to Mound residents who are not Lost Lake Villa residents)	\$2,500.00/yr	
78-101	Lost Lake Slips Multiple (to Non-Mound residents)	\$2,800.00/yr	
78-101	Lost Lake Slips Multiple (After August 1 st of the year)	\$1,500.00/yr Prorated	
78-101	Multiple Slip Refundable Key Deposit	\$50.00	
78-101	Processing fee for full slip refund	\$50.00	
78-101	Processing fee for voluntary suspension of license	\$50.00	
78-101	Penalty for boat at slip after October 15 th deadline	\$100.00	

FIRE/EMERGENCY SERVICES:

Fire report (MFD Report) \$10.00

Hourly billing rate for reimbursable fire services \$44 \$48/hour

Apparatus hourly/daily rates for reimbursable fire services - Per Attachment A

Fire Related Permit Fees:

Tent, Canopies, Membrane Structure (Retail/Special Event)	\$50.00
Temporary Heating and/or LP Usage	\$50.00
Bon Fire for Special Event	\$25.00
Open Flame or Candles in Assembly Area	\$25.00
Temporary Assembly or Occupancy	\$25.00

Installation/Removal of any flammable, combustible liquids and LP gas storage tanks

Installation for any tank not buried or enclosed

500 gallons or less	\$50.00
Over 500 gallons	\$50.00
For any tank buried or enclosed	\$65.00
Removal	\$40.00

26-56	False Alarm (per calendar year) Fire and Burglary Separate	
	1 st	\$0.00
	2 nd	\$0.00
	3 rd	\$100.00
	4 th	\$150.00
	5 th -10 th	\$250.00
	ea. over 10	\$500.00

PARKS & RECREATION:

Mound Resident Depot Rental Rates:

October – April	\$125.00/day
May – September	\$150.00/day
Depot rental – non-residents/non-local non-profits	\$350.00/day
Depot rental - local non-profits	\$100.00/day
Damage deposit	\$350.00 plus \$50.00 cash
- City cleaning/emptying of contents - \$150.00/hour with a minimum 1-hour charge	
Cancellation fee (Depot) > 60 30 days	\$50.00
Cancellation fee (Depot) < 60 30 days	Rental Fee less \$50.00 refund \$100
City Hall/Centennial Building room rentals	\$75.00/day

PUBLIC GATHERING:

50-20	Category I Locations: Surfside Park*, Greenway, Centerview and Parking Deck - \$300 per day with \$500 damage deposit and proof of insurance.	
	Public Gathering Permit Fee	\$300/day
	Damage Deposit	\$500/day

Category II Locations: Other parks (neighborhoods, veterans' parks) - \$50 per day with \$200 damage deposit.

Public Gathering Permit Fee	\$50/day
Damage Deposit	\$200/day

*Only one public gathering permit may be issued per day from May to September at Surfside Park & Beach to allow for public enjoyment. Permit granted based on date submitted and fees paid. For gatherings over 50 estimated attendees, the Depot must be rented as well from May to September.

TAX FORFEIT AND/OR CITY-OWNED PROPERTY

Fee for staff review of request for	
release of tax forfeit and/or city-owned land	\$200.00
Escrow Deposit for above (legal fees, etc.)	\$750.00

POLICE SERVICES

Animals:

14-38	Dangerous Dog Annual Registration and Other Related Qualified Costs	\$500.00 Actual Cost
14-44	Commercial Kennel:	\$150.00/yr.
14-1	Redemption of impounded animal (See City of Orono Impound/Release Fees)	

SPECIAL CONTRACTOR LICENSES

Heating, AC, Ventilation:

Contractor registration: . \$0.00

Tree Surgeon: Expires April 1st

38-207 Tree surgeon (removal & treatment) \$200.00/yr.

Street Excavation:

61-23	Street excavation: Unpaved street	\$100.00+\$500.00 deposit
	Asphalt	\$100.00+\$500.00 deposit
	Concrete	\$100.00+\$500.00 deposit

UTILITIES -

Late Fee Penalty – For all bills not paid on or before the due date specified on the bill, a 10% late fee will be added for the current amount due.

Water:

	State Water Fee – Residential Accounts	\$2.43 \$3.81/quarter
	State Water Fee – Commercial Accounts	\$0.84 \$1.27/month
	Bulk Water Sale Charge	\$250 administrative fee plus actual cost of water using tiered rates
74-46	Service Contract Violation	\$35.00/upon t-o
74-77	Water Meter Related	
	MXU Radio Read Transmitter	\$230.00 <u>\$255.00/radio</u>
	¾" iPerl Water Meter	\$180.00 <u>\$185.00/meter</u>
	1" iPerl Water Meter	\$278.00 <u>\$290.00/meter</u>
	For (2) ¾" meters with MXU	\$590.00 <u>\$625.00</u> for two
	For (2) 1" meters with MXU	\$786.00 <u>\$835.00</u> for two
	Meters greater than 1"	Actual Retail Cost + MXU
74-128	Water Meter Test	\$80.00 \$90.00/test
74-127	Water gallonage rates Residential Single Family (Quarterly)	
	Base Service Charge	\$63.00 \$72.45/quarterly
	User Fee Residential Single Family (Quarterly)	
	Tier 1 1-8,000 gallons	\$5.75 \$6.61/1000g
	Tier 2 8,001-14,000 gallons	\$7.00 \$8.05/1000g
	Tier 3 14,001+ gallons	\$8.75 \$10.06/1000g

Tiers escalators will not apply on residential water use if there is a one-time catastrophic plumbing failure from a frozen pipe burst caused by excessive cold snap. This does not apply to failure to address leaks or cycling water softener. (Limit one exception per owner). The City may grant a one-time waiver of a single late fee once every three years if the account is brought current with payment. To receive the waiver, the account holder must submit a request to the City.

Water gallonage rates Multi-unit Dwellings and Two-family Residential (Quarterly)

	Base Service Charge	\$63.00 \$72.45/quarterly/per unit
	User Fee Multi-unit Dwellings and Two-family Residential (Quarterly) Per Unit	
	Tier 1 1-8,000 gallons	\$5.75 \$6.61/1000g
	Tier 2 8,001-14,000 gallons	\$7.00 \$8.05/1000g
	Tier 3 14,001+ gallons	\$8.75 \$10.06/1000g

Water gallonage rates Commercial (Monthly)		
Base Service Charge		\$21.00 \$24.15/monthly/acct
User Fee Commercial (Monthly)		
Tier 1	1-3,000 gallons	\$5.75 \$6.61/1000g
Tier 2	3,001-9,000 gallons	\$7.00 \$8.05/1000g
Tier 3	9,001+ gallons	\$8.75 \$10.06/1000g
New Account Charge		\$50.00
Estimated Final Bill for Change in Renters		\$0.00
On/Off at curb box (during normal business hrs.)		\$25.00
On/Off at curb box (after normal business hrs.)	Actual Cost	
	\$125 per hour with minimum 1-hr	
Meter Reconnect/Meter Disconnect	\$100/ Per Trip	
Repair Fee	Actual Cost	
74-127	Water Trunk Area Charge (WTAC)	\$2,000.00/unit
	Water Service Connection Fee	\$240.00/unit
74-45	Plumber Violation	\$100.00/viol.
<u>Sewer:</u>		
105-100	Master plumber registration	\$0.00
74-241	Connection to sewer, but not water	\$206.24 \$221.68
Wastewater Treatment rates:		
Residential Single Family:		
	10,000 gals or less	\$135.00 \$145.14 min/qtr
	Over 10,000 gals/1,000 gals.	\$8.75 \$9.41
	Minimum quarterly charge	\$135.00 \$145.14 min/qtr
Multi-unit Dwellings and Two-family Residential:		
	10,000 gals or less	\$135.00 \$145.14 min/qtr/per unit
	Over 10,000 gals/1,000 gals. applied per unit.	\$8.75 \$9.41
	Minimum quarterly charge	\$135.00 \$145.14 min/qtr/per unit
<i>Note: The above minimum applies to each single family dwelling or apartment which is in accordance with existing sewer department policy.</i>		
Commercial & Industrial :		
	3,000 gals or less	\$45.00 \$48.38 min/mo.
	Over 3,000 gals/1,000 gals.	\$8.75 \$9.41
	Minimum monthly charge/unit	\$45.00 \$145.14

Single Family Dwelling - The sewer rate shall be based on the actual water used. Water used but not placed into the sanitary sewer may be deducted providing it is metered.

Two-Family Usage and Multiple Dwelling Usage – It is computed on the same basis as a single dwelling, except that the total quarterly charges on all such properties shall not be less than the number of units multiplied by the ~~\$45.00~~ \$145.14 ~~month~~ quarterly minimum charge per unit. Water used but not placed into the sanitary sewer may be deducted providing it is metered.

Dwellings Connected to Sewer but not Connected to Municipal Water – Shall pay a quarterly rate of ~~\$206.24~~ \$221.68. If such users wish to pay sewer rates based on gallons of water used, they can purchase a water meter from the City and have their own plumber install the meter on their well.

74-241	Sewer Availability charge(SAC)	\$2,485.00/unit
	(passes through to Metro Council Environmental Services Agency)	
	Sewer Trunk Area Charge (STAC)	\$2,000.00/unit
	Sewer Service Connection Fee	\$240.00/unit

Storm Sewer:

Single-Family or Two-family Residential	\$9.00 \$10.50/lot/qtr.
Cemeteries	\$4.07 \$4.38/acre/mo.
Parks and Railroads	\$12.41 \$13.13 /acre/mo.
Public and Private Schools/Institutional Use	\$20.72 \$21.88/acre/mo.
Multi-family Residential Uses	\$49.77 \$52.50/acre/mo.
Commercial/Industrial/Warehouse Use	\$83.45 \$87.50/acre/mo.
Churches	\$20.72 \$21.88/acre/mo.

Recycling Household Charge:

Fee per household(unit) per quarter	\$16.38/qtr.
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Street Lighting - Franchise

Fee per account per month – Commercial & Industrial	\$1.50/mo.
Single-Family/Two-family/Multi-family Residential Charge Per Unit	\$0.50/mo.

Miscellaneous Fees:

A miscellaneous fee shall be paid by the applicant for land use application expenses which the City incurs in regard to the review and processing of that application, and which exceeds the application fee. Such expenses may include, but are not limited to, direct City payroll and overhead costs, fees paid to consultants or professionals acting as an agent of the City, the cost of printing, mailing and supplies. Such miscellaneous fees shall come due immediately upon notification by the City. The City shall provide, upon request of the applicant, a breakdown of the various expenses incurred by the City. The City may withhold any final action on a land use application and/or rescind prior actions until all miscellaneous fees are paid in full. The City may request additional deposits if deemed necessary. Escrow amounts and planning fees are detailed in City Code Section 101.

Nuisance Abatement Related Fees

Street Sweeping	\$175/hr with a minimum 1-hour charge
Mowing Abatement	\$75 inspection fee per site visit (two site visits per remediation) plus actual cost of remediation
Impounding Watercraft	\$ Actual costs + \$100 Administrative Fee
Miscellaneous Abatements	Actual Cost

Attachment A contains hourly and daily rates for Fire Department Apparatus and Equipment.

Attachment B is the utility billing rate changes schedule.

Adopted by the City Council this 25th day of November, 2025.

Mayor Jason R. Holt

Attest: Kevin Kelly, Clerk

Mound Fire Department

Apparatus Rates With and Without Staff 2026

Attachment A

Apparatus Without Staff			
Description Category	Classification	Hourly Rate	Daily Rate
Aerial Ladder or Quint	Aerial	\$ 430.00	\$ 3,440.00
Engine Pumper 1250 GPM	Pumper	\$ 240.00	\$ 1,920.00
Tanker Water Tender w/Pump	Tanker/Pumper	\$ 240.00	\$ 1,920.00
Grass Rig ATV Mini Pumper	Grass/Brush	\$ 125.00	\$ 1,000.00
Heavy Rescue, Utility, Command Vehicle	Rescue - Heavy	\$ 190.00	\$ 1,520.00
Light Rescue	Rescue - EMS	\$ 40.00	\$ 320.00
Utility Crew Transport	Utility - Pickup	\$ 40.00	\$ 320.00
Fire Boat w/Pump	Boat - large	\$ 195.00	\$ 1,560.00
Pickup	Utility - Chief	\$ 40.00	\$ 320.00
SUV - Duty Officer	Utility - Tahoe	\$ 40.00	\$ 320.00
LSU or HazMat Trailer with Tow Vehicle	Trailer &Pick-Up	\$ 165.00	\$ 1,320.00

Apparatus With Staff						
\$48.00 per hour per firefighter						
Minimum Staffing	Apparatus with 1 Firefighter	Apparatus with 2 Firefighters	Apparatus with 3 Firefighters	Apparatus with 4 Firefighters	Apparatus with 5 Firefighters	Apparatus with 6 Firefighters
4	Min. Staff: 4	n/a	n/a	\$ 622.00	\$ 670.00	n/a
4	Min. Staff: 4	n/a	n/a	\$ 432.00	\$ 480.00	n/a
2	Min. Staff: 2	\$ 336.00	\$ 384.00	n/a	n/a	n/a
2	Min. Staff: 2	\$ 221.00	\$ 269.00	\$ 317.00	n/a	n/a
4	Min. Staff: 4	n/a	n/a	\$ 382.00	\$ 430.00	\$ 478.00
3	Min. Staff: 3	n/a	\$ 184.00	\$ 232.00	\$ 280.00	n/a
1		\$ 88.00	\$ 136.00	\$ 184.00	\$ 232.00	n/a
3	Min. Staff: 3	n/a	\$ 339.00	\$ 387.00	\$ 435.00	na
1		\$ 88.00	\$ 136.00	\$ 184.00	\$ 232.00	n/a
1		\$ 88.00	\$ 136.00	\$ 184.00	\$ 232.00	n/a
4	Min Staff: 4	n/a	n/a	\$ 357.00	\$ 405.00	n/a

CITY OF MOUND
2026 Utility Rate Changes

Attachment B

WATER RATES		
RESIDENTIAL (QUARTERLY)	CURRENT	PROPOSED
Quarterly Base Rate Charge	\$ 63.00	\$ 72.45
TIER 1 Per 1,000 gallons (1,000-8,000 gallons)	\$ 5.75	\$ 6.61
TIER 2 Per 1,000 gallons (8,001-14,000 gallons)	\$ 7.00	\$ 8.05
TIER 3 Per 1,000 gallons (14,001 gallons +)	\$ 8.75	\$ 10.06
Two-Family/Duplex Charges: Quarterly base rate and usage charges are computed on a per unit basis.		
MULTI-FAMILY (QUARTERLY)	CURRENT	PROPOSED
Quarterly Base Rate Charge Per Unit	\$ 63.00	\$ 72.45
TIER 1 Per 1,000 gallons (1,000-8,000 gallons) per unit	\$ 5.75	\$ 6.61
TIER 2 Per 1,000 gallons (8,001-14,000 gallons) per unit	\$ 7.00	\$ 8.05
TIER 3 Per 1,000 gallons (14,001 gallons +) per unit	\$ 8.75	\$ 10.06
COMMERCIAL (MONTHLY)	CURRENT	PROPOSED
Monthly Base Rate Charge	\$ 21.00	\$ 24.15
TIER 1 Per 1,000 gallons (1,000-3,000 gallons)	\$ 5.75	\$ 6.61
TIER 2 Per 1,000 gallons (3,001-9,000 gallons)	\$ 7.00	\$ 8.05
TIER 3 Per 1,000 gallons (9,001 gallons +)	\$ 8.75	\$ 10.06
MINNESOTA DEPART. OF HEALTH CONNECTION FEE (PASSTHROUGH TO STATE)	CURRENT	PROPOSED
Quarterly Accounts	\$ 2.43	\$ 3.81
Monthly Accounts	\$ 0.81	\$ 1.27
SEWER RATES		
RESIDENTIAL (QUARTERLY)	CURRENT	PROPOSED
Quarterly Base Rate up to 10,000 gallons	\$ 135.00	\$ 145.14
Per 1,000 gallons used over 10,000 gallons	\$ 8.75	\$ 9.41
Connection to sewer, but not water	\$ 206.21	\$ 221.68
Two-Family/Duplex Charges: Quarterly base rate and usage charges are computed on a per unit basis.		
MULTI-FAMILY (QUARTERLY)	CURRENT	PROPOSED
Quarterly Base Rate up to 10,000 gallons per unit	\$ 135.00	\$ 145.14
Per 1,000 gallons used Quarterly over 10,000 gallons per unit	\$ 8.75	\$ 9.41
COMMERCIAL (MONTHLY)	CURRENT	PROPOSED
Monthly Base Rate up to 3,000 gallons	\$ 45.00	\$ 48.38
Per 1,000 gallons used over 3,000 gallons	\$ 8.75	\$ 9.41
STORM WATER RATES		
SINGLE FAMILY/TWO-FAMILY RESIDENTIAL (QUARTERLY)	CURRENT	PROPOSED
Quarterly Per Lot Storm Water Charge	\$ 9.00	\$ 10.50
NON-SINGLE/TWO- FAMILY RESIDENTIAL (MONTHLY & QUARTERLY)	CURRENT	PROPOSED
Cemeteries (acre/month)	\$ 4.07	\$ 4.38
Parks and Railroads (acre/month)	\$ 12.41	\$ 13.13
Public and Private Schools/Institutional Use (acre/month)	\$ 20.72	\$ 21.88
Churches (acre/month)	\$ 20.72	\$ 21.88
Multi-family Residential Uses (acre/month) - billed quarterly	\$ 49.77	\$ 52.50
Commercial/Industrial/Warehouse Use (acre/month)	\$ 83.45	\$ 87.50

2025 MOUND FIRE DEPARTMENT ACTIVITY REPORT
Emergency Response and Firefighter Hours Detail

MONTH: October

		2025				2024			
City	Call Type	Month		Firefighter		Month		Firefighter	
		Calls	Hours	Calls	Hours	Calls	Hours	Calls	Hours
MOUND	Fire	15	177	131	2,051	15	230	129	1989
	Rescue	23	283	236	3,061	28	290	224	2798
	Duty Officer	1	1	28	29	3	3	32	34
MINNETRISTA	Fire	2	20	40	645	4	85	32	579
	Rescue	5	49	50	700	2	25	49	661
	Duty Officer	1	1	7	7	2	2	8	9
SHOREWOOD	Fire	1	21	8	134	1	6	6	91
	Rescue	0	0	4	55	0	0	2	26
	Duty Officer	0	0	0	0	0	0	0	0
SPRING PARK	Fire	5	59	46	849	1	8	33	533
	Rescue	14	171	103	1,314	7	84	83	1073
	Duty Officer	0	0	12	14	1	1	8	8
MUTUAL AID	Fire	1	28	24	534	3	56	16	371
	Rescue	0	0	1	16	0	0	2	28
	Weather, Special Event, Etc.	0	0	1	19	0	0	0	0
STAND BY		0	0			0	0	0	0
Total Activity All Cities		68	810	691	9428	67	790	624	8200

Monthly Activity by Call Category			
		2025	2024
COMMERCIAL		3	8
RESIDENTIAL		58	50
OTHER (OUTSIDE/ROADWAY/LAKE/OPEN AREA/MISC)		7	9
SERVICE CALLS (Smoke/CO Detectors)		4	5
LEGITIMATE FIRE ALARMS		5	1
FALSE FIRE ALARMS		3	2

MUTUAL AID AND TRAINING/DRILL SUMMARY			
Category		2025	2024
		Month	YTD
MUTUAL AID CALLS RECEIVED		0	3
MUTUAL AID CALLS GIVEN		1	26
TRAINING/DRILL HOURS		255.5	3059.25
		228	2962

Headline REPORT: 2025 Incident & Performance Report 2025 CMT - Training Report

Mound Fire Department

Incident Reports - Mound

October, 2025

FIRE NO.	DATE	CITY	ADDRESS	FIRE/ RESCUE	DESCRIPTION	ACTION TAKEN	FF HOURS
625	10/1/2025	Mound	21XX Commerce Blvd	Fire	Haz Cond - Wires Down	Investigated & Traffic Control	12
629	10/3/2025	Mound	25XX Lakewood Lane	Fire	Check Burn	Illegal Burn - Extinguished	11
630	10/3/2025	Mound	48XX Plymouth Road	Fire	Haz Cond - Wires Down	Investigated - Mediacom Wire	15
635	10/6/2025	Mound	63XX Bayridge Road	Rescue	Alarm - Fire	Nothing Found - Reset Alarm	10
639	10/8/2025	Mound	56XX Grandview Blvd	Fire	Fire - Mulch	Extinguished	11
651	10/13/2025	Mound	15XX Eagle Lane	Fire	Haz Cond - Gas Odor	Monitored - No Gas detected	11
659	10/16/2025	Mound	27XX Clare Lane	Fire	Alarm - CO	Investigate - No CO Detected	12
661	10/17/2025	Mound	63XX Lynwood Blvd	Fire	Alarm - Smoke Detector	Investigated - Set off By Humidifier	10
662	10/17/2025	Mound	63XX Lynwood Blvd	Fire	Alarm - Fire	Investigated - Faulty Detectors	5
667	10/18/2025	Mound	53XX Shoreline Drive	Fire	Fire - Roadway	Cancelled Enroute	9
670	10/21/2025	Mound	29XX Pelican Point	Fire	Alarm - Fire	Investigated - Power Outage	17
674	10/23/2025	Mound	56XXX Grandview Blvd	Fire	Alarm - Fire	Set off by Accidental Discharge of Fire Extinguisher	20
676	10/24/2025	Mound	46XX Tuxedo Blvd	Fire	Alarm - CO	Investigated - Faulty Detector	10
679	10/25/2025	Mound	45XX Manchester Road	Fire	Cooking Fire	Ventilated	14
691	10/31/2025	Mound	49XX Three Points Blvd	Fire	Fire - Vehicle	Extinguished	10
Total Fire Calls				15	Total Fire Hours		177

626	10/2/2025	Mound	21XX Old School Road	Rescue	EMS	Transported	11
627	10/2/2025	Mound	59XX Sunset Road	Rescue	EMS	Transported	11
628	10/2/2025	Mound	50XX Bartlett Blvd	Rescue	EMS	Transported	18
631	10/3/2025	Mound	Marlboro Lane & Wilshire Blvd	Rescue	EMS	Transported	15
632	10/4/2025	Mound	47XX Aberdeen Road	Rescue	EMS	No Transport	17
637	10/7/2025	Mound	20XX Commerce Blvd	Rescue	EMS	Transported	11
645	10/10/2025	Mound	Tuxedo Blvd & Brighton Blvd	Rescue	EMS	Cancelled Enroute	13
648	10/12/2025	Mound	21XX Old School Road	Rescue	EMS	Assisted	12
652	10/13/2025	Mound	43XX Wilshire Blvd	Rescue	EMS	Transported	15
655	10/15/2025	Mound	28XX Halstead Lane	Rescue	EMS	Transported	18
657	10/16/2025	Mound	47XX Richmond Road	Rescue	EMS	Transported	11
663	10/17/2025	Mound	18XX Commerce Blvd	Rescue	EMS	Unknown Transport	8
664	10/18/2025	Mound	43XX Wilshire Blvd	Rescue	EMS	Transported	6
666	10/18/2025	Mound	48XX Cumberland Road	Rescue	EMS	Transported	13
668	10/20/2025	Mound	18XX Commerce Blvd	Rescue	EMS	Transported	5
671	10/22/2025	Mound	24XX Commerce Blvd	Rescue	EMS	Unknown Transport	12
672	10/22/2025	Mound	49XX Three Points Blvd	Rescue	EMS	Transported	20
677	10/25/2025	Mound	21XX Forest Lane	Rescue	EMS	Transported	12
681	10/27/2025	Mound	18XX Commerce Blvd	Rescue	EMS	Transported	19
682	10/28/2025	Mound	54XX Lynwood Blvd	Rescue	EMS	Transported	11
687	10/30/2025	Mound	62XX Bartlett Blvd	Rescue	EMS	Unknown Transport	8
688	10/30/2025	Mound	25XX Commerce Blvd	Rescue	EMS	Transported	9
689	10/31/2025	Mound	18XX Commerce Blvd	Rescue	EMS	Transported	8
Total Rescue Calls				23	Total Rescue Hours		283

633	10/5/2025	Mound	26xx Commerce Blvd	Rescue	Alarm - Medical	Nothing found at Address	1
Total Duty Officer Calls				1	Total Duty Officer Hours		1

TOTAL FIRE, RESCUE & DUTY OFFICER HOURS				39	TOTAL FIRE, RESCUE & DUTY OFFICER HOURS		461
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MEETING MINUTES
REGULAR PLANNING COMMISSION
SEPTEMBER 02, 2025

1. Call to Order

Chair Goode called the meeting to order at 6:00 p.m.

2. Roll Call

Members present: David Goode, Sheri Wallace, Nick Rosener, Jason Baker, Drew Heal, Samantha Wacker, Kristin Young and Kathy McEnaney

Members absent: None

Staff present: Sarah Smith, Sarah Lenz

Others present: Kathy & Rodney Thyr (1705 Baywood Shores Drive), James Shull (1724 Baywood Shores Drive), Steve Hanson (5723 Kipling Ave, Minnetonka)

3. Review and approval of agenda, including any amendments

Additional photographs were provided by Kathy Thyr to review during discussion of Planning Case 25-09.

MOTION by Baker, seconded by Rosener, to approve the agenda as amended. **MOTION** passed unanimously.

4. Review and action

A. August 19, 2025 special/rescheduled meeting minutes

MOTION by Baker, seconded by Rosener, to approve the August 19th, 2025 meeting minutes. **MOTION** passed unanimously.

5. Board of Adjustment and Appeals

A. Review/recommendation – Planning Case No. 25-09

Variance – Second Driveway/Apron

1705 Baywood Shores Drive

Applicants: Rodney and Kathleen Thyr

Smith gave an overview of the property and the request for a second driveway/apron on Baywood Shores Drive. City Code Sec.129-198 (b) states the number of driveways on major streets is limited to one unless approved by the City Engineer. Smith noted the proposed location of the driveway is near a hydrant and the painted curb intended to prevent parking. Smith stated Staff did not recommend approval in the Planning Report. Smith said the City Engineer did not recommend approval in his letter which was included in the Planning Report.

Baker inquired about the code excerpt that limits access. Smith commented that application of the code is that 1 access is allowed. Baker asked if the curb was painted by request of the property owners. Smith said an inquiry was received from the property owners and Public Works painted it to protect the hydrant and prevent parking to allow turning. Parking is only allowed on one side of Baywood Shores Drive.

Wallace asked for clarification of the proposed location and discussion ensued about City Code and parking regulations.

Kathy Thyr approached the podium and commented that Mound is a recreational community and many residents have vehicles, boats, trailers, RV's and fish houses. Ms. Thyr stated that although their driveway is not located on a main road, the driveways on Three Points Boulevard, which is a major road, also could impede traffic with their recreational vehicles and commented she has not seen any accidents. Ms. Thyr

reviewed the photo examples of properties with similar qualities of their proposed driveway/apron and said it is unfair for them to get approval but this request be denied. She also informed the Planning Commission that she had contacted neighbors about the request and received their support.

Member discussion ensued about where items are or will be parked on the property according to the code and the different possibilities or requirements needed if approval is granted. Baker commented that the applicant had contacted neighbors about the request who expressed support and that the current parking taking place in the rear/back is preferred. The need to evaluate this section of the code was also brought up.

MOTION by Wallace, seconded by Baker, to recommend approval of Planning Case 25-09. McEnaney, Wallace, Rosener, Baker, Young and Goode voted in favor. Heal and Wacker voted against. **MOTION** passed 6-2.

Staff requested the Planning Commission make findings for its recommendation.

Member Wacker, who voted against the motion to recommend approval, stated she would like to see the area improved to driveway standards and is concerned about setting precedence, believes there are safety issues and commented about lack of hardship. Member Heal, who also voted against the motion to recommend approval, would like the driveway to be paved as a condition.

Members voting in favor of the motion to recommend approval did not support Staff's recommendation for denial and the recommendation for approval was based on the discussion that took place including current parking taking place on the property and parking in the rear is preferred.

**B. Review/recommendation – Planning Case No. 25-10
Expansion Permit – Deck (Portion) Conversion to Screen Porch
1765 Jones Lane
Applicant: Steve Hanson on behalf of Steve Chase**

Smith gave an overview of the deck conversion project explaining a portion of the deck is being converted to a solid structure intensifying the area but staying within the same footprint that received a prior variance approval for a lesser setback. The deck meets code requirements and does not exceed the 40% maximum hardcover coverage. Staff recommends approval with six conditions and four findings of fact.

Steve Hanson introduced himself and explained Steve Chase, the owner, enjoys sitting on the deck with a view of the lake but would like to be screened in due to the bugs. Hanson said the footings will need repair which will be addressed during the building permit process. The siding of the enclosed deck will match the siding of the house and follow the contour of the roof making its appearance uniform.

MOTION by Baker, seconded by Rosener, to approve Planning Case 25-10 with 6 conditions and 4 findings of fact. **MOTION** passed unanimously.

6. Old / New Business

A. City Council Liaison and Staff Project Update / Report

McEnaney said the OLL Incredible Festival is coming up and asked for an update on the Halstead project. Smith responded saying approvals and the preliminary plat has been approved on the Minnetrista side and applications have been received in Mound but not the supporting documents.

Smith also mentioned the OLL Incredible Festival is coming up which will take place around the same time as Mama's Happy Fall Festival.

B. Next Meeting - Tues., October 7, 2025 Regular Meeting 6:00 p.m.

The next meeting will take place Tuesday, October 7, 2025 at 6:00 p.m.

7. Information Items - None

8. Adjourn

MOTION by Baker, seconded by Rosener, to adjourn at 7:24 p.m. **MOTION** passed unanimously.

Submitted by Sarah Lenz

Orono Police Department

*Proudly Serving Orono, Minnetonka Beach, Spring Park and Mound
Dedicated to Fairness, Service, Pride and Quality*

To: Orono Police Jurisdiction Liquor Retailers

Date: Nov 1, 2025

Subject: Alcohol Compliance Checks

Congratulations! On Nov 1, 2025 the Orono Police Department conducted an underage compliance check at your business. Your employee followed proper procedure and did not sell alcohol to an underage person. The Orono Police Department and the community appreciate your awareness regarding this issue. By working together, we can make a difference.

Please let your employees know that we support their decision to uphold the law by checking ID's. Your effort in properly training your employees to prevent the sale of alcohol to minors helps keep our community and our children safe.

Thanks again for a job well done.

Respectfully,



Officer Josh Raze, Badge 526
For Chief Correy Farniok
Orono Police Department

JR:hr

Orono Police Department

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To: City of Mound
Date: Nov 1, 2025
Subject: Alcohol Compliance Checks

On Nov 1, 2025 the Orono Police Department conducted compliance checks at license holders in the City of Mound. They followed proper procedures and did not sell alcohol to an underage person. All businesses involved were sent letters notifying them of their compliance check status

Sincerely,



Josh Raze #526
Police Officer
Orono Police Department

JR:km